

Meeting : 6th OB 2024-2025
Date : 26 October 2024, Sat
Time : 2.30pm KL time
Venue : Zoom
Notes by : DK

Next Meeting : 7th OB 2024-2025
Date : 14 Jan 2025
Time : tbc
Venue : Colombo, Sri Lanka

Office Bearers

Office Bearers	President	Ar. Saifuddin Ahmad	(SA)
	Vice President Zone A	Ar. Devendra Nath Gongal	(DNG)
	Vice President Zone B	Ar. Saykham Thammanosouth	(ST)
	Vice President Zone C	Ar. Thomas Cheung	(TC)
	Immediate Past President	Ar. Abu Sayeed M Ahmed	(ASA)
	Honorary Secretary	Ar. Dexter Y.P. Koh	(DK)
	Honorary Treasurer	Ar. Ridha Razak	(RR)
	Advisor	Ar. Tan Pei Ing	(TPI)
	Advisor	Ar. Rita Soh	(RS)

AGENDA**ACTION BY:****1.0 Convening of the 5th OB Meeting**

- | | | |
|-----|---|--------|
| 1.1 | Welcome Remarks – ARCASIA President, Ar. Saifuddin Ahmad | Pres |
| 1.2 | Adoption of this Meeting Agenda - Hon Secretary | HonSec |
| 1.3 | Adoption of the Minutes of the 5th OB 2024-2025 Meeting held via Zoom on 17 August 2024 - Hon Secretary | HonSec |

2.0 Agenda for 6th OB Meeting – Matters for Tabling at 44th Council Meeting, 15-16 Jan 2024

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|-------|---|--------|
| 2.1 | Report on FORUM22 by SLIA/Convenor
<i>ATT.1 240911 SLIA ARCASIA Forum 22-BP V1 CMBSL</i> | SLIA |
| 2.2 | Elections – President-Elect & Deputy Chairs
<i>Secretariat emailed to MIs on 24 July 2024</i>
<i>President-Elect: nil</i>
<i>ACAE - 1, ACPP - 1, ACYA - 1</i> | HonSec |
| 2.3 | Bids for FORUM23 in 2026 | HonSec |
| 2.4 | ACA21 | KIRA |
| 2.4.1 | Report on ACA21 by KIRA/Convenor
<i>Last report 16.08.24: Pending revised report</i> | |
| 2.4.2 | AAA Awards 2025
<i>Guidelines & Framework emailed to KIRA 24.09.24</i> | KIRA |
| 2.4.3 | Student Jamboree
<i>Guidelines & Framework emailed to KIRA 24.09.24</i> | KIRA |
| 2.5 | AAA Awards | |
| 2.5.1 | Report by AAA2024 Convenor
<i>Last Report from AAA on 18.07.24</i> | AAA |
| 2.5.2 | Proposal to invite Member Institutes to submit bids to organise the ARCASIA Awards for Architecture (AAA) for a period of 5 years, from 2026-30
<i>ATT.2.1 240723 (TPI) PROPOSAL FOR COUNCIL APPROVAL</i>
<i>- Future of AAA Award Draft;</i>
<i>ATT.2.2 240725 (DK) ARC AAA Organising Framework R4</i> | OBs |
| 2.6 | AA Magazine | |

AGENDA	ACTION BY:
2.6.1 Report by ASC on AA Magazine 2020-current <i>Last Report from AA on 26.06.24</i>	AA
2.6.2 Proposal to either renew ASC's contract, or to invite Member Institutes to submit bids to publish AA Magazine, from 2026-30 <i>ATT.3 240731 ARC RFP for AA Magazine Publisher</i> <i>OB decision:</i>	OBs
2.7 Membership	
2.7.1 New Members' status (43 rd Council Meeting decision) <i>OB will report at next Council Meeting that the status quo to be maintained in order to be inclusive, and that many changes will need to be made to the Constitution should the decision at the last Council Meeting be upheld.</i>	For reporting at CM only
2.7.2 AAK membership application + AAK to be invited to FORUM22 as Observer <i>ATT.4.1 240816 Evaluation of AAK Membership into ARCASIA TPI Draft</i> <i>ATT.4.2 AAK Submission Documents (11 files)</i>	OB
2.7.3 AAM (Maldives) membership <i>From 4th Meeting:</i> <i>reminder email sent 29 July 2024</i>	INFO
2.7.4 AMA Fee Waiver <i>From 4th Meeting Minutes:</i> <i>The meeting decided that this matter be brought to Council for deliberation and decision. When HonTre presents the list of Institutes, the situation of AMA to be relayed to Council for a resolution, whether to waive fees of the past 3 years or to accumulate the arrears.</i> <i>OB decision:</i>	OB For tabling at CM
2.7.5 Lack of Communication with KAU <i>From 4th Meeting Minutes:</i> <i>HonTre checked past records and confirmed that KAU had not paid 2023's subscription. RS reported she has yet to contact the North Korean Embassy in Singapore/Consul Ri and will do so when she returns to Singapore.</i> <i>OB decision:</i>	OB
2.8 ARCASIA Handbook	
2.8.1 Handbook update (by TPI) <i>From 3rd Meeting Minutes:</i> <i>TPI will send to HonSec the final version file, but will omit TOY as it has yet to be approved by Council (JVM is working on TOY & Students' Design Competition documents)</i> <i>TPI final document: ATT.5</i>	TPI
2.8.2 TOY Document update (by JVM, to be tabled in OBCC Mtg) <i>JVM final document: ATT.6</i>	JVM
2.8.3 Student Design Competition update (by JVM, to be tabled in OBCC Mtg) <i>JVM final document: ATT.7</i>	JVM
2.9 ACSR Charter (by FSE, to be tabled in OBCC Mtg) <i>FSE final document: ATT.8</i>	FSE
2.10 AEA - MOU with APDC <i>Pending draft ADPC MOU for Council Approval: ATT.9</i>	VPC
2.11 ARCHIDEX Proposal to Organise Asia Young Architects Awards	

AGENDA	ACTION BY:
<i>Pending ARCHIDEX response</i>	
2.12 VPs	
2.12.1 VP's Reports	VPs
<i>Preparation for Council Meeting</i>	
2.12.2 Topics for Country Reports by Zones	VPs
i. Adoption of AI by architects in their practices – Zone ?	
ii. Implementation of SDG goals by architects in their practices – Zone?	
iii. Implementation of ESG by architects in their practices – Zone?	
<i>VPs to choose for respective zones</i>	
3.0 Treasury Matters	
3.1 Treasurer's Report for Council Meeting	Hon Tre
3.2 Approval of Payments	Hon Tre
3.3 Subscription of members	Hon Tre
3.3.1 <i>From 4th Meeting:</i> <i>TPI reminded that when SONA joined ARCASIA it was given a special rate of USD200, however SONA has since grown. VPA reported that he spoke to SONA President who responded they were reluctant to pay more as their income was only from membership fees; VPA suggested this matter be raised at the Council Meeting. HonTre suggested Pres/Adv can also speak to SONA to negotiate it diplomatically.</i>	Pres/Adv to speak to SONA/ To bring matter to Council
4.0 Other Matters Arising	
4.1 OB Meetings	
1st - 24 Feb 2024, Kandalama + Zoom	
2nd - 16 Mar 2024, Zoom (OB + FORUM22/SLIA Team)	
3rd - 1 May 2024, Bangkok	
4th - 4 Jul 2024, Kuala Lumpur	
5th - 17 Aug 2024, Zoom	
6th – 26 October 2024, (Meeting before Forum22)	
7th - 14 Jan 2025, ARCASIA Forum, Colombo	
Other Probable Dates in 2025 (Hosts to indicate venue/city and probable dates so that it can be aligned with ARCASIA calendar)*	
i. OB Mtg + Pilot Tour Incheon - 11 April (after Ramadan, before Easter)	
ii. OB Mtg/ASC hosting in Beijing - end April or mid-May*	
iii. OB Mtg/PAM hosting for DATUMKL – July*	
iv. OB Mtg/ACA21 in Incheon – Sept	
v. OB Mtg/IAP proposes to host - next year, date & venue tbc. VPA to check with IAP*	
5.0 Conclusion & Next Meeting	
5.1 Adjournment	
5.2 The next OB Meeting:	
Next Meeting : 7th OB 2024-2025	
Date : 14 Jan 2025	
Time : tbc	
Venue : Colombo, Sri Lanka	

Ar. DEXTER Y.P. KOH
Honorary Secretary 2024-2025