

PROPOSAL FOR COUNCIL APPROVAL:

THE FUTURE OF AAA AWARDS

V2 26 JUNE 2024

ITEM

1.0 Preamble

1.1 Incomplete Tasks as Concluded at the 43rd ARCASIA Council Meeting in Boracay, Philippines - Taskforce on future of AAA Awards

INFO

On behalf of the incoming Office Bearers, the President-Elect Saifuddin Ahmad, will appoint a Taskforce in 2024 to undertake a comprehensive proposal on the new entity to be established to undertake the promotion of ARCASIA Architecture Awards, to be presented for Council Approval in the Council Meeting of 2024.

1.2 Appointment of Task Force

INFO

President Saifuddin Ahmad appointed a Task Force consisting of the Office-Bearers and held a brainstorm session on 1 June 2024; the discussion of which resulted in this proposal.

2.0 The Proposal

2.1 'To invite Member Institutes to submit bids to organise the ARCASIA Awards for Architecture (AAA) for a period of 5 years'

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3.0 Background

3.1 Previously, Congress and Forum hosts had to set up their own AAA platforms to receive entries and this constituted a considerable cost. During President Rita Soh's term (2019-21), the AAA submission platform <http://arcasiaawardsarchitecture.com/> was set up under ARCASIA which can be reused for future cycles of AAA.

3.2 Since 2020, the AAA submission platform has been utilised by various organising Member Institutes to receive and process submissions, and for jurors to access for shortlisting and onward judging.

Year	ARCASIA Secretariat	AAA Organising Institute	Forum/Congress & Host Institute	Entries Signed-up	Paid Entries Received
2020	SIA	ASC	(No event due to Covid)		
2021	SIA	ASC	ACA19 - ASC	407	236
2022	IAB	UMA	Forum21 - UMA	520	268
2023	IAB	UAP	ACA20 - UAP	573	397
2024	PAM	ASC	Forum22 - SLIA	645	345

4.0 Organisation of AAA Awards since 2021

4.1 For 2021, 2022 & 2023, the AAA Awards was organised by the respective Host Institutes of Congress and Forum, the Convenor was appointed by the Host Institute and the Host Institute hosted the Secretariat for the Awards, using the same AAA submission platform for each cycle.

4.2 For 2024, the AAA Awards was organised by ASC, while the Host Institute for Forum22 is SLIA.

5.0 Organisation Framework of AAA Awards 2024

5.1 During the ACA20 Council Meeting on September 21, 2023, taking into consideration of the tight schedule, the Council has adopted the proposal to appoint the previous Awards Organising Team from ASC to collaborate with the incumbent OB and the Host Institute of ARCASIA Forum 22 (SLIA) for organizing AAA2024.

ITEM**5.2 AAA2024 Awards Convenor**

The AAA2024 Awards was administered by a CONVENOR nominated by the Member Institute organizing the AAA2024 Awards - ASC (Architectural Society of China).

5.3 Awards Committee

The Committee consisted of:

- The ASC Team appointed jointly by ASC and TJU, led by the Convenor.
- One Representative of ARCASIA nominated by the Office Bearers.
- The SLIA Team led by one representative nominated by SLIA, the host institute of the Forum.

The AAA2024 Awards Committee was supported by the AAA2024 Awards Secretariat jointly established by ASC and TJU. All three parties were involved in decision-making discussions at all stages, with regular online ZOOM meetings as needed.

All three parties are involved in the decision-making discussions at all stages of the award organizing work. Regular online ZOOM meetings were held as needed.

5.4 Awards Jury (five)

The following Jury Panel, was jointly proposed and decided by ARCASIA, ASC Team and SLIA Team:

- President of ARCASIA (one)
- An eminent Non-Architect personality from the host country of Forum where the Awards are to be adjudged (one)
- Two eminent Architects from ARCASIA Zones other than the country represented by the President of ARCASIA (two)
- An eminent Architect from any region other than the ARCASIA Region (one)

5.5 Schedule & Rules

The Schedule of AAA2024 and any adjustments on the Rules & Conditions for AAA2024 were determined by the Awards Committee.

5.6 Specific Scope of Works and Responsibilities:**5.6.1 ASC Team****i. Material**

- Preparing the Awards brief and all related Rules & Conditions, Manuals for the Jury, Invitation Letter, relevant Press Release, etc.;
- Preparing digital files of medal and certificate for the selected winners;

ii. Management of Awards Submissions & Entries

- Testing the award submission website/platform;
- Collection and organization of award submissions and entries, online Q&A;
- Review of the unified format of all entries;

iii. Contact & Liaison

- Communication with ARCASIA and SLIA to complete all stages of work;
- Communication with ARCASIA member institutes;
- Communication with all juries;
- Communication with the winners of AAA2024;

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iv. Organizing Jury's Judging and Review

- Preparing the schedule of Judging & review;
- Organizing the First Review of Jury in online form;
- Assisting SLIA in conducting the Final physical judging and preparing the digital materials required;

v. Compilation of Final Results

vi. Visual design and material production

- The design of AAA2024 posters and other relevant visual design;
- Communicating and liaising with local companies to prepare the awards certificates (*SLIA can assist if printing is cheaper in Sri Lanka*);
- To prepare the Awards medals (*Note: ASC could communicate with PAM to assist with the production of medals and delivery*)

5.6.2 ARCASIA

- i. ARCASIA's representative acts as advisor and take the lead in monitoring and guiding the overall progress;**
 - Final Physical Judging by Award Jury Panels (ARCASIA Secretariat, if held in KL)
 - Organising the final judging logistics, including communicating with the jury panel, providing the venue, accommodation and reimbursement of travelling expenses
 - Printing and production of submission materials required for final judging

5.6.3 SLIA Team

- i. Award Ceremony & Exhibition (Forum Host Institute's obligation)**
 - To organise the AAA2024 Awards Ceremony and Exhibition in conjunction with the ARCASIA 22 Forum, under the guidance of the Awards Committee

5.7 Financial Arrangements

5.7.1 Income

The income is mainly from the entry fees. In the 2024 edition, the entry fees was 100USD per submission.

5.7.2 Bank Account

The entry fees should be deposited into the Bank Account of ARCASIA in Singapore, managed by ARCASIA. ARCASIA would be responsible in managing the financial account related to the AAA2024

5.7.3 Income Distribution

At the end of AAA2024, the income of AAA2024 shall be utilised by ARCASIA to reimburse ASC Team based on the respective worksopes undertaken.

6.0 Proposed Organising Framework for future AAA

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- 6.1** The proposed organising framework is in the attached document '240620 ARC AAA Organising Framework R2.pdf'. This document outlines the roles and responsibilities of:
- i. 'ARCASIA' (vide its Office Bearers and Secretariat)
 - ii. 'Awards Organiser' (the Member Institute whose bid to organise the Awards is accepted by Council)
 - iii. 'Host Institute' (of a Forum or Congress)
- 6.2** Administrative fees will be paid to the Awards Organiser and Host Institute, the balance of income shall be retained by ARCASIA for expenditure of administration and programmes.
- 7.0 Justification for this Proposal**
- 7.1** This Proposal adopts the same method of selecting a Member Institute to publish the Architecture Asia magazine in 2020, also for a period of 5 years.
- 7.2** The use of the same online platform over the past 5 cycles has proven to be an effective way to organise the AAA Awards; and can be utilised by any Member Institute organising the AAA Awards.
- 7.3** Having the AAA Awards organised by a single Member Institute for a period of 5 years will result in a smoother organisation of the Awards, as the organising team will be able to count on their first cycle's experience as they continue into the subsequent cycles.
- 7.4** Member Institutes who have not hosted Congresses or Forum have an opportunity to organise the AAA Awards.
- 8.0 Commencement Period**
- 8.1** If this Proposal is accepted by ARCASIA Council at its 44th Council Meeting, the call for bids will be issued in December 2024.
- 8.2** ARCASIA Office Bearers will review the bids and make recommendation for appointment of successful Member Institute as Awards Organiser to ARCASIA Council for approval at its 45th Council Meeting in Incheon in September 2025.
- 8.3** The Awards Organizing Contract will commence from 2027 cycle to 2031 cycle.
- 8.4** The next bidding for Awards Organiser shall take place in 2030, a year before the expiry of the above Contract.
- 8.5** KIRA will continue to organise AAA for 2025 cycle, as its accepted bid for ACA21 had incorporated the organising of AAA.
- 9.0 Request for ARCASIA Council Approval**
- 9.1** ARCASIA Office Bearers hereby seek ARCASIA Council's approval of this Proposal.

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APPROVAL

Ar. DEXTER Y.P. KOH
Honorary Secretary 2024-2025