
DAY 1: 6 NOVEMBER 2019

SESSION 1: FORMAL OPENING CEREMONY AND INAUGURAL SESSION

7:30 AM – 8:00 AM

ARRIVAL OF GUESTS AND REGISTRATION

8:00 AM– 8:30 AM

1 Opening ceremony (30 min)

- 1.1 Arrival of Guests by 8am
- 1.2 Informal Cultural performance in open field amidst guests
- 1.3 Flag raising ceremony by Presidents, followed by raising of the Bangladesh national flag and playing the national anthem.
- 1.4 Guests proceed into Council Hall accompanied by Flag bearers (carrying smaller flags for display within Council Hall).

8:30 AM – 9:35 AM

2 Inaugural Session (65 min)

- 2.1 President's address (10 min)
- 2.2 Acknowledgement of Past Chairmen/Presidents present at the meeting, marking the 50th Anniversary (5 min)
- 2.3 Welcome address by President of Host Institute (10 min)
- 2.4 Launch of 50th anniversary Ebook (5 min)
- 2.5 Official Launching Ceremony of AEA, including the signing ceremony by all 21 Presidents of member institutes. (15 min)
- 2.6 Formal gift exchange between President and Host institute (5 min)
(We seek the cooperation of all attendees to conduct other gift exchanges outside of formal proceedings)
- 2.7 Formal Photography session in dedicated setup outside meeting room with Institute building as the backdrop. (15 min)
 - a. Council photo
 - b. AEA commemorative photo
 - c. Office Bearers and Committee chairs photo

9:35 AM-10:00 AM

TEA BREAK (25 MIN)

10:00 AM-1:00 PM

SESSION 2: COUNCIL SESSION (140 MIN)

- 3 Presentation of digital tablet for paperless session to guests on behalf of IAB (5 min)**
- 4 Adoption of 40th Council meeting agenda (5 min)**
- 5 Minutes of last Council meeting (5 min)**
 - 5.1 Formal adoption of minutes circulated prior to meeting
- 6 President's report (20 min)**
- 7 Hon. Treasurer Report (5 min)**
- 8 AEA update (10 min)**
 - 8.1 Brief introduction of AEA and progress report by Ar. Tony Wong
- 9 Travel prize incident (10 min)**
 - 9.1 Update on current status by Past President Sathirut Nui Tandanand
 - 9.2 Proposed guidelines for future events by Hon. Secretary Hui Min Chan
- 10 Report of other projects from previous term (15 min)**
 - 10.1 International Teachers and Students Exchange programs - Imm. Past President Jahangir Khan (5 min)
 - 10.2 Urbanism roundtables - Imm. Part President Jahangir Khan (5 min)
 - 10.3 Updating of ARCASIA History Book (5 min)
- 11 New issues for council deliberation (40 min)**
 - 11.1 Proposal for ARCASIA Permanent establishment – Hon. Secretary Hui Min Chan (15 min)
 - 11.2 Architecture Asia magazine (15 min)
 - a. Summary of Architecture Asia's history – PAM
 - b. Discussion on the future of Architecture Asia
 - 11.3 ARCASIA website (10 min)
- 12 ARCASIA Constitution (5 min)**
 - 12.1 Report on recent updates reflecting past council decisions
- 13 Vice Presidents' and member Institute presidents' reports**
 - 13.1 Zone A VP's report followed by Zone A member institute presidents' presentations (60 min)

1:00 PM – 2:00 PM

LUNCH BREAK (60 MIN)

2:00 PM – 5:00 PM

- 13.2 Zone B VP's report followed by Zone B member institute presidents' presentations (75 min)
- 13.3 Zone C VP's report followed by Zone C member institute presidents' presentations (60 min)

13.4 Discussion and summary of issues arising from VPs' and member institute presidents' presentations (45 min)

(Note: Country reports will not be presented during the presidents' presentations.)

5:00 PM MEETING ADJOURNS FOR THE DAY

(DEPART TO HATIRJHEEL FOR 50TH ANNIVERSARY CELEBRATION)

DAY 2: 7 NOVEMBER 2019

8:30 – 9:00 AM

ARRIVAL OF MEETING ATTENDEES

9:00AM -11:00 AM

SESSION 3: ARCASIA MEMBERSHIP AND MOU WITH REGIONAL ORGANISATIONS

- 14 Status of Membership (10 min)**
- 15 MOU with regional organisations (15 min)**

SESSION 4: ARCASIA AWARDS

- 16 AAA Convenor report (15 min)**
- 17 Proposal for revision of AAA guidelines (20 min)**

SESSION 5: ACA AND FORUMS

- 18 Forum 20 Convenor report (7 min)**
- 19 ACA18 Convenor report (Mr. Sumito Takashina) (10 min)**
- 20 ACA19 Convenor update (Prof. Wu Jiang) (15 min)**
- 21 Bid proposals for Forum 21 (25 min)**

11:00-11:30 AM

TEA BREAK (30 MIN)

11:30 – 1:00PM

SESSION 5: COMMITTEE SUMMARIES AND ROUNDTABLE REPORTS

- 22 ACAE Chairman Report (15 min)**
- 23 ACPP Chairman Report (15 min)**
- 24 ACGSA Chairman Report (15 min)**
- 25 ACSR Chairman Report (15 min)**
- 26 ACYA Chairman Report (15 min)**
- 27 Fellowship Chairman Report (15 min)**

1:00PM – 2:00PM

LUNCH (60 MIN)

2:00PM – 4:00PM

SESSION 6: ELECTIONS

28 Elections (120 min)

- 28.1 Deputy Chair ARCASIA Committee on Architectural Education (ACAE)
- 28.2 Deputy Chair ARCASIA Committee on Professional Practice (ACPP)
- 28.3 Deputy Chair ARCASIA Committee on Green and Sustainable Architecture (ACGSA)
- 28.4 Deputy Chair ARCASIA Committee on Social Responsibility (ACSR)
- 28.5 Deputy Chair ARCASIA Committee on Young Architects (ACYA)
- 28.6 President-Elect

4:00PM-5:00PM

SESSION 7: CONCLUDING SESSION

29 Any Other Matters (20 min)

- a. ASC's requests to showcase bid preparation for UIA 2026 (7 min)
- b. Other matters

30 Summary of Decisions and Actions taken at 40th Council Meeting (20 min)

31 Venue and date for next council meeting (5 min)

32 President's closing remarks (15 min)

5:00PM MEETING ADJOURN, DEPART FOR HOTEL

6.00 PM, DEPART HOTEL FOR ZINDA PARK FOR FRIENDSHIP NIGHT