

Meeting	: 3rd OB 2024-2025	Next Meeting	:
Date	: 1 May 2024, Wed	Date	:
Time	: 9.00am – 10.00am	Time	:
Venue	: IMPACT Forum Business Center (Level 1) - Meeting Room A, Bangkok	Venue	:
Notes by	: DK		

**Office Bearers**

Office Bearers	President	Ar. Saifuddin Ahmad	(SA)
	Vice President Zone B	Ar. Saykham Thammanosouth	(ST)
	Vice President Zone C	Ar. Thomas Cheung	(TC)
	Immediate Past President	Ar. Abu Sayeed M Ahmed	(ASA)
	Honorary Secretary	Ar. Dexter Y.P. Koh	(DK)
	Honorary Treasurer	Ar. Ridha Razak	(RR)
	Advisor	Ar. Tan Pei Ing	(TPI)
	Advisor	Ar. Rita Soh	(RS)

**Joining via Zoom**

Vice President Zone A	Ar. Devendra Nath Gongal	(DNG)
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**Attendee by invitation**

- nil -

**Attachments**

240316 ARC24-25 2<sup>nd</sup> OB Meeting Minutes  
240416 UIA RO Presentation 9 April\_V1.pdf

**AGENDA****ACTION BY:****1.0 Convening of the Third OB Meeting**

- |     |  |    |
|-----|--|----|
| 1.1 | Welcome Remarks - ARCASIA President, Ar. Saifuddin Ahmad   | SA |
| 1.2 | Adoption of this Meeting Agenda - Hon Secretary  |    |
| 1.3 | Adoption of the Minutes of the 2nd OB 2024-2025 Meeting held via Zoom on 16 Mar 2024 - Hon Secretary | DK |

**2.0 Matters for tabling at the 3<sup>rd</sup> OB Meeting****2.1 ACA21 (2025)**

*from 1<sup>st</sup> OBCC Meeting on 20 Jan 2024, item 3.5.3:*  
Secretariat to obtain update from KIRA Secretariat

*Email response from KIRA Secretariat on 28 Feb 2024:*  
*Date of ACA21 (7-13 Sep 2025) has been decided and confirmed by ARCASIA. The new president of KIRA, Ar. Jaerok Kim will start his tenure on 5 Mar 2024, and KIRA planning to appoint the Convenor and committee members for ACA21 following his inauguration.*

HonSec reporting

**2.2 Taskforce on future of AAA Award**

*from 1<sup>st</sup> OBCC Meeting on 20 Jan 2024, item 3.6:*

On behalf of the incoming Office Bearers, the President- Elect Saifuddin Ahmad, will appoint a Taskforce in 2024 to undertake a comprehensive proposal on the new entity to be established to undertake the promotion of ARCASIA Architecture Awards, to be presented for Council Approval in the Council Meeting of 2024 – (See item 2.1 above)

*from 2<sup>nd</sup> OB Meeting on 16 Mar 2024, item 3.2.4:*

AAA Task Force - The Task Force can be formed during the Bangkok Meeting, to appoint members who will formulate the proposal and present to Council in Kandalama

Pres to appoint

AGENDA

ACTION BY:

2.3 Membership

*from 1<sup>st</sup> OBCC Meeting on 20 Jan 2024, item 3.7:*

1. New Members shall be given Observer Status for two years. After successful completion of observer status, the Council will decide upon the membership status of the new NI. [Needs to be updated in the ARCASIA By-laws section 2.0]

ii. OBCC will report at next Council Meeting that the status quo to be maintained in order to be inclusive, and that many changes will need to be made to the Constitution should the decision at the last Council Meeting be upheld.

To report at next Council Meeting only

2. **AAM - Maldives & Cambodia Institute of Architects** membership discussion

i. VPA follow up with past Zone A VP, RD on AAM-Maldives membership discussion, Pres to follow up on CIA's.

ii. However it was decided to await until both institutes submit their respective membership applications to join ARCASIA.

Pending AAM-M & CIA applications

iii. *Updates: HonSec emailed to AAM-Maldives on 4 Feb, follow-up on 27 Mar*  
- C.5.1 ARCASIA Membership Application  
- C.5.2 Documents Required for Membership Application  
- C.5.3 Roles & Responsibility of Member Institutes  
- ARCASIA byelaws relating to Membership

HonSec Reporting

3. **AMA** Membership fee waiver and status quo

i. VPB reported that she had tried to contact AMA but no responses forthcoming. It is believed AMA is not active/ not allowed to operate by the junta government. It was proposed to consider special waiver for membership fee as it was out of AMA's control.

VPB to report

ii. VPB to continue attempts to communicate until Council Meeting

*Updates:*

4. Lack of communication channel with **KAU** (North Korea) [Needs follow-up]

i. It was confirmed by IPP that KAU had paid subscriptions for 2023, despite having no communications with KAU.

To report to Council

ii. Therefore KAU is still a valid member of ARCASIA, despite being inactive, and to be reported as such to Council.

2.4 **UIA - Collaborations**

*from email to OBs 17 Apr 2024 with Attachments:*

Following the meeting held on the 9th of April attended by President and other Regional Organisations, please find attached the presentation of the UIA. President has instructed to circulate this to you, for your suggestions on what areas you see as being of interest to collaborate with the UIA.

OBs to deliberate

This will be one of the agenda to be discussed at the upcoming OB Meeting held just before the OBCC Meeting.

3.0 **OB Meetings**

1<sup>st</sup> – 24 Feb 2024, Kandalama + Zoom

2<sup>nd</sup> – 16 Mar 2024, Zoom (OB + FORUM22/SLIA Team)

**3<sup>rd</sup> – 1 May 2024, Bangkok**

4<sup>th</sup> – 24 Aug 2024 (*Meeting before Forum*)

5<sup>th</sup> – 24 Sep 2024, ARCASIA Forum, Kandalama

**Attendees**

**AGENDA**

**ACTION BY:**

6<sup>th</sup> – 21 Dec 2024

**4.0 Other Matters Arising**

**4.1**

**5.0 Conclusion & Next Meeting**

**5.1** Adjournment

**5.2** The next OB/CC Meeting:

Next Meeting :  
Date :  
Time :  
Venue :

Ar. DEXTER Y.P. KOH  
*Honorary Secretary 2024-2025*