

Meeting	: KIRA x 8th OB 2024-2025	Next Meeting	: 9th OB 2024-2025
Date	: 4 February 2025, Tues	Date	: tbc
Time	: 8.00-9.30pm KUL	Time	:
Venue	: Zoom	Venue	:
Notes by	: DK		

Office Bearers

Office Bearers	President	Ar. Saifuddin Ahmad	(SA)
	Vice President Zone A	Ar. Devendra Nath Gongal	(DNG)
	Vice President Zone B	Ar. Saykham Thammanosouth	(ST)
	Vice President Zone C	Ar. Thomas Cheung	(TC)
	Honorary Secretary	Ar. Dexter Y.P. Koh	(DK)
	Advisor	Ar. Tan Pei Ing	(TPI)

Absent with Apologies

	Immediate Past President	Ar. Abu Sayeed M Ahmed	(ASA)
	President-Elect	Ar. Prof. Dr. Wu Jiang	(WJ)
	Honorary Treasurer	Ar. Ridha Razak	(RR)
	Advisor	Ar. Rita Soh	(RS)

Attendees by Invitation:

KIRA	ACA21 Convenor	Ar. Donghee Oh	DHO
	Committee Chair, ACA 21	Ar. Gibson Rhie	GR
	AAA2025 Convenor	Ar. Chun Gyu Shin	CGS
	Secretariat	Jongsoo Lee & Sojeong Kwon	KIRA Sec

MATTERS

MATTERS		ACTION BY:
1.0	Convening of the 8th OB Meeting <i>- KIRA joined the Meeting at 8.00-8.50pm, and 8th OB Meeting convened thereafter.</i>	
1.1	Welcome Remarks – ARCASIA President, Ar. Saifuddin Ahmad	INFO
1.2	The Meeting Agenda prepared by Hon Secretary was confirmed.	INFO
1.3	The Minutes of the 7th OB 2024-2025 Meeting held in Colombo on 14 January 2025 was confirmed and adopted.	INFO
2.0	Matters Discussed at the 8th OB Meeting	
2.1	ACA21 Matters	
2.1.1	KIRA update on AAA2025 – budget, timeline & jurors for OB Approval - CGS presented the details of AAA2025 - refer to ATT.1 250204 KIRA AAA2025 Presentation - refer to ATT.2 250204 KIRA AAA2025 Report after OBM8 submitted to HonSec after the meeting by CGS	INFO
2.1.2	OBS' comments: - Pres agreed with KIRA's wish to elevate AAA to a higher level; however his thoughts were, any major revamp of the Awards including offering honorarium to jurors should only be implemented from 2027, after the bid from MIs to organise AAA is carried out and the Organising Institute may propose. - As for timeline, Pres is concerned that from past cycles, at least two online sessions are required; he also revealed that he has travel plans to MIs' events in W1 May (ASA) and W2 May (ASC) which might affect the judging schedule. KIRA to take note and plan around these, especially after the entries have been received.	

MATTERS

ACTION BY:

- TPI opined on the honorarium matter: from the onset of the AAA, it was deemed that the jurors are honoured to have been invited, and not rely on honorariums to attract jurors. Therefore honorarium should be taken out from the budget.
- On medals, TPI clarified that only Gold winners receive medals and certificates, the others receive only certificates and therefore the quantity of medals in the budget should be reduced drastically.
- TPI clarified that Project/Building of the Year can be awarded by the jury panel if they felt one of the Gold winners was worthy of being given the award: there is a trophy design already in place together with certificate. No prize money is given.
- On the Awards Ceremony, TPI agreed it should be a formal sit-down dinner, notwithstanding that in the past, some Host Institutes have turned it into buffet-style serving and party.
- The Awards Ceremony can be further elevated if an important VIP is invited as Guest-of-Honour. Previously HKIA invited their Chief Executive while SONA invited their Prime Minister to grace the occasion.
- Winners should be encouraged by the organisers to attend the Awards Ceremony; KIRA should reach out to them after the results have been decided to assist them with registrations etc.
- Pres/OB decided the total budget, after omitting honorarium & medals, should be around USD4500 or less.
- HonSec to provide KIRA with the sample designs of the trophy, medal & certificate.
- HonSec remarked that as the Registration of entries will start 1 March, he will be contacting Adrian/Flava, the administrator of AAA Awards website and propose a suitable time for him to brief AAA2025 Convenor & Secretariat on the system.
- Pres also reminded KIRA on need to liaise with ASC/TJU on the AA Magazine Special Awards Issue, in particular the timeline to provide with materials for publication.

HonSec

HonSec

KIRA/ASC

2.1.3 TOY2025

GR reported that all jurors have accepted invitation.

2.1.4 SDC2025

- GR reported that 4 out of 5 jurors have accepted invitation, pending 1 from Sri Lanka.
- Around 120 students expected to participate
- 5 tutors confirmed: 3 Koreans and 2 international have accepted
- Organiser will endeavour to provide option of halal food and prayer rooms at the venues

2.1.5 Pilot Tour to Incheon

- KIRA to confirm soonest if able to host OB Meeting in conjunction with Pilot Tour on 11-13 April (update on 5 Feb: only able to
- Pres says he will attend, TPI will attend as well. Pres to decide others joining.

Pres

2.1.6 ACA21 nomenclature

- It was noted that some of the materials for ACA21 were labelled as 'The 21st Incheon Asian Congress of Architects'
- The event should be known as 'The 21st Asian Congress of Architects, Incheon'
- KIRA took note, and will use the correct term.

KIRA

MATTERS

ACTION BY:

2.2 **Ar. Barry Will Award**

KIRA/OB

2.2.1 2nd cycle to be presented in ACA21 in Incheon. BWA Taskforce emailed to HonSec on 31 Jan 2025 proposing the following arrangement to facilitate a well-planned presentation:

- i. Presentation of the NEW 3rd cycle winning project at the Council on 10 Sept, with the recipient Institute President and the winning team.
- ii. Presentation of the 2nd cycle winning project at the Council on 10 Sept by the winning team (OR at Special Lecture on 11 Sept).
- iii. Exhibition Panel display (1 panel).

2.2.2 After deliberation, OBs made the following decisions:

- i. There will be no presentations for the 2nd & 3rd cycle winning projects by winning teams during the Council Meeting as it will have limited audience and is not a council agenda matter.
- ii. KIRA shall slot the following BWA presentations/lectures into the ACA21 Conference timetable: the new 3rd cycle winning project and 2nd cycle winning project (maybe 20-30 minutes each? - BWA & KIRA to work out)
- iii. Awarding of the BWA shall be during the Awards Ceremony: together with AAA2025, TOY2025 & SDC2025.
- iv. Provision of Exhibition Display panel for BWA: to be included together with AAA2025/TOY2025/SDC2025 Exhibition.

2.2.3 HonSec to relay above decisions to KIRA/ACA21 & BWA/HKIA teams.

HonSec -
immediate
OB2.3 **Review of Forum22**

- i. Pres remarked that, for every Forum or Congress, if it was successful, the Host Institute would be heaped with accolades; but hiccups and failures would be laid upon the Pres and OBs; hence the need for OBs to have greater oversight/advisory of ARCASIA events in future.
- ii.
 - Pres opined that Parallel Sessions format would be successful if there were more attendees.
 - Friendship Nite should showcase comradeship, friendship and tolerance
 - Need to guide KIRA on Friendship Nite: performance by MIs an important aspect + guidance on stage layout
 - Number of Speakers from Zone B/C were way lesser than Zone A's; even then, majority speakers were from Sri Lanka and even from the US. This is not in keeping with the spirit of ARCASIA and Pres' inclusivity theme. This sentiment was echoed by VPC. The selection of Speakers were rather on a 'personal' basis rather on their merits.
 - The aspects of the original event at Kandalama were all resolved, but after it was postponed and moved to Colombo, everything else changed too - Convenor, theme and even speakers, who were not even informed that they are no longer speaking in Forum.
 - VPB remarked that the AHPG Symposium was poorly prepared – hall was not even ready – and must ensure future symposiums (if held in Incheon) does not turn out similarly.
 - VPB also observed that in the conference and parallel sessions, the majority of attendees were students, almost 80% and noted the low numbers of architects.

2.4 **Matters from 44th Council Meeting**

OB

- HonSec outlined the following Summary of Decisions & Actions Taken at the Meeting: *(items greyed – no further action required from OBs)*

MATTERS

ACTION BY:

1. Adoption of Minutes of 43 rd Council Meeting unchanged	INFO
2. Adoption of Minutes of Emergency Council Meeting unchanged	INFO
3. To approve the updated ARCASIA Handbook 2024 Edition, with amendments to the C.2.5 Students Design Competition (2024) and inclusion of C.2.10 ARCASIA Thesis of the Year (2024) HonSec to compile and upload 2024 Edition Handbook to the arcasia.org website	HonSec
4. To maintain the status quo: that New Members do not require 2 years' Observer Status, after being admitted into ARCASIA.	INFO
5. To approve the membership application by AAK (Architects Association of Khmer) - Council unanimously approved to admit AAK into ARCASIA - To pay USD 1000 membership fee within 1 month from Council Meeting - AAK will be in Zone B HonTre issued Invoice, emailed together with cover letter from HonSec to AAK on 30 Jan 2024 – pending receipt of payment	AAK
6. To approve the membership application by AAM(mv) (Architects Association Maldives) - Council unanimously approved to admit AAM(mv) into ARCASIA, with the following conditions: i. Only Professional Members of AAM(mv) are allowed to represent AAM(mv) in all ARCASIA meetings ii. Adopting an acronym to differentiate from Macau SAR's AAM – AAM(mv) was suggested by President Ali Shareef - To pay USD 1000 membership fee within 1 month from Council Meeting - AAM(mv) will be in Zone A HonTre issued Invoice, emailed together with cover letter from HonSec to AAM(mv) on 30 Jan 2024 – pending receipt of payment	INFO AAM(mv)
7. AMA Membership – to write officially to AMA with regards to the Constitution's clause on suspension arising from unpaid subscriptions. HonSec to draft letter to AMA	Secretariat HonSec
8. SONA subscription fees – SONA agreed to the proposal pay the same rate of USD1000 as other MIs and shall do so at the next renewal of subscription. HonTre to issue Invoice to SONA	SONA/ Treasury HonTre
9. Adoption of President's Report	INFO
10. Adoption of Honorary Treasurer's Report and audited accounts for the preceding year	INFO
11. Acceptance of Proposal on future of AAA Awards: <i>'To Invite Member Institutes to submit bids to organize the ARCASIA Awards for Architecture (AAA) for a period of 5 years.'</i> HonSec to issue RFP by 1 Mar 2025	Secretariat HonSec
12. Agreement to issue <i>'Request for Proposal from ARCASIA Member Institutes for Publisher for the publication and supply of Architecture Asia Magazine and its advertising sales'</i> HonSec to issue RFP by 1 Mar 2025	Secretariat HonSec
13. Election of President-Elect & Deputy Chairs The voting results conducted and announced by the ARCASIA Election Scrutineers comprising of PP P. Kasi, PP Jahangir Khan & PP Rita Soh.	INFO

MATTERS	ACTION BY:
<p>The elected members are: President-Elect: Ar. Prof Dr Wu Jiang Deputy Chair, ACAE: Umar Sayeed IAP (no contest) ACPD: Lim Choon Keang SIA (no contest) ACSR: Vanessa Ledesma UAP (17-2) ACGSA: Tan Szue Hann SIA (no contest) ACYA: Mohd Qhawarizmi Norhisham PAM (16-3)</p>	
<p>14. Venue of Forum23 (2026): India (13-6)</p>	INFO
<p>HonSec to issue letter confirming winning of bid, as requested by IIA.</p>	HonSec
<p>15. To form a Taskforce to study the expansion of ARCASIA boundaries and report at next Council Meeting</p>	OB
<p>Pres to look into assembling Taskforce members.</p>	Pres
<p>16. To form a Taskforce to explore the investment opportunities and income generation for the ARCASIA Fund/s, PP P. Kasi will join the taskforce</p>	OB
<p>Pres to look into assembling Taskforce members.</p>	Pres
<p>3.0 Treasury Matters</p>	
<p>3.1 ASC's costs for organising AAA – HonTre to update OBs</p>	HonTre
<p>3.2 Inviting of Jurors to Awards Ceremony: Hon Tre to seek costs from SLIA for ARCASIA to reimburse.</p>	HonTre
<p>3.3 Transferring all monies received in PayPal to the DBS account. HonTre to communicate with HongSui on this and report to OBs.</p>	HonTre/HongSui
<p>3.4 HonTre will discuss with TPI & RS separately on tax matters, and report to OBs</p>	HonTre/TPI/RS
<p>4.0 Other Matters Arising</p>	
<p>4.1 OB Meetings held so far:</p>	
<p>1st - 24 Feb 2024, Kandalama + Zoom 2nd - 16 Mar 2024, Zoom (OB + FORUM22/SLIA Team) 3rd - 1 May 2024, Bangkok 4th - 4 Jul 2024, Kuala Lumpur 5th - 17 Aug 2024, Zoom 6th - 26 October 2024, (Meeting before Forum22) 7th - 14 Jan 2025, ARCASIA Forum, Colombo 8th - 4 Feb 2025, Zoom</p>	
<p>4.2 Probable OB Meeting Dates in 2025</p>	
<p><i>(Hosts to indicate venue/city and probable dates so that it can be aligned with ARCASIA calendar)</i></p>	
<p>i. OB Mtg + Pilot Tour Incheon - 11 April - after Ramadan, before Easter - priority to hv OB Mtg in Incheon, to await KIRA confirmation if can host - Update 5 Feb: KIRA can accommodate only 5 pax</p>	Pres
<p>ii. UAP 2nd ILF & Golden Jubilee 8-10 April - provision of 2 nights' accommodation 8 & 9 April - OBCCs can decide individually if they wish to attend</p>	OBCC
<p>iii. ASA invited ARCASIA to participate in Architects'25, scheduled end April 2025. - Pending official invitation</p>	ASA

MATTERS	ACTION BY:
iv. OB/CC Mtg/ASC hosting in Beijing - end April or mid-May* - VPC to liaise with CC ZW on dates & programme	VPC
v. OB/CC Mtg/PAM hosting for DATUMKL – July* - Pending official invitation/check with PAM	PAM
vi. OB Mtg/ACA21 in Incheon – 9 Sept	ALL
vii. OB Mtg/IAP proposes to host - this year (after Sept) date & venue tbc. VPA to check with IAP	VPA
viii. Handing Over Meeting - Jan 2026 (host not obliged to host OB Mtg)	ASC
4.3 Any Other Matters	
4.3.1 Zone Reports based on topics on ESG/SDG/AI	
i. Pres reminded VPs that some MIs did not submit their reports on the above and only submitted annual country reports. He reckoned Zone C MIs was most complete in submitting (except UMA), while some MIs in Zones A & B have not submitted.	INFO
ii. VPs to contact and obtain from MIs who have yet to submit their reports, then to collate their respective Zones' reports on the respective topics. All three Zones' consolidated reports to be ready for issuance to MIs by end-April.	VPA, VPB, VPC
4.3.2 Pres reminder to Fellowship Chair on webinars	
i. HonSec to remind DSA on the webinars he is supposed to organise in 2025, including one featuring Founding Chairman Lim Chong Keat.	HonSec/ Fellowship Chair
5.0 Conclusion & Next Meeting	
5.1 Adjournment	
The Meeting was adjourned at 9.30pm.	
5.2 The next OB Meeting:	
Next Meeting : 9th OB 2024-2025	
Date : tbc	
Time : tbc	
Venue : tbc	

Ar. DEXTER Y.P. KOH
Honorary Secretary 2024-2025