



Meeting : 11th OB 2024-2025  
Date : 27 August 2025, Wed  
Time : 9.20 -10.30pm KL Time  
Venue : Via Zoom  
Notes by : DK

Next Meeting : 12th OB 2024-2025  
Date : 8 September 2025  
Time : 10.00-11.30am ICN Time  
Venue : Songdo Convensia

**Office Bearers**

Office Bearers	President	Ar. Saifuddin Ahmad	(SA)
	President-Elect	Ar. Prof. Dr. Wu Jiang	(WJ)
	Vice President Zone A	Ar. Devendra Nath Gongal	(DNG)
	Vice President Zone B	Ar. Saykham Thammanosouth	(ST)
	Vice President Zone C	Ar. Thomas Cheung	(TC)
	Honorary Secretary	Ar. Dexter Y.P. Koh	(DK)
	Honorary Treasurer	Ar. Ridha Razak	(RR)
	Advisor	Ar. Tan Pei Ing	(TPI)
	Advisor	Ar. Rita Soh	(RS)

**In Attendance** Secretariat Manager Ms. Ekzan Ekbal

**Absence** Immediate Past President Ar. Abu Sayeed M Ahmed (ASA)

**Attachments**

ATT.1 250724 ARC 24-25 10th OB Meeting Minutes draft  
ATT.4a 250826 RS 1-ARCHITECTURE ASIA MAGAZINE Review Report  
ATT.4b Proposal from Architecture Asia Magazine-0815  
ATT.5 250727 Proposals on ARCASIA Boundary Expansion - Updated Final draft 1-2  
ATT.6a 250805 RS Final - ARCASIA PROPOSAL FOR FOUNDATION 2025  
ATT.6b Concept Paper by Past Chairman P.Kasi on the ARCASIA proposal to explore the investment opportunities and income generation-27.8.25  
ATT.7 Proposal for ARCASIA Build Back Better Funds 250801

**MATTERS**

**ACTION BY:**

<p><b>1.0 Convening of the 11<sup>th</sup> OB Meeting</b></p> <p><b>1.1</b> Welcome Remarks – ARCASIA President, Ar. Saifuddin Ahmad</p> <p>- Pres remarked that this meeting is called so that there will not be any major issues to discuss at the 12th OB Mtg in Incheon, and there are a few matters requiring to be deliberated and submitted for CM45,</p> <p><b>1.2</b> Adoption of this Meeting Agenda - Hon Secretary</p> <p>- HonSec informed item 3.1 will be taken off the Agenda as ACA21 Convenor has replied he will not be reporting.</p> <p><b>1.3</b> Adoption of the Minutes of the 10th OB 2024-2025 Meeting held in Kuala Lumpur on 24 July 2025 - Hon Secretary</p> <p><u>ATT.1 250724 ARC 24-25 10th OB Meeting Minutes R1</u></p> <p>- HonSec remarked he has amended the minutes per TPI’s comments and incorporated into the Minutes R1</p> <p>- There being no other comments, the Minutes was confirmed by the Meeting.</p>	<p>INFO</p> <p>INFO</p> <p>INFO</p>
<p><b>2.0 Agenda for 11<sup>th</sup> OB Meeting</b></p> <p><b>2.1</b> Council Meeting draft slides &amp; briefing by HonSec</p> <p>HonSec will send to OBs for review, and finalise with OBs at 12th OB Mtg.</p>	<p>HonSec</p>
<p><b>3.0 Matters Arising from the 10<sup>th</sup> OB Meeting, 24 July 2025</b></p> <p><b>3.1 ACA21 Matters</b></p>	

**MATTERS**

**ACTION BY:**

- 3.1.1 Convenor's Update Report of ACA21, incl AAA2025, TOY2025, SDC 2025, Student Jamboree
- ACA21 Convenor has confirmed will not be reporting.

INFO

**3.2 Matters from 44<sup>th</sup> Council Meeting**

11. Acceptance of Proposal on future of AAA Awards:  
*'To Invite Member Institutes to submit bids to organize the ARCASIA Awards for Architecture (AAA) for a period of 5 years.'*

*Updates:*

- HonSec reported that SIA has yet to submit the requisite financial proposal, and therefore unable to be reviewed or deliberated.
- HonSec remarked in response to Pres' query that only one bid received.
- RS responded that she contacted SIA who thought that it will only need to be presented at CM45, she has informed SIA that the proposal needs to be submitted to OBs for review. SIA raised concern on the funding to run the AAA, to which RS requested SIA to submit first. The other concern was on the costs for hosting the ceremony in Singapore which is going to be expensive, although there is no reason for it to be hosted in other places. SIA said will submit next week.
- HonSec expressed concern that it might be too late to submit next week as it has to go through a review process similar to AA Magazine's bid; TPI is tasked with reviewing the bid.
- RS recused herself from involvement in the review, which was agreed. However she is willing to provide feedback on the portal, if required.
- Funding is the main issue and RS referenced Paul Finch's WAF format which charged for everything. In any case it was incumbent on Pres and Pres-Elect to provide the future direction or come up with new ideas; the current format does not need to be followed.

*(Pending SIA add submission)*

12. Agreement to issue *'Request for Proposal from ARCASIA Member Institutes for Publisher for the publication and supply of Architecture Asia Magazine and its advertising sales'*

*Updates: Adv RS' revised Report & Recommendation to OBs to accept bid from ASC*

RS

ATT.4a 250826 RS 1-ARCHITECTURE ASIA MAGAZINE Review Report

- Adv RS presented her report and recommendation, to be read together with ASC's supplementary submission of 15 Aug:

ATT.4b Proposal from Architecture Asia Magazine-0815

- RS suggested that WJ appoints someone to helm AA Magazine, to which WJ responded that he is in the midst of identifying a suitable candidate. RS added it would allay concerns of conflict of interest, since WJ will be President next term; and for independence of the publication, and continuity after his term. WJ will still have oversight on AA Magazine.
- Pres opined that as far as ARCASIA is concerned, the bid will be awarded to ASC, and ASC has the right to appoint whomever it wishes to helm the publication; and therefore there is no need to indicate the identity of the EIC.
- RS to revise the date of the calling/closing of the bid in her report and send to HonSec for uploading.
- It was agreed to also seek Council approval for OBs to proceed to sign the agreement with ASC/TJU based on the previous terms and conditions – this being an administrative process. The draft agreement will be uploaded as reference.

**MATTERS**

**ACTION BY:**

15. To form a Taskforce to study the expansion of ARCASIA boundaries and report at next Council Meeting

ATT.5 250727 Proposals on ARCASIA Boundary Expansion - Updated Final draft 1-2

- Pres remarked that it was no necessary to re-table this as it has already been agreed by OBs and TPI has revised accordingly.
- Pres suggested to OBs that this matter be deliberated at length in CM45, especially amongst senior members especially PCs & PPs, despite them being Observers he would like them to give their views.
- RS remarked that since there were 9-10 PC/PPs attending it will be a good opportunity to have them give their views. Since Pres has taken the initiative to raise this matter and TPI has taken the trouble to write extensively on this, it will be good to also record their albeit traditional views.
- Pres also made reference to the fact that even with 24 MIs, the actively participating ones are not many, and this will likely occur if the membership boundary is widened. Even registration for Congress/Forum is not encouraging; most Official Delegates only attend the Committee & Council Meetings and leave after.
- RS remarked that even Committee participation is not encompassing as yet, even with annual meetings, due to internal, geopolitical and economic issues faced by MIs.
- OBs confirmed that the Report be uploaded for circulation to Delegates, RS suggested TPI puts a legend to indicate the red and blue text colours.

INFO

TPI/HonSec

16. To form a Taskforce to explore the investment opportunities and income generation for the ARCASIA Fund/s, PP P. Kasi will join the taskforce

ATT.6a 250805 RS Final - ARCASIA PROPOSAL FOR FOUNDATION 2025

- RS informed that PC P.Kasi has sent her his own proposal, after he was given RS' proposal for comments:

ATT.6b Concept Paper by Past Chairman P.Kasi on the ARCASIA proposal to explore the investment opportunities and income generation-27.8.25

- The contents were similar and there was nothing much different from RS' proposal and was a summary of what she had written.
- TPI queried on the objective of his comments.
- RS says she will respond to P.Kasi in the next few days, to achieve some form of understanding with him on the proposal.
- RS further added that in light of the recent Forum and Congress costs only Zone A Mis would be able to afford to organise them in future, due to ability to offer low costs. It might be useful to obtain historical data of the past 10 years' of Congress and Forums with a consideration of to provide an estimate of indicative registration fees, with the Hosts having prerogative to obtain more funds if they wish to, and the surpluses be part-apportioned to ARCASIA and channeled to the Foundation. This could be a mechanism of using ARCASIA funds to support programmes – as it is, there is insufficient funds to support many programmes. These are inter-linked to each other.
- RS opined the main issues on the foundation were: location of the Foundation – likely Singapore as ARCASIA is incorporated there; management of funds; taxation matters incl tax incentives and positioning as charitable organisation.
- TPI revealed that Singapore does not really recognize charitable foundations, to which RS agreed and added that a Charities Act exists but ARCASIA may not qualify.
- In conclusion: Provide a framework, present to Council and obtain agreement before proceeding further – RS will prepare slides, present at

RS

RS/HonSec

MATTERS	ACTION BY:
<p>Council for endorsement. There is no necessity for deliberations as actual structure is yet unknown and it is a work-in-progress.</p> <p><b>3.4 AEA Build Back Better Fund proposal</b></p> <p><u>ATT.7 Proposal for ARCASIA Build Back Better Funds 250801</u></p> <ul style="list-style-type: none"> <li>- VPC presented revised proposal following OB comments at 11<sup>th</sup> OB Mtg.</li> <li>- VPC emphasised on the funding proposals: <i>One-off Funding (voluntary), On-going Sustaining Sponsorship, Regular Annual Sponsorship, Disaster-Specific Sponsorship, Special Sponsorship</i></li> <li>- VPC announced that a USD6000 sponsorship has been obtained from a HK developer.</li> <li>- Pres proposed a one-off allocation of USD5,000 from the current USD192k current funds, and was agreed by OBs.</li> <li>- VPC to revise the Proposal based on the above deliberations and submit to HonSec. This will be reflected in HonTre’s Report.</li> </ul>	<p>VPC/ HonSec</p>
<p><b>4.0 Treasury Matters</b></p> <p><b>4.1 2025 MI Subscriptions – Updates</b></p> <ul style="list-style-type: none"> <li>- ALACE, IAB, SLIA will be paying the subscription in cash in Incheon, KAU only has current years’ arrears, BIA is in arrears for 3 years. JIA has transferred payment last week.</li> </ul> <p><b>4.2 Other Treasury Matters</b></p> <ul style="list-style-type: none"> <li>- Audit is all in order.</li> <li>- AAA2024 – still pending invoice from ASC.</li> <li>- SLIA’s claims has been approved by OBs but HonTre has issues with the transfer codes.</li> <li>- AA2025 – pending expenses post-ACA21, 2 MIs owe USD900 for submission fees paid by registrants via institutes. About USD34k was received, but the cost of organising from KIRA may be higher.</li> <li>- Myanmar Earthquake Donation Drive - PAM transfer of monies RM1500: HonSec reported that decision on the monies have yet to be made. The monies are in ARCASIA HLB account. HonSec reported there were 2-3 donors who donated via PAM, and cautioned that requesting them to agree to channel the monies to AEA may result in donors less inclined to donate in future. In conclusion there was no decision made on the matter.</li> <li>- HonTre will send out the HonTre Report to Council to OBs for review prior to uploading/circulation of the report to Delegates.</li> </ul>	<p>HonTre/ HonSec</p>
<p><b>5.0 Other Matters Arising</b></p> <p><b>5.1 OB Meetings held so far:</b></p> <ul style="list-style-type: none"> <li>1st - 24 Feb 2024, Kandalama + Zoom</li> <li>2nd - 16 Mar 2024, Zoom (OB + FORUM22/SLIA Team)</li> <li>3rd - 1 May 2024, Bangkok</li> <li>4th - 4 Jul 2024, Kuala Lumpur</li> <li>5th - 17 Aug 2024, Zoom</li> <li>6th - 26 October 2024, (Meeting before Forum22)</li> <li>7th - 14 Jan 2025, ARCASIA Forum, Colombo</li> <li>8th - 4 Feb 2025, Zoom</li> <li>9<sup>th</sup> – 8 May 2025, Beijing</li> <li>10<sup>th</sup> – 24 July 2025, Kuala Lumpur</li> <li>11<sup>th</sup> – 27 Aug 2025, Zoom</li> </ul>	

**MATTERS**

**ACTION BY:**

**5.2 Meeting & Events attended in 2025**

- i. OB Mtg + Pilot Tour Incheon – 13-15 April
- ii. UAP 2<sup>nd</sup> ILF & Golden Jubilee 8-10 April
- iii. ASA Architects’25, end April 2025.
- iv. ARCHIDEX 2025, July 2025

**5.3 Probable OB Meeting Dates in 2025** *(Hosts to indicate venue/city and probable dates so that it can be aligned with ARCASIA calendar) \**

- i. OB Mtg/ACA21 in Incheon – 9 Sept
- ii. OB/CC Mtg/IAP hosting 5-7 Dec, accepted however subject to geo-political situation
- iii. Handing over – Jan 2026 (host not obliged to host OB Mtg)

**5.4 Any Other Matters**

- HonSec reminded that reports have to be submitted soonest possible for uploading and preparation of the Meeting Package. All to note.
- Elections of Zone VPs: Pres reported that the next Zone A VP will be from IAP (rotation basis agreed by MIs), Zone C has a nomination from KIRA. He is concerned with Zone B and sought VPB’s update on this matter, who responded that she had contacted all the MIs and none had interest to nominate.
- RS enquired on her room reservation to which OBs responded that KIRA has emailed to OBCCs requesting for flight details yesterday. VPC & HonSec will re-forward the email to RS.
- RS enquired on MI participation in ACA21: HonSec reported that a few MIs were facing visa problems SLIA, IAP, UMA. VPA reported that at the meeting last week in Kathmandu he was informed there were 75 from IAB, 55 from IIA, 20 from IAP, none from BIA. He reckoned there will be 180-200 from Zone A.

**6.0 Conclusion & Next Meeting**

**6.1 Adjournment**

The meeting was adjourned at 10.25pm.

Pres suggested for AAA bid & Investment/Foundation reports, they shall be circulated to OBs for comments and agreement to circulate.

**6.2 The next OB Meeting:**

Next Meeting : 12th OB 2024-2025  
Date : 8 September 2025  
Time : 10.00-11.30am ICN Time  
Venue : Songdo Convensia

Ar. DEXTER Y.P. KOH  
Honorary Secretary 2024-2025