

Meeting	: 4th OB/CC 2024-2025	Next Meeting	:
Date	: 26 October 2024, Sat	Date	:
Time	: 4.00pm KL Time	Time	:
Venue	: Zoom	Venue	:
Notes by	: DK		

Office Bearers & Committee Chairs

Office Bearers	President	Ar. Saifuddin Ahmad	(SA)
	Vice President Zone A	Ar. Devendra Nath Gongal	(DNG)
	Vice President Zone B	Ar. Saykham Thammanosouth	(ST)
	Vice President Zone C	Ar. Thomas Cheung	(TC)
	Immediate Past President	Ar. Abu Sayeed M Ahmed	(ASA)
	Honorary Secretary	Ar. Dexter Y.P. Koh	(DK)
	Honorary Treasurer	Ar. Ridha Razak	(RR)
	Advisor	Ar. Tan Pei Ing	(TPI)
	Advisor	Ar. Rita Soh	(RS)
Committee Chairs	ACAE Chair	Ar. Jonathan V. Manalad	(JVM)
	ACPP Chair	Ar. Zhang Wei	(ZW)
	ACSR Chair	Ar. Farhana Sharmin Emu	(FSE)
	ACGSA Chair	Ar. Alice Leong Pek Lian	(ALPL)
	ACYA Chair	Ar. Denny Setiawan	(DSE)
Fellowship Chair		Ar. Debatosh Sahu	(DSA)

Attachments

ATT.1 240731 JVM ARC Thesis of the Year 2024 final draft issued to OBs on 31 July
ATT.2 *ACSR Charter Final Draft for Council Meeting (pending)*
 ATT.3 240731 JVM ARC Students' Design Competition 2024

AGENDA

ACTION BY:

1.0	Convening of the Fourth OB/CC Meeting	
1.1	Welcome Remarks - ARCASIA President, Ar. Saifuddin Ahmad	Pres
1.2	Adoption of this Meeting Agenda - Hon Secretary	HonSec
1.3	Adoption of the Minutes of the 3rd OB/CC 2024-2025 Meeting held in Kuala Lumpur on 4 July 2024 - Hon Secretary	HonSec
2.0	Matters for Tabling at 44th Council Meeting, 15-16 Jan 2024:	
2.1	ACSR Charter	
2.1.1	<i>ATT.2 ACSR Charter Final Draft for Council Meeting (pending)</i>	
3.0	Matters for Reporting at 44th Council Meeting, 15-16 Jan 2024: Incomplete Tasks as Concluded at the 43rd ARCASIA Council Meeting in Boracay, Philippines	
3.1	Publish the Congress Papers and abstracts as the 'Congress proceedings' under (previous) ACAE Deputy Chair Jonathan Manalad's supervision.	
3.1.1	<i>Update:</i>	JVM
3.2	Forum22 (2024)	
3.2.1	Pres requested Chairs to check with their Committee reps on their attendance in Forum22.	
	<i>Update:</i>	Chairs
3.3	ARCASIA Awards	
3.3.1	Thesis of the Year Update [Guidelines need to be included in the Handbook]	

AGENDA	ACTION BY:
<ul style="list-style-type: none"> i. <i>ATT.1 240731 JVM ARC Thesis of the Year 2024 final draft issued to OBs on 31 July</i> 	JVM
<p>3.3.2 ARCASIA Student Design Competition Update [Guidelines need to be included in the Handbook]</p> <ul style="list-style-type: none"> i. <i>ATT.3 240731 JVM ARC Students' Design Competition 2024 issued to OBs on 31 July.</i> 	JVM
<p>3.3.4 Ar. Barry Will Award Update [Guidelines need to be included in the Handbook, needs follow up]</p> <ul style="list-style-type: none"> i. <i>RS suggested a mid-term review at the fourth cycle.</i> 	for Action at 4 th cycle
<p>3.4 Outreach and Media</p> <p>3.4.1 ARCASIA Website</p> <ul style="list-style-type: none"> i. It was proposed to hold a meeting with Interplay on this matter, and to invite Bisma, Tushar & TPI in the meeting. HonSec to set date. <p style="text-align: center;"><i>Pending</i></p>	HonSec
<p>4.0 Respective Chairs' reporting at 44th Council Meeting, 15-16 Jan 2024:</p> <p>Chairs to prepare Summary Reports to Council on respective Committees' (and groups') activities to-date:</p> <p>4.1 ACAE</p> <ul style="list-style-type: none"> 4.1.1 <i>Report:</i> <p>4.2 ACPP</p> <ul style="list-style-type: none"> 4.2.1 <i>Report:</i> <p>4.3 ACSR</p> <ul style="list-style-type: none"> 4.3.1 <i>Report:</i> <p>4.4 ACGSA</p> <ul style="list-style-type: none"> 4.4.1 <i>Report</i> <p>4.5 ACYA</p> <ul style="list-style-type: none"> 4.5.1 <i>Report:</i> <p>4.6 Fellowship</p> <ul style="list-style-type: none"> 4.6.1 <i>Report:</i> 	JVM ZW FSE ALPL DSE DSA
<p>5.0 Nomination of Official Representatives and Observers to ARCASIA Committees</p> <p>5.1 <i>Secretariat emailed to MIs on 16 July 2024, as of 6 Aug, 8 have responded</i></p>	
<p>6.0 Key Timelines for 2024 (Meetings held online unless stated otherwise)</p> <p>6.1 ARCASIA Council Meeting 15 & 16 January 2025, Colombo - All Institute Presidents/ Reps, OB & CC, Institute & Individual Observers</p> <p>6.2 OB/CC Meetings 1st - 20 Jan 2024, Kuala Lumpur 2nd - 1 May 2024, Bangkok 3rd - 1 Jul 2024, Kuala Lumpur 4th - 26 Oct 2024, Zoom (<i>Meeting before Forum</i>) 5th - 14 Jan 2025, ARCASIA Forum, Colombo</p> <p>6.3 CC Meetings 1st – 2 Mar 2024 2nd – 30 Mar 2024 3rd –</p>	Attendees OBs & CCs Pres, HS, HT, CCs, FC

AGENDA

ACTION BY:

7.0 Other Matters Arising

8.0 Conclusion & Next Meeting

8.1 Adjournment

8.2 The next OB/CC Meeting:

Next Meeting : 5th OB/CC 2024-2025

Date : 14 Jan 2025

Time : tbc

Venue : Colombo, Sri Lanka

Ar. DEXTER Y.P. KOH
Honorary Secretary 2024-2025