

**ARCASIA (Architects Regional Council Asia) 39th Council Meeting
(September 11th – 12th, 2018)**



Venue: Meiji University, Tokyo, Japan

Day 1: 11th September, 2018

Session 1: Inaugural Session

8:30 – 9:00 Photo Session

1.0 Convening of the ARCASIA 38th Council Meeting (9:00-10:00)

1.1 Presence of Quorum by Honorary Secretary Ar. Ramiz Baig, who will report on the quorum and present the following:

President:	Ar. S.M. Jahangir Khan
Immediate Past President:	Ar. Sathirut Nui Tandanand
Advisor:	Ar. Tan Pei Ing
Advisor:	Ar. George Kunihiro
Zone A Vice President:	Ar. Abu Sayeed M. Ahmed
Zone B Vice President:	Ar. Chan Eng Chye Theodore
Zone C Vice President:	Ar. Nuno Soares
Honorary Secretary:	Ar. Ramiz Baig
Honorary Treasurer:	Ar. Sannah Ejaz
President-Elect & Chairperson	Ar. Rita Soh
Fellowship:	
Chairman ACAE:	Ar. John Joseph Fernandez
Chairman ACPD:	Ar. Thirilogachandran Shanmugasundaram
Chairman ACGSA:	Ar. Debatosh Sahu
Chairman ACSR:	Ar. Sudhir Balakrishnan Pillai
Chairman ACYA:	Ar. Tan Szue Hann

AAA Convener, ACA18 Convener, Presidents of the Architectural Institutes of Bangladesh, Bhutan, Brunei, China, Hong Kong, India, Indonesia, Japan, Korea, Laos, Macau, Malaysia, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Singapore, Sri Lanka, Thailand, and Vietnam and delegates of all 21 member Institutes present according to the By-Laws for the required quorum.

The Office Bearers, the Committee Chairs, Official Delegates were introduced and quorum confirmed. Chairman ACAE and Delegates from BIA were not present.

1.2 President call the meeting to order, address the Council and present the guests

- International Guests Introduction

Thomas Vonier, President UIA

Vincent Cassar, President CAA

Erno Kalman, President V4AF

Victor Leonel Antonio da Conce Miguel, President AUA

Robert Ivy, CEO AIA

Elizabeth Chu Richter, Past President AIA

Helene Combs Dreiling, Past President AIA

- Acknowledging the presence of Observers and Past Chairman of ARCASIA.

*Past Chairman Ronald Poon
Past Chairman Syed Akeel Bilgrami
Past Chairman Yolanda Reyes
Past Chairman Mubasshar Hussain*

- 1.3 Welcome Address by the President of the Host Institute, JIA.
- 1.4 Brief remark by Regional Presidents/Guests

President CAA, President AUA, Past President AIA and President V4AF addressed the Council.

- 1.5 Presentation of Certificates of Appreciation

ARCASIA President presented the Office Bearers and Committee chairs with certificates of appreciation

- 1.6 Signing of the MOU between ARCASIA and AUA (2nd renewal)

MOU was signed between ARCASIA and AUA (2nd renewal) signed by President Jahangir Khan on behalf of ARCASIA and President Victor Leonel Antonio da Conce Miguel on Behalf of AUA.

- 1.7 Announcing of House Keeping Matters by Host Institute
- 1.8 Closing of the Inaugural Session

Coffee Break (10:00 – 10:30)

Session 2: Council Meeting (10:30-12:30):

2.0 ARCASIA Council Meeting (10:30- 10:45)

- 2.1 President calls resumption of meeting
- 2.2 Adoption of the agenda

The draft agenda was sent out by email to all Members previously. The Agenda was presented to the Council and was adopted.

- 2.3 Addition and Amendment to the agenda

3.0 Minutes of the Council 38th Council Meeting held in Kathmandu, Nepal.

- 3.1 Adoption of the Minutes (15 mins)

The draft minutes were sent out by email to all Members previously. The minutes were presented to the Council. Minor corrections proposed by PAM and KIRA were made and the revised minutes were adopted by the Council.

4.0 Honorary Treasurers report (15 mins)

4.1 Financial Updates

The ARCASIA account in Malaysia was presented and adopted by Council.

The ARCASIA USD in Pakistan was presented and adopted by Council.

The ARCASIA Budget for the year 2018-19 was presented and adopted

4.2 Up to date Statement of Member Subscription status to be presented

BIA Fee is pending due to absence.

Bank confirmation of fee payment awaited from SIA and ASC

5.0 President's Report (30 mins)

- President's Report.
- Adoption of President's Report by Council.

The President's report by Ar. S.M. Jahangir Khan for the period between 38th and 39th ARCASIA Council meeting was presented and was adopted.

6.0 Vice President's Report (30 mins)

6.1 Vice Presidents Zone A, Zone B, and Zone C present brief summary reports on activities and future plans for the respective zones.

All 3 Vice Presidents presented summary reports on the activities of their respective zones.

6.2 House Keeping Matters – Host Institute (3 mins)

Lunch Break (12:30- 13:30)

7.0 Institutes Presidents' Country Report (13:30-15:30) (20 slides for 20 seconds each)

Presentations were made by the member institutes in the following order:

Institute of Architects, Bangladesh (IAB)
Architects Association of Macau (AAM)
Association of Lao Architects and Civil Engineers (ALACE)
Association of Myanmar Architects (AMA)
The Association of Siamese Architects under Royal Patronage (ASA)
The Architectural Society of China (ASC)
The Bhutan Institute of Architects (BIA)
The Hong Kong Institute of Architects (HKIA)
Indonesian Institute of Architects (IAI)
Institute of Architects Pakistan (IAP)
The Indian Institute of Architects (IIA)

Japan Institution of Architects (JIA)
Korea Institute of Registered Architects (KIRA)
Malaysian Institute of Architects (Pertubuhan Akitek Malaysia) (PAM)
Pertubuhan Ukur Jurutera & Arkitek (Brunei) (PUJA)
Singapore Institute of Architects (SIA)
Sri Lanka Institute of Architects (SLIA)
The Society of Nepalese Architects (SONA)
United Architects of the Philippines (UAP)
The Union of Mongolian Architects (UMA)
Vietnamese Association of Architects (VAA)

8.0 ARCASIA Projects (15:30-16:30)

New Projects

8.1 Update on the Heritage Program initiated in the last Council Meeting (IAI / VP. Zone A Ar. Abu Sayeed)

Presentation made by IAI. The projects mentioned need to be undertaken by the next Council Meeting under the program before a formal committee can be initiated. Ar. Abu Sayeed has been appointed as the point person for the program.

8.2 Continuing Cross Regional cooperation (President Ar. Jahangir Khan)

8.3 International Teachers and Students exchange programs (VP Zone C Ar. Nuno Soares)

Pilot project to be launched, all institutes to send the information on participating universities

8.4 Series of events highlighting the challenges of Urbanism faced by our region and the World. (President Ar. Jahangir Khan)

An ARCASIA+ AUA Roundtable on URBANISM "Old Cairo-New Cairo" will take place at American University at Cairo 8th January 2019

8.5 Updating the ARCASIA History Book (Hon. Secretary Ar. Ramiz Baig)

ARCASIA History Book to be updated as a digital document by Ar. Ramiz Baig in coordination with past presidents and member institutes. Once it's ready we may consider the feasibility of publishing it.

8.6 Setting up AEA as an entity under ARCASIA (HKIA)

Council gave approval to Ar. Joseph Kwan (HKIA) for setting up AEA in Hong Kong within the next 6 months

End of Day 1 (17:00)

Day 2: 12th September 2018

9.0 Revision of Constitution & By-Laws (9:15-9:40)

9.1 Proposed amendment to ARCASIA Bye-Law to allow provision to replace the ARCASIA Committee Chairs and Deputy Chairs

Proposed amendment was adopted unanimously by the Council

- 9.2 Proposed amendment to the ARCASIA constitution to prescribe the qualification for Deputy Chairman of the ARCASIA Committees.

Proposed amendment was adopted unanimously by the Council

Session 3: Review of ARCASIA Information Dissemination, Awards, and Membership

10.0 ARCASIA Information Dissemination (9:40-9:45)

- 10.1 MOUs with Other Regional Organizations - Updates, Renewals and New MOU:

- Review of existing MOUs

MOU was signed between ARCASIA and AUA (2nd renewal)

11.0 ARCASIA Awards (9:45 – 10:00)

- 11.1 Report by AAA 2017 Awards Convener

Joint report presented with the Forum 19 report

12.0 New Membership (10:00-10:30)

- 12.1 Potential to expand in all 3 zones

Zone A: Wait for Maldives to have 50 architects before they can join. President ARCASIA Jahangir Khan after completing his term as President given a mandate to continue to work on possible expansion of the zone to Central Asia.

Zone B: Await application from Cambodia and East Timor

Zone C: KIRA want to be involved in any preliminary talks with North Korea, though they welcome their possible inclusion. ASC reconfirmed that there will be no issue with Taiwan joining if they join under the name of "Chinese Taipei".

Coffee Break (10:30 – 11:00)

Session 4: Assessment and Future Plans for ACAs and Forums (11:00-12:30)

13.0 Asian Congress of Architects (ACA) / Forum

- 13.1 Report on Forum 19 in Jaipur, India – President of IIA (30 mins)

Report was presented to the Council on the Forum 19 in Jaipur, India and the 38th Council meeting in Kathmandu, Nepal hosted by the IIA.

- 13.2 Progress report on ARCASIA Forum 20 to be held in Dhaka, Bangladesh (30 mins)

Progress report was presented to the Council

- 13.3 Presentations by Member Institutes to bid for ACA19, 2020 (30 mins):

Bidding proposal was received from ASC by the due date. ASC have been awarded the right to host ACA19 in Shanghai, China.

13.4 House Keeping Matters – Host Institute (3 mins)

Lunch Break (12:30-13:30)

Session 5: Committee Summaries and Roundtable Reports (13:30-15:00)

14.0 Committee Reports:

14.1 ACAE Summary Report – Acting head/ Deputy Chair ACAE (15 mins)

Progress report was presented to the Council

14.2 ACPP Summary Report - Ar. Thirilogachandran Shanmugasundaram (15 mins)

Progress report was presented to the Council

14.3 ACGSA Summary Report - Ar. Debatosh Sahu (15 mins)

Progress report was presented to the Council

14.4 ACSR Summary Report - Ar. Sudhir Balakrishnan Pillai (15 mins)

Progress report was presented to the Council

Nepal UA Toilet fund raising request to be coordinated by Ar. Divya Kush, Ar. Swarup and the Chairman ACSR with the help of other institutes.

14.5 ACYA Summary Report - Ar. Tan Szue Hann (15 mins)

Progress report was presented to the Council

14.6 Fellowship Report - Ar. Rita Soh (15 mins)

Progress report was presented to the Council

15.0 Elections (16:15 -16:45)

15.1 Nomination and Election of Fellowship Chair

Ar. Qazi Arif (IAB) won the election against Ar. Marvin Chen (HKIA) by 13 votes to 6 and was elected Chairman Fellowship

15.2 Nomination and Election of Vice President Zone A

Ar. Lalichan Zacharias (IIA) was elected VP Zone A unopposed

15.3 Nomination and Election of Vice President Zone B

Ar. Saifuddin Ahmed (PAM) was elected VP Zone B unopposed

15.4 Nomination and Election of Vice President Zone C

Ar. Wu Jiang (ASC) was elected VP Zone C unopposed

15.5 Vote Counting and announcing of the winners.

16.0 Other Matters (15:00-16:00)

16.1 Presentation of President's vision for 2019-2020 – President-Elect Ar. Rita Soh (15 mins)

President-Elect's vision was presented to the Council

Ar. Tan Pei Ing and Ar. Barry Wills will be the Honorary Advisors for the next term

16.2 Presentation on the survey of the Architectural Profession in the Commonwealth

On President CAA request, he made a presentation on the survey of the Architectural Profession in the Commonwealth

16.3 Unfortunate accident during ARCASIA Travel Prize workshop

Immediate past President Sathirut Nui and Honorary Advisor George Kunihiro updated the council on the situation.

16.4 House Keeping Matters – Host Institute (3 mins)

17.0 Summary of Decisions and Actions of the 39th Council Meeting (16:00-16:15)

17.1 Hon. Secretary Ar. Ramiz Baig to present the summary of Decisions of 39th Council Meeting (15 mins)

The Hon. Secretary, Ar. Ramiz Baig, presented the summary of decisions to the Council which was approved.

The Summary of Decisions and Actions was presented to the Council and was approved.

18.0 Closing Remarks by ARCASIA President S.M. Jahangir Khan (16:45-17:00)

The President, Ar. S.M. Jahangir Khan, thanked the Honorary Advisors, Secretary and Treasurer along with the entire Office Bearers and Committee Chairs

Adjournment by President (17:00)