

Meeting	: 10th OB 2024-2025	Next Meeting	: 11th OB 2024-2025
Date	: 24 July 2025, Thurs	Date	: tbc
Time	: 8.30 -10.30am KL Time	Time	:
Venue	: Lounge 4, Hall 4, KL Convention Centre	Venue	:
Notes by	: DK		

Attendees

Office Bearers	: President	Ar. Saifuddin Ahmad	(SA)
	: President-Elect	Ar. Prof. Dr. Wu Jiang	(WJ)
	: Vice President Zone B	Ar. Saykham Thammanosouth	(ST)
	: Vice President Zone C	Ar. Thomas Cheung	(TC)
	: Honorary Secretary	Ar. Dexter Y.P. Koh	(DK)
	: Honorary Treasurer	Ar. Ridha Razak	(RR)
	: Advisor	Ar. Tan Pei Ing	(TPI)
	: Advisor	Ar. Rita Soh	(RS)
Via Zoom	: Vice President Zone A	Ar. Devendra Nath Gongal	(DNG)
Absence with apologies	: Immediate Past President	Ar. Abu Sayeed M Ahmed	(IPP)
By invitation	: FORUM23 Convenor	Ar. Tushar Sogani	(TS)
	: ACA21 Convenor	Ar. Oh Dong-hee	(ODH)
	: Congress Chair	Ar. Gibson Rhie	(GR)
In attendance	: Observer	Dr. Zhou MingHao	(ASC)
	: Secretariat Officer	Ms. Ekzan Ekbal	(PAM)

Attachments

ATT.1 250508 ARC 24-25 9th OB Meeting Minutes draft
 ATT.2 250618 IIA ARCASIA 2026 Preparation
 ATT.3 ACA21 Implementation Plan (ver0723)_En_250724_092031 + Status of ACA21 Registration
~~ATT.5 AAA Bid Report & Recommendation (pending SIA submission)~~
 ATT.6 AA Report & Recommendation by Adv RS
 ATT.7 250716 TPI Proposals on ARCASIA Boundary Expansion - Final draft 1-1
 ATT.8 ARCASIA - PROPOSAL FOR FOUNDATION 2025
~~ATT.9 BBB Fund Revised Proposal (pending)~~
 ATT.10 250604 PAM ARCHITALENT 2025
 ATT.11 250802 ACPP Webinar 2nd Aug
 ATT.12 250617 ACAE Roundtable Disc during ACA21 Comm Mtg

Order of Meeting: 2.1 followed by 1.1 & 1.2, 3.1, 1.3 & 1.4, 2.2, 3.2 onwards.

MATTER	ACTION BY:
1.0 Convening of the 10th OB Meeting	
1.1 Welcome Remarks – PAM President, Ar. Adrianta Aziz PAM President arrived in the Meeting Room at 9.30am after TS’s presentation and welcomed Pres and OBs to Kuala Lumpur. ARCASIA has always been in his heart and considered everyone as family. He hoped all present would enjoy their experience at Archidex and DATUM:KL and looked forward to meeting everyone later at the Dinner. Finally, he looked forward to meeting everyone again in Incheon in September.	INFO
1.2 Welcome Remarks – ARCASIA President, Ar. Saifuddin Ahmad Pres thanked PAM President for PAM’s support in hosting many OB & OBCC meetings in KL throughout the years, and for inviting ARCASIA MI Presidents to DATUM:KL this time. He hoped PAM will continue its support of ARCASIA in time to come. This was followed by a photo session with OBs and PAM President.	INFO
1.3 Adoption of this Meeting Agenda - Hon Secretary The Meeting Agenda prepared by Hon Secretary was adopted, he added that ATT.6 & ATT.8 was received from RS this morning and will be shown on-screen.	INFO

MATTER

ACTION BY:

1.4 Adoption of the Minutes of the 9th OB 2024-2025 Meeting held in Beijing on 8 May 2025
- Hon Secretary
ATT.1 250508 ARC 24-25 9th OB Meeting Minutes draft

The Minutes of the 9th OB 2024-2025 Meeting held in Beijing on 8 May 2025 was confirmed and adopted.

INFO

2.0 Agenda for 10th OB Meeting

2.1 FORUM23

2.1.1 Convenor's Presentation of FORUM23 Proposal to OBs
ATT.2 250618 IIA ARCASIA 2026 Preparation

INFO

Convenor Ar. Tushar Sogani (TS) presented physically at the meeting at the 8.30am.

- **Dates:** 8-12 September 2026
- **Venues:** Delhi-Agra-Jaipur 'Golden Triangle', cultural powerhouse of India
- **Connectivity via highways:** 2hrs Delhi to Agra, 2.5hrs Agra to Jaipur
- **Connectivity via airports:** land in Delhi, can also depart from Jaipur
- Dedicated bus and seat numbers for delegates
- **Master Schedule:**

DAY	AGENDA	CITY/VENUE	DAY	AGENDA	CITY/VENUE
Day 0 7th Sep Delhi	Arrival of Delegates	Delhi	Day 3 10th Sep Agra	ARCASIA Council Meeting	Diwan-E-Khaas, Jaypee Hotels
	Welcome Dinner	Sundervan Heritage Park		Departure to Jaipur: A comfortable 3-hr journey in luxury coach	
Day 1 8th Sep Delhi	Explore Delhi	Humayun Tomb, Red Fort, Qutub Minar		Day 4 11th Sep Jaipur	Heritage Dinner with Cultural Performance
	ARCASIA Committee Meeting	India Habitat Center	Explore Jaipur		Hawa Mahal, Jantar Mantar, Albert Hall Museum
	ARCASIA OBCC Meeting	India Habitat Center	ARCASIA FORUM CONFERENCE		Clarks Amer
	Departure to Agra: A comfortable 2.5-hr journey in luxury coach		Awards Night Dinner	Heritage Venue in Jaipur	
	President's Dinner	Premium heritage property en route to Agra	Day 5 12th Sep Jaipur	Explore Jaipur	Jai Mahal, Amber Fort, City Palace
Day 2 9th Sep Agra	Explore Agra	Taj Mahal		ARCASIA FORUM CONFERENCE	Clarks Amer
	ARCASIA Council Meeting	Diwan-E-Khaas, Jaypee Hotels	Friendship Night Dinner	Heritage Venue in Jaipur	
	Networking Dinner	Premium heritage property in Agra	Day 6 13th Sep Jaipur	Architectural Tours (Offered upon request with associated fees)	
				Departure to Delhi	

- Accommodations in Delhi

Sr No	Hotel Name	Star Rating	Dist. from Eros Hotel	Dist. from IGI Airport	Cost in USD
1	Eros Hotel New Delhi, Nehru Place	5 Star	0 km	16 km	150
2	The Muse Sarovar Portico	3.5 Star	0.8 km	15 km	90
3	Rockland Hotel – CR Park	3 Star	1.7 km	15 km	50
4	Shervani Hotel, Nehru Place	3.5 Star	0.8 km	15 km	70
5	Park Inn by Radisson, Lajpat Nagar	4 Star	3 km	16 km	100
6	The Suryaa Hotel, New Delhi	4 Star	4 km	18 km	120
7	Hyatt Regency Delhi (Bhikaji Cama Pl.)	5 Star	8 km	9 km	200
8	Ashok Hotel, Chanakyapuri	5 Star	10 km	10 km	150
9	Crowne Plaza New Okhla	5 Star	4.7 km	20 km	120

- Accommodations in Agra

Sr No	Hotel Name	Star Rating	Distance from Jaypee Hotel	Cost in USD
1	Jaypee Palace Hotel	5 star	0 km	150
2	Golden Tulip Agra	4 star	0.1 km	50
3	Hotel Karan Vilas	3 star	0.1 km	50
4	Hotel Taj Venture Agra	3 star	0.7 km	50
5	Neel Clarks Inn Express	3 star	0.7 km	50
6	Clarks Inn Suites	4 star	1.4 km	60
7	Courtyard by Marriott Agra	5 star	1.8 km	100
8	Trident Agra	5 star	1.5 km	120
11	Radisson Hotel Agra	5 star	2.2 km	60

MATTER

ACTION BY:

- Accommodations in Jaipur

Sr No	Hotel Name	Star Rating	Distance from Clarks Amer	Distance from Jaipur Airport	Cost in USD
1	Clarks Amer	5 Star	0 km	3 km	120
2	Brij Nest - All Suite Boutique	5 Star	0 km	3 km	150
3	Royal Orchid Jaipur	5 Star	1.4 km	3.3 km	100
4	Clarion Bella Casa Jaipur	4 Star	2.7 km	2.5 km	120
5	The Fern - Ecotel Hotel Jaipur	5 Star	1.4 km	2.7 km	100
6	The Saneer Boutique Hotel	3 Star	0.4 km	3 km	50
7	Braj Haveli Hotel	3 Star	0.8 km	3.5 km	50
8	Redisson blu Jaipur	5 Star	1.6 km	2.6 km	100
9	The Lalit Jaipur	5 Star	2.4 km	1.8 km	150
10	Four Points by Sheraton	5 Star	3 km	5.3 km	150
11	Red Fox	3 Star	3.1 km	3.5 km	50
12	Vrisa	3 Star	1.5 km	2.5 km	65

- Accommodations cover all budget brackets
- Separate check-in counters and delegates will be asked to provide copy of passport in advance for smooth check-ins.
- **Target:** 400 delegates
- Past Presidents will be provided accommodation and hospitality

- **FORUM23 Theme:** Bringing Back... Vernacular Wisdom

- **Schedule:**

DAY 4 | 11TH Sep

ARCASIA FORUM CONFERENCE SCHEDULE

10.00 AM - 11.00 AM	INAUGURAL CEREMONY FOLLOWED BY KEYNOTE SESSION
11.30 AM - 01.30 PM	TECHNICAL SESSION (HALL A & HALL B)
01.30 PM - 02.30 PM	LUNCH
02.30 PM - 03.00 PM	MASTER SESSION (HALL A & HALL B)
03.00 PM - 05.00 PM	TECHNICAL SESSION (HALL A & HALL B)

DAY 5 | 12TH Sep

ARCASIA FORUM CONFERENCE SCHEDULE

10.00 AM - 11.00 AM	KEYNOTE SESSION
11.30 AM - 01.30 PM	TECHNICAL SESSION (HALL A & HALL B)
01.30 PM - 02.30 PM	LUNCH
02.30 PM - 03.00 PM	MASTER SESSION (HALL A & HALL B)
03.00 PM - 05.00 PM	TECHNICAL SESSION (HALL A & HALL B)

- All speakers will be from Asia only, IIA will request nominations by Presidents of MIs subject to approval of Technical Committee.

- Accommodation & Hospitality & Fees
International Delegates - Fee Structure & Deliverables

ARCASIA OFFICE BEARERS / PAST PRESIDENTS / COMMITTEE CHAIRS	ACCOMPANYING PERSON	ARCASIA COMMITTEE MEMBERS, OBSERVERS, GENERAL REGISTRANTS (ARCASIA INSTITUTE MEMBERS)
Registration Fees: Complimentary Deliverables: Free accommodation (Single Occupancy, 6 nights) Lunch, Dinner on all 6 days On-ground transfers: Delhi to Agra & Agra to Jaipur Local hospitality	Registration Fees: USD 150 – Early Bird (Until July 2026) USD 300 – Standard (1st Aug to 1st Sept 2026) USD 500 – Spot Registration Deliverables: Lunch, Dinner on all 6 days On-ground transfers: Delhi to Agra & Agra to Jaipur Local hospitality STUDENTS (LIMITED TO FIRST 50 ON FIRST-COME, FIRST-SERVE BASIS)	Registration Fees: USD 150 – Early Bird (Until July 2026) USD 300 – Standard (1st Aug to 1st Sept 2026) USD 500 – Spot Registration Deliverables: Lunch, Dinner on all 6 days On-ground transfers: Delhi to Agra & Agra to Jaipur Local hospitality Accommodation: Available on a chargeable basis
OFFICIAL DELEGATES Registration Fees: Complimentary Deliverables: Free accommodation (Twin Sharing, 6 nights) Lunch, Dinner on all 6 days On-ground transfers: Delhi to Agra & Agra to Jaipur Local hospitality	Registration Fees: USD 100 – Early Bird (Until July 2026) USD 150 – Standard (1st Aug to 1st Sept 2026) Deliverables: To be decided by ARCASIA OB	

- TS presented the Convenor/President & National Committee and will be setting up Forum Committee soonest and ended with a video presentation.

2.1.2 Deliberations & Comments
Visa

TS/WJ

- RS commented that notwithstanding some MIs may not be attending, there is a concern on Pakistan delegates unable to obtain visas
- TS responded that when IIA bid for the Forum, the government promised a special visa approval lane; IIA will do its very best to ensure visas are approved. TS has requested IAP President to provide a realistic list of attendees. RS reminded this has happened twice, and even the then-ARCASIA President was denied a visa, and this was echoed by Pres, and that visas are a key concern from MIs.

Early Notifications

- Pres reminded that invitations should be sent out to MIs in advance, to which TS responded that he has more than a year to plan the Forum and will bear this in mind.

Transport & Logistics

- TPI reminded that not all official delegates will be arriving at the same time – some not attending Committee Meetings and will only attend Council Meeting in Agra and sought clarification on transfers; to which TS responded IIA will keep track of their arrivals in Delhi and provide transportation to Agra, or they can arrive in Agra too.
- Pres stated there are primarily 3 groups of delegates: OB/CC for Meeting in Delhi, Official Delegates for Council Meeting in Agra, Attendees of Forum in Jaipur, and they may not attend all the events, so different transfer options must be made.
- TS informed that the bus teams will be personally handling each delegate to remind their timeliness.
- RS reminded to allow timing tolerance and to pre-empt by planning contingencies, also declaration by participants on their own insurance coverage coming in and out of India, and insurance coverage for travel between venues.
- TS explained that IIA has outsourced professional event managers together with their own internal team to manage the event.

Accommodation

- TPI remarked that Official Delegates are provided 5 nights based on the Handbook, so sought confirmation that 6 nights is provided by IIA and TS

MATTER

ACTION BY:

responded in the affirmative. Pres responded it is Host's prerogative to provide more room nights than required but remarked that a 'new precedent' will be set. RS clarified that it should be made clear that the provision is only 5 nights but IIA is offering 6.

Registration Fees

- Queried on the USD150 registration fees, TS responded that it will be offered as an early bird until July, after that it will USD300, on the spot will be USD500. Pres highlighted that the USD150 fee was offered in the bid so there may be assumption that it is the standard fee. TPI commented that this seemed to be on the assumption that the Committee Members will continue and participate in the Forum – many may not. TS clarified that accommodation for Committee Members is chargeable anyway. Pres concluded that all information must be made very clear to delegates and participants to avoid misunderstanding. It was suggested that the wording be changed to Registration Fee at USD150 until 31 July, and late Registration fee after. RS suggested the former to close at 30 June, due to the logistics planning required.

Pilot Tour

- TS invited OBs to visit the venues, to which Pres clarified that the Pilot Tour will only be held next year with the incoming OBs.

Safety & Timing

- Pres did not question on the venues; the key concern is on visa of delegates, and provide disclaimer that IIA is not responsible for late registrations and submissions. He also remarked on the early tours at 7am, and from experience timing is always an issue, exacerbated by traffic conditions. He also reminded that safety is of paramount concern - drivers and buses must be safe, with adequate insurance coverages etc,
- Pres observed OB Meeting is timely but expressed concern that some Committee Meetings drag on and will affect timing.

Gender balance

- Pres lauded on the decision to select speakers from ARCASIA, but reminded him to ensure balance of gender whether speakers or jurors, from his own experience

Forum attendance

- ST hoped that unlike in Colombo where almost all the attendees were students, there will be sufficient attendees for the Forum; to which TS responded that the Forum will not be limited to only foreign delegates but also Indian delegates, who will make up the majority of attendees.
- TPI also commented that there should not be too many parallel sessions, to which TS responded there were only two.

Reminder to incoming Pres

- Pres reminded WJ and incoming HS to take cognizant of the Forum23 details as many MIs will be contacting them directly instead of the Host Institute.
- Pres remarked that further details on the Forum should be discussed with WJ as he may have his own suggestions, as it will be held during his term.

2.2 BIA's non-payment of fees for the past two years effecting a suspension

- HonSec reminded OBs that during CM44, the meeting delved into the Constitution's clause on MIs being automatically suspended due to non-payment of more than 2 years' subscription, and HonTre confirmed that including 2025, BIA has been in arrears for 3 years.

MATTER

ACTION BY:

- Pres remarked that ARCASIA has in the past always been accommodating to MIs without thought on repercussions, he will address this matter at CM45, as they stand suspended, BIA will have to reapply when they decide to, and he was confident they will be readmitted.
- TPI clarified that BIA has not only not paid in the past 3 years, but they have also not been paying many years ago and when the matter of suspension was raised, some other MIS offered to pay on their behalf. TPI suggested that Pres also raise this in the possibility some MI may offer to pay on their behalf.
- RS recalled that some years ago when Rebecca Gurung was active there was an intent to visit Bhutan, and in an event in Jaipur there was a large group of young Bhutanese architects attending. She observed a disconnect between the young group and prevailing President who has been in position for almost 10 years. She suggested during WJ's term there could be some last-ditch effort to visit Bhutan – there has been suggestions but never executed.
- Pres responded that he met Rebecca in Kathmandu together with VPA, and he had the impression of some conflicts within BIA; and that many of BIA's attendances in events within Zone A were funded by hosts including flights. It is very difficult to enter Bhutan due to its restrictions on visitors, unless there are some connections enabling this.
- Further to this, Pres lamented that there had been many precedents set by ARCASIA including reduction of fees and this has also resulted in even new MIs like AAM(mv) requesting for fee reduction even before they were formally accepted into ARCASIA – although they eventually paid the full amount, Pres raised the possibility that they may request in the coming CM45.
- Pres stated that he hoped MIs will understand that these exceptions and accommodations cannot be allowed to go on.
- HonSec opined that AAM(mv) will not be able to pay a reduced fee unless MIs voted to agree.
- RS agreed it is not a good practice, it is not that the MI could not afford – they must be disciplined and if they wished to join a regional participation they must be committed to pay the fees. Perhaps one or two BIA representatives can attend instead of a whole delegation, and RS suggested to contact other parties other than President Dorji – she was made to understand that the Queen of Bhutan was particularly involved in CSR, and possibly a CSR project could be proposed as means of connecting with BIA. This BIA issue has gone on for almost 10 years and cannot go on forever or passed on to the next Council, a decision has to be made soonest.
- Pres observed - similarly during TPI & RS' terms – many incoming MI Presidents had no idea how ARCASIA works, while there were a few members who were active in ARCASIA but were not Presidents – they have the responsibility to advise their Presidents. This extended to even Past Chairs who were out-of-touch with the goings-on of ARCASIA. Pres reminded WJ that he/ASC need to be able to handle the MIs. Therefore OBs have to make a stand.
- HonSec advised OBs that the discussion has digressed from the original agenda, and OBs merely need to decide on the it, so that it can be tabled as an agenda of CM45.
- It was clarified to the meeting that KAU has paid up to 2024, pending 2025 subscription, while for AMA, post CM44 decision a letter has been emailed but there were no responses and OBs have done their due diligence.
- Pres agreed that this matter be tabled at CM45, via an announcement, and he will report to Council accordingly.

Pres/
HonSec

3.0 Matters Arising from the 9th OB Meeting, 8 May 2025

3.1 ACA21 Matters

TS requested if KIRA could assist to provide a small space in the ACA21 venue for IIA to promote FORUM23, he will liaise further with ODH.

MATTER

ACTION BY:

<p>3.1.1 Convenor's Update Report of ACA21, incl AAA2025, TOY2025, SDC 2025, Student Jamboree <i>ATT.3 ACA21 Implementation Plan (ver0723)_En_250724_092031 + Status of ACA21 Registration</i></p> <p>Convenor ODH presented the update on ACA21 preparations, noting that it has entered 1.5 months before the event commencing.</p> <ul style="list-style-type: none"> - Most of the major elements are already in place, and thanked OBs on behalf of KIRA President for their guidance. - He presented the finalised programme and reported that a time-based programme has been planned taking into account logistics, room operations, movement flow and technical support for each event. - He is expecting 500 ARCASIA delegates and 7000 Korean architects to attend the Congress in the Hall. - AAA, SDC & TOY exhibitions will be at the rear of the Hall. - Committee & Council Meeting Rooms are located on 1F - 500 guests for Welcome Dinner on Day 1 - Council Meeting on Day 2 & 3 - Day 3 Awards Ceremony Dinner at Arirang Hall is 10 minutes' walk from Songdo Convensia, with Korean royal banquet cuisine served and fusion performances. - Congress on Day 4 & 5 – Keynote speech by Pritzker prize-winner Riken Yamamoto + various other speakers. - Emerging Voices session by 10 young ARCASIA architects <p>Congress Chair GR reported on the registration numbers:</p> <ul style="list-style-type: none"> - As of Monday, out of 24 MIs there are 155 registrants, with Bangladesh the highest at 55. This does not include OB/CCs. - 19 countries have confirmed their Official Delegates so far. - VPA reported that as of yesterday at least 190-200 from Zone A will be attending: Nepal - 29, Pakistan – 30, India - 40, Bangladesh - 70, Sri Lanka - 10, unable to ascertain Bhutan's. - VPA is concerned with visa approvals, as it is apparently difficult to obtain and it may affect attendance. - GR promised KIRA will be giving all its support to registrants, invitation letters for visa has been issued yesterday, and hoped they will register early so that the visas can be obtained in time. - VPB commented that the table has mixed up Official Delegates of VAA with ALACE's, to be amended. - VPB informed she has circulated ACA21 information to MIs in Zone B, but has yet to receive response from Indonesia and Brunei and will try to liaise further. - RS remarked that she had been in contact with the North Korean Embassy Counsellor in Singapore last month but has yet to receive response, and enquired whether North Koreans are welcomed to enter South Korea for ACA21. She would not be pursuing to ask if KAU president will be attending if he is not able to enter, not knowing the political situation. - ODH responded that the current political situation is delicate and complicated involving SK, NK, US & China. At the moment there is no contact point with both governments and NK has closed its doors. - RS therefore will not be pursuing the matter further with NK Embassy. - VPC reported that for Zone C, Japan - 7, Hongkong - 10-20 after budget approved, Macau – 3, NK & Mongolia still pending response and VPC will update once received. - Pres remarked that despite NK not attending, he enquired whether the NK flag can be displayed. - ODH responded that the laws of SK do not permit/prohibited the display of NK flag in the country. Government approval is required but it is rather impossible, even in the Council Meeting room. 	<p>INFO</p> <p>ODH/GR</p>
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MATTER

ACTION BY:

- GR further explained that say, in the Olympics the display of NK flag can be justified since there were NK athletes but in this case it is difficult to justify since the delegates are not in attendance.
- Pres enquired if NK's attendance online is to be considered, to which ODH responded that this would require talks with the Ministry of Unification.
- Pres further suggested whether him sending a letter in his capacity as ARCASIA President to the SK government would assist in the efforts, to which ODH responded it could be an avenue, with the letter being addressed to KIRA President.
- RS noted some MIs including SIA has not had any delegates, she suggested this be circulated to VPs so they can inform the relevant MIs.
- Pres added that there seem to be discrepancy in the number of delegates and registrants and requested KIRA to provide the overall numbers including both together.
- Notwithstanding that some MIs are late with confirmation of delegates and attendees, Pres opined the numbers are within expectation and it is reassuring.
- ODH reckons the total ARCASIA/foreign delegates including Jamboree attendees would number around 400-500.
- Jamboree - 67 registrant, will total around 70-80 foreign participants, with the balance Korean students, in total around 110-120.
- SDC – 48 submissions, TOY – 49 submissions, first jury session on 28 July.
- HonSec enquired if KIRA has sent out the ACA21 collaterals to MIs for them to circulate to their respective member mailing list as a final push for registrants. So far PAM has not received any such circulation so far.
- GR responded that KIRA will create customised letters to MIs for this purpose, to which HonSec opined a general email blast to MIs would suffice, with the necessary links, posters and details in a templated format to MIs for them blast out to their members. GR wil try for the final push.
- Emerging Voices of Asia – all speakers confirmed except 1 from Bangladesh (9/10)
- List of Panel & Model submissions for Exhibitions:

Category	Submission Format		Exhibition Plan	Submission Status
Emerging Voices of ASIA Zone	Panel Exhibition	A0(Portrait)	KIRA (20 works)	16 submitted
			MI (45 works)	0 submitted
	Model Exhibition	Size: 25cm x 25cm, 3D	KIRA	0 submitted
			MI	0 submitted
ARCASIA Zone	AAA	A1(Portrait)	30 works	30 submitted
	SDC, TOY		12 works	will be decided
	Barry Will		2 works (4 panels)	0 submitted
	GREEN ASIARCH		Approx. 50 panels	0 submitted
	ACSR		Approx. 5 panels	0 submitted
	Country Reports	A1 (Landscape)	Approx. 20 panels	0 submitted

- Pres advised GR to liaise directly with the respective CCs and copy to VPs for above, and he observed that many MIs needed to be pushed to submit.
- Pres urged KIRA to do their best and set a cut-off date: those who submit late, there is no need to entertain late printing as it is unfair to KIRA.
- HonSec remarked that Green AsiArch email was only circulated via email last Monday, and he was not copied in ACYA's email request to MIs, he hoped KIRA is copied and liaising with CCs.
- KIRA sought Pres' encouragement to push ACGSA, ACSR & ACYA, to which Pres took the opportunity to remind WJ of his incoming CCs too for his term.

MATTER

ACTION BY:

As professionals every MI and party should be responsible for their actions nevertheless he will try.

- Pres also reiterated on the matter of accommodation that he, TPI, RS and HonSec and few others will be arriving a day earlier and some are extending, and sought KIRA to ensure coordination with the registrations so that they do not have to check-in and check out to other rooms to which KIRA responded in the affirmative. He added that they will be undertaking a review of the venues upon arrival and sought KIRA to make the necessary arrangements.
- On visa matters, he reminded VPA, who will be convening a Zonal meeting in the coming days, to remind those attending to submit visa applications early. VPA's major concern is the visa, otherwise more would have registered.
- On AAA, Pres reported that Convenor Chun had done his duties well and that all information has been given to AA publication team and he hoped the Special Issue will be published and distributed on the night of the Dinner.
- ODH & GR left the meeting at 10.30am.

3.1.2 AAA2025 Medal quotation and fabrication

- Pres explained that PAM has always been preparing the medals in the past, while for Boracay & Colombo it was done by UAP. However, there are factors to be considered such as quality, logistics & customs taxes. Therefore sometimes it is expedient for the medals to be fabricated by the Host Institute.
- For AAA2025, after consideration and discussion with HonSec & HonTre, Pres, it was agreed that KIRA undertakes the medal fabrication.
- Pres also reported the JVM/UAP informed him yesterday that there were still balance of monies with the AAA2024 Philippines medal maker, and that UAP could possibly fabricate the medals, or at least the TOY & SDC medals.
- However due to the questionable quality of the AAA2024 medals, Pres decided that KIRA should proceed with medal fabrication, and UAP shall return the balance monies to ARCASIA, and sought OBS' concurrence which was responded in the affirmative.
- HonTre reported that some MIs will be paying their subscriptions in cash in Incheon and JVM will possibly do likewise. The cash will be deposited into PAM-ARCASIA account, consolidate then transferred to ARCASIA Sg account in January 2026.

INFO

KIRA

HonTre

3.1.3 ABWA2025 Progress update by ABWA Secretariat/HKIA

Updates:

1. There are a total of 11 nos. of submissions after the extension of submission from the end of May to the end of June 2025
2. There is a screening process by jurors and the top 4 highest voted projects are invited for interview on Zoom on 19 July 2025
3. One winner is selected based on their practicality to execute within the financial budget
4. The winner will be announced in ACA21

- HonSec sought clarification from VPC on the printing of the ABWA certificates, to which VPC responded that HKIA will prepare the certificate file for KIRA to print. HonSec will link HKIA with KIRA on this upon receipt of the certificate files.
- As TPI represented Pres as juror, she shared her observations on ABWA2025, which she also shared with the Convenor and Jurors:
- Out of the 11 entries, more than 70% are not complying to the objectives of the Awards; she attributed it to the Poster which was not clear enough and caused some confusion. She suggested that incoming President WJ takes note of this for the next cycle, to ensure the objectives of the Award is made

HonSec

MATTER

ACTION BY:

clear – the two-year completion, USD 10k budget and timeline was not abided by 75% of the entries, only one complied fully. Even out of the four shortlisted they were not fully in compliance.

- HonSec shared that the CM43 minutes recommended that the ABWA be drafted into the ARCASIA Handbook and perhaps this could be done to provide a standardised TOR; however RS & TPI disagreed as ABWA is not a permanent award, only running for 5 cycles.
- RS stressed to VPC that the ABWA objectives and entry requirements should remain the same for each and every cycle and not changed everytime. This is already the third cycle, therefore the remaining 2 cycles have to be maintained. VPC responded he will relay to ABWA secretariat, and that in future to hold a briefing with MIs to explain the requirements of the award.
- Pres queried why did the shortlisting and judging go ahead if there were so many not in compliance, to which TPI responded there were indeed compliant entries but they made up a small number compared to the total entries.

VPC/HKIA-ABWA

3.2 Matters from 44th Council Meeting

11. Acceptance of Proposal on future of AAA Awards:
'To Invite Member Institutes to submit bids to organize the ARCASIA Awards for Architecture (AAA) for a period of 5 years.'

Updates:

- HonSec reported that SIA submitted the sole bid, and was later requested to provide additional information, especially on the financial arrangements.
- HonSec had email a few times, contacted SIA's Geraldine and President Tiah personally but to-date had not receive any response.
- Since the requested information has not been received, the bid is unable to be reviewed by TPI and a recommendation unable to be tabled to OBs.
- Pres requested to follow up with SIA again and submit before next OB Meeting before CM45, and depending on the submission, OBs to decide on reporting to Council.
- RS will assist to check with SIA on this matter.

Next OB

RS

12. Agreement to issue *'Request for Proposal from ARCASIA Member Institutes for Publisher for the publication and supply of Architecture Asia Magazine and its advertising sales'*

Updates: Adv RS' Report & Recommendation to OBs whether to accept bid from ASC

ATT.6 AA Report & Recommendation by Adv RS

- WJ & ZMH were requested to excuse themselves before the deliberation as they were persons of interest of the bid.

INFO

Report:

RS presented the key requirements and additional requirements of the bid:

- At the closing of the Submission date, only 1 MI (ASC) made a submission for the above.
- ASC submitted their Proposal for the publication & supply of AA Magazine and its advertising sales + Financial Proposal from ASC for the publication and supply of Architectural Asia.
- ASC submission is supported by a Letter of Recommendation by President Xiu Long, ASC

Recommendation:

Having reviewed the above, notwithstanding the fact that ASC is the only submitted bid and given the experience that ASC have had with the publishing

INFO

MATTER

ACTION BY:

of the revamped AA Magazine since 2020; and the process with which they had undertaken over the last 5 years to constantly review and enhance the outreach of ARCASIA magazine, RS recommended to Pres & OBs to accept the proposal submitted by ASC, with the following qualifications:

- i. Provide an overall high-level theming for the focus as described in the proposal over the next 5 years
- ii. Provide a plan/criteria on the selection of editors & guest editors with the respective terms of reference
- iii. Provide a more detail annual cost plan indicating the budget for the editorial / publishing / other costs items
- iv. Provide an overall plan on how to work with AA Awards team to integrate their intent to enhance the digital display of AA Awards published in the AA Magazine portal as a collective Album

Deliberation:

- Pres thanked RS for her report. He observed than even when PAM was publishing AA, there were no monies coming into ARCASIA, similarly the past 5 years under ASC.
- Pres suggested that the clause on surpluses to be shared with ARCASIA to be retained notwithstanding that in all these years there were none. This is related to PC P.Kasi's position on income generation of ARCASIA activities including publication. Other than that he was agreeable to RS' recommendation.
- RS noted Pres' comments and also added that there maybe a perceived conflict now that WJ, as AA Editor-in-Chief will be President next term; to which Pres responded that PAM was publishing AA when TPI was President and TPI added it was more beneficial as she managed to obtain sponsorships on behalf when she was involved with AA.
- TPI suggested that perhaps WJ should not need to be involved in the editorial content as E-i-C, as he may be burdened with his duties.
- TPI enquired if the new contract is identical to the previous – this may be queried by Council - to which HonSec responded in the affirmative.
- VPC opined that there were few instances when the publication was delayed and he suggested the incoming VPC may be tasked to monitor the schedule, to which RS commented it should not necessarily be a VP's role. HonSec proposed that the E-i-C be given leeway on decision-making, and that possibly in next term (to be decided by next OBs) the AA progress can be reported in every OB Meeting.

INFO

Next step:

- The meeting decided that ASC to respond to RS' qualifications, RS to revise for HonSec to send the report and recommendation to ASC for them to respond before next OB Meeting.

HonSec/
ASC

15. To form a Taskforce to study the expansion of ARCASIA boundaries and report at next Council Meeting

Updates: TPI presentation of revised Proposal Paper

ATT.7 250716 TPI Proposals on ARCASIA Boundary Expansion - Final draft 1-1

Preamble:

- Pres remarked that in the past there were many institutes who were from countries outside of ARCASIA map boundary but were within Asia continent, who approached ARCASIA with intent to join as MI.
- Whatever decisions to be made must be based on the Constitution and By-law. The main concern is on the word 'Asia'.
- Pres commended TPI for her detailed report, which includes impact on expansion, noting it is already very difficult to MIs to host ARCASIA events at the moment.

INFO

MATTER

ACTION BY:

Report:

- TPI reported she took the opportunity to go through the history book to establish a clearer understanding of the objective and intention of the founder on setting the boundary of ARCASIA.
- She also spoke to Akeel, who drafted the original by-law to understand the thoughts behind the framework especially the map. According to him it was a conscious decision to limit the boundary of the organisation without intention to further expand. Afghanistan and Iran, though considered part of South Asia were excluded as they were not aligned culturally. This is consistent with the views shared by some of the other ARCASIA Past Chairmen.
- ARCASIA sprang as an offshoot of CAA – Asian countries of the Commonwealth, but membership was later expanded to include others, based on the notion of ‘rice-eating’ countries.
- TPI outlined the pros and cons of the proposed expansion and keeping to the current boundary and proffered a conclusion for OBs to consider adopting - whether to take a position, or let Council decide. She is of the view that OBs should take a position but noted President’s view to leave it to Council to decide.
- TPI also studied the ACE model which has 39 countries and 50+ member sections, there are no hosting requirements except for 2 assemblies a year where everyone has to pay their own way. The current ARCASIA hosting model will not work with an expanded membership, and a permanent Secretariat will need to be established which results in high staffing expenses.

INFO

INFO

Deliberation:

- Pres opined that Akeel’s viewpoint was important as it clarified the original intents of ARCASIA; as he previously mentioned many MI delegates attending CMs have little inkling of the goings-on of ARCASIA and therefore decisions made were based on what they feel rather than what they knew.
- TPI supported this opinion and clarified this was the reason she drafted OBs’ position, as many here have been in ARCASIA for longer periods and understood its workings.
- RS initially supported the idea of expanding boundaries in line with the Asian Renaissance but upon reading the detailed study she was now unsure of the readiness of respective zones especially currently there were already level differences amongst MIs and this would be exacerbated with incoming of members from wider boundaries. Furthermore, it is currently already difficult to run an organisation with 24 MIs, leading to further complications.
- Nonetheless RS opined Pres & TPI’s paper is good food for thought for presentation to Council, as an exercise which in future should this matter arise, this paper could be used as reference/historical data.

Pres sought VPs’ views.

- VPC & VPB are in support of the current paper and its position; WJ was also in support but commented that the term ‘countries’ should be replaced with ‘countries and territories’ (given the sensitivities surrounding HK & Macao).
- ~~- Pres commented that the proposal has 2 options: 1 – to maintain current boundary & 2 – to expand boundary, and that even for Option 1, the Constitution needs to be amended; to which TPI responded she has already drafted the proposed Constitution and By-law amendments but it will not be able to be tabled at CM45.~~
- Although the proposed amendments to the Constitution and Bye-Laws - intended to eliminate confusion and provide clarity in support of Option 1 - have already been included in the report, the President suggested that this should also be specifically highlighted in the Conclusion.

TPI/Pres/
HonSec

MATTER

ACTION BY:

- TPI to revise 'countries and territories' **accordingly** and the Conclusion to incorporate the Options and re-issue to OBs by end next week, for HonSec to compile into CM45 Agenda.
- Pres is cognizant of PPs & PCs being Observers, but he recognized that this matter will require deliberation and input from them, and sufficient time to be provided for **them their views to be heard**.
- In concluding, it was decided that in lieu of a potentially divisive vote for option 1 or 2, Pres to present the report, pros & cons, scenarios (instead of 'option') and recommendation to keep this matter in abeyance, as proposed by RS and supported by TPI.
- It was noted that the study on boundary expansion was not initiated by the Council but was instead a suggestion from the President. In conclusion, it was agreed that rather than presenting the boundary expansion as an option - which could lead to a potentially divisive vote between Option 1 and Option 2, particularly given that many Presidents from Member Institutes have limited familiarity with ARCASIA - the paper should instead be framed as a study of both scenarios: retaining the current boundary and pursuing expansion. These scenarios were thoroughly deliberated and considered by the Office Bearers (OBs), who recommend retaining the current boundary and holding the matter of expansion in abeyance. TPI will revise the report **accordingly and revert**.

16. To form a Taskforce to explore the investment opportunities and income generation for the ARCASIA Fund/s, PP P. Kasi will join the taskforce

Updates: RS report on proposal:

ATT.8 ARCASIA -PROPOSAL FOR FOUNDATION 2025

Proposal:

- RS premised her proposal based on ARCASIA is currently registered as a non-profit organization, the corporate vehicle being a company limited by guarantee (CLG), with its permanent office in Singapore.
- Correspondingly, for ARCASIA to seek Funds or Investments opportunities under the ambit of an ARCASIA Foundation would necessitate framing a corporate mission, possibly to support the education & training of young architects within framework of ARCASIA via its corporate HQ in Singapore.
- RS touched on Governance Framework, Key components of a Foundation's Constitution, Possible Fundraising Activities & Fundraising Strategies.
- Despite having restrictions in Singapore there are flexibilities and potentials of tax reduction etc for ARCASIA Foundation. It is not exhaustive but is a starting point

INFO

Deliberation:

- Pres thanked RS for the comprehensive report. He framed that there were 2 aspects:
 - 1: this came about during CM44, raised by PC P.Kasi, and a task force will be set up with him as a member
 - 2: based on RS proposal it is cognizant of the fact that ARCASIA is registered in Singapore and has to be studied in this context, especially without a permanent Secretariat. Registration of a Foundation in another location will result in more legal issues.
- HonTre opined that the Foundation idea is a good proposal will be hampered by the small annual income of USD25k it receives, the monies are not even sufficient to fund a Secretariat.
- TPI is unsure of how a Foundation works in Singapore but in Malaysia, it is very onerous, which has affected PAM's own PEF; which HonSec explained that the restriction of fund usage due to money laundering concerns was problematic, not the inflow of monies into the fund. Therefore TPI stressed the need to understand the legal framework of Foundation.

INFO

MATTER	ACTION BY:
<ul style="list-style-type: none"> - Pres directed RS to consult P.Kasi on his views based on this proposal; this was agreed by the meeting. - VPC enquired if the proposal could also take into account AEA’s position, which is also facing problems with fund-raising; to that Pres opined it was very difficult to obtain fund-raising from MIs – case in point, only one MI (PAM) did fund-raising and obtained donations for Myanmar earthquake. - RS opined that in future AEA may be able leverage off ARCASIA Foundation by the channeling of funds into its activities which are still architecture-based. At the time, AEA was based in HK as they were most experienced to monitor these activities but it may change in the future. She also recalled that SIA donated 50k for Typhoon Yolanda but did not see where the funds were expanded. So this discourages MIs from fund-raising for ARCASIA. 	<p>RS/P.Kasi</p> <p>INFO</p>
<p>3.3 Zone Reports based on topics on ESG/SDG/AI</p> <p>VPs to contact and obtain from MIs who have yet to submit their reports, then to collate their respective Zones’ reports on the respective topics. All three Zones’ consolidated reports to be ready for issuance to MIs by end-April.</p> <p>Updates: Zone A’s summary is still pending, however MI Reports (those who submitted) have already been uploaded to the website.</p>	<p>INFO</p>
<p>3.4 AEA Build Back Better Fund proposal</p> <p><i>VPC to revise the BBB fund proposal following this discussion, and table at next OB Meeting, and also focus/identify a specific use of the donated funds for the Myanmar earthquake.</i></p> <p>Updates: VPC reported that the report is not ready to be tabled at this meeting. HonSec reminded VPC that if he wishes this to be tabled at CM45, this needs to be submitted soonest otherwise there is no more time to table the matter. VPC promised to submit by W1 Aug.</p>	<p>VPC</p>
4.0 Treasury Matters	
<p>4.1 2025 MI Subscriptions – Updates</p> <ul style="list-style-type: none"> - BIA are in arrears for 3 years, ALACE & IAB will pay in cash in Incheon, KAU have paid up 2023 & 24, SLIA will pay in September, JIA & UMA yet to pay – chasing. 	<p>HonTre</p>
<p>4.2 Audit and ACRA Updates</p> <ul style="list-style-type: none"> - Audit Report and ACRA successfully completed, HonTre will circulate documents to OBs. - Bills from Company Secretary have been received and HonTre will process payment approvals. 	<p>HonTre</p> <p>HonTre</p>
<p>4.3 Update on AAA2024 Financials</p> <p>4.3.1 ASC (costs for organising AAA)</p> <ul style="list-style-type: none"> - HonTre reported he has submitted the final disbursement amount of USD 7,710 to ASC to confirm, and requested ASC to submit an invoice so that payment can be processed and transferred. <p>4.3.2 SLIA submission of Claims (Inviting of Jurors to Awards Ceremony) for OB Approval</p> <ul style="list-style-type: none"> - After the original invoice submitted by SLIA which was tabled in Beijing of USD3447.08, SLIA sent another email requesting to include organising team costs which was not agreed. 	<p>ASC</p> <p>INFO</p> <p>HonTre</p>

MATTER	ACTION BY:
<p>- OBs were requested to approve the final agreed amount of USD3447.08: this is based on the published rates of the Forum/Dinner/Rooms for the Juror invitees and Dinner for AAA2024 winners. Whilst the Juror costs can be verified, the Winner attendance cost shall be taken as SLIA declared. As there were no objections, the payment shall be disbursed to SLIA.</p>	
<p>4.4 Update on AAA2025 Financials</p> <ul style="list-style-type: none"> - Amount received via PayPal: USD30,405.47, HonTre will liaise with HongSwee on the transfer of PayPal monies to DBS account. - Three MIs have collected registration fees on behalf of their members, amounting to USD1,200. IAP has transferred USD315 incl bank charges, SONA and IAB still pending transfer – they may be paying in Incheon. - HonTre enquired on the payment mode for KIRA’s medals and certificates – KIRA will pay first then claim for reimbursement from ARCASIA. 	<p>INFO</p> <p>HonTre to note</p>
<p>4.5 Pending Payments to-date and Confirmations</p> <ul style="list-style-type: none"> - Secretarial Fee for second half of the year of SGD920 - SLIA invoice of USD3447.08 - Both approved by OBs 	<p>HonTre</p>
<p>4.6 Other Treasury Matters</p> <p>4.6.1 Myanmar Earthquake Donation Drive:</p> <ul style="list-style-type: none"> - HonSec confirmed that PAM has transferred monies of RM1500 to PAM-ARCASIA account. - Pres raised the issue of the recipient of the donation monies; since AMA is not functioning the monies will continue to be kept in ARCASIA account. - HonSec opined that, similar to the Typhoon Yolanda donation monies, the donors may be asking where the monies went to. - Pres then suggested the monies be channeled to AEA since they are undertaking work related to the earthquake however TPI responded that in which case the donors need to consent to this. HonTre proposed the monies be returned to the donors. VPB suggested perhaps the monies can be donated via the Embassy of Myanmar in KL. 	<p>Pres decision</p>
<p>4.6.2 Next term’s Treasury</p> <p>VPC enquired with WJ whether he has designated a HonTre, for handing over purposes; and also on the Directorship of ARCASIA Ltd which the incoming President will be required to take over from Pres Saifuddin, whether he is allowed under Chinese laws to do so. RS/WJ to respectively check on his eligibility.</p>	<p>RS/WJ</p>
<p>5.0 Other Matters Arising</p>	
<p>5.1 OB Meetings held so far:</p> <p>1st - 24 Feb 2024, Kandalama + Zoom 2nd - 16 Mar 2024, Zoom (OB + FORUM22/SLIA Team) 3rd - 1 May 2024, Bangkok 4th - 4 Jul 2024, Kuala Lumpur 5th - 17 Aug 2024, Zoom 6th - 26 October 2024, (Meeting before Forum22) 7th - 14 Jan 2025, ARCASIA Forum, Colombo 8th - 4 Feb 2025, Zoom 9th – 8 May 2025, Beijing 10th – 24 July 2025, Kuala Lumpur 11th – online, tbc before CM45 – all outstanding reports to be submitted W1 August 12th – 9 Sep 2025 ACA21 in Incheon</p>	

MATTER	ACTION BY:
<p>5.2 Meeting & Events attended in 2025</p> <ul style="list-style-type: none"> i. OB Mtg + Pilot Tour Incheon – 13-15 April ii. UAP 2nd ILF & Golden Jubilee 8-10 April iii. ASA Architects’25, end April 2025. <p>5.3 Probable OB Meeting Dates in 2025 (Hosts to indicate venue/city and probable dates so that it can be aligned with ARCASIA calendar) *</p> <ul style="list-style-type: none"> i. OB Mtg/IAP hosting – 5-7 Dec, accepted however subject to geo-political situation ii. Handing over – Jan 2026 (for HOM, host only obliged to invite incoming OBCC, and Pres, HonSec & HonTre – ASC to decide venue (Shanghai?) and if inviting other OBs & CCs by Sept) <p>5.4 Any Other Matters</p> <ul style="list-style-type: none"> i. PAM request for ARCASIA support of ARCHITALENT 2025, received 4 June 2025 (for records) <i>ATT.10 250604 PAM ARCHITALENT 2025</i> No objections by OB, proceeded. ii. ACPP Chair request to approve ACPP Proposal, received 16 June 2025 (for records) <i>Webinar on Architectural Leadership on afternoon of August 2nd 2025 (Sat)</i> <i>ATT.11 250802 ACPP Webinar 2nd Aug</i> No objections by OB, proceeded. iii. ACAE Chair request to approve ACAE Roundtable Discussion during Committee Meeting in Incheon, received 19 June 2025 (for records) <i>‘Designing the 2040 Architect: Competencies for a Changing World’</i> <i>ATT.12 250617 ACAE Roundtable Disc during ACA21 Comm Mtg</i> No objections by OB, proceeded. iv. HKIA x HKFYG Design Charrette 2025 invitation to ARCASIA as Supporting Organization, received 27 June 2025 (for records) <i>(1) Sharing and tour within HKREP Education Hub in Hong Kong, 5 July 2025</i> <i>(2) Design Workshop in Macau Date: 19-20 July 2025</i> No objections by OB, proceeded. VPC reported that due to the typhoon, this event has been rescheduled to October 2025 	
<p>6.0 Conclusion & Next Meeting</p>	
<p>6.1 Adjournment</p> <p>Pres reminded VPs that in the upcoming CM45 there will be election for VPs, he understands Zone A goes in rotation and the next VP will be from IAP, he sought VPB & VPC to ensure there are candidates from their zones standing/contesting. VPB responded that she had messaged MI Presidents individually but did not receive responses.</p> <p>Additionally there will be bidding for ACA22, he has been informed IAI will be putting in a bid. Other MIs can still bid but at least there is a bid.</p> <p>Pres also requested an online meeting with Committee Chairs before CM45 as he is concerned with inaction of some Chairs, and asked OBs if they wanted to attend.</p> <p>The meeting was adjourned at 12.30pm followed by lunch.</p>	<p>VPB & VPC</p> <p>INFO</p> <p>INFO</p> <p>INFO</p>



MATTER

ACTION BY:

6.2 The next OB Meeting:

Next Meeting : 11th OB 2024-2025
Date : tbc
Time : tbc
Venue : online

Ar. DEXTER Y.P. KOH
Honorary Secretary 2024-2025