

ARCASIA, ARCHITECTS REGIONAL COUNCIL OF ASIA**6th Office Bearers and Committee Chairs Meeting**Date : 11th April 2014

Venue: Manila, Philippines

Proposed Agenda:**Action By**

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- 1.0 **Convening of the 6th Office Bearers and Committee Chairs Meeting (9.00am – 9.30am)**
 - 1.1 Welcome Remarks - ARCASIA President, Ar. Tan Pei Ing
 - 1.2 Welcome Remarks – President of UAP, Ar. Rozanno C. Rosal
 - 1.3 Adoption of the Agenda – Hon Secretary Ar. Alvin Lim
 - 1.1 Adoption of the Minutes of the 5th OB & Committee Chairs Meeting in Luang Prabang, Laos (18th January 2014) - Hon Secretary, Ar. Alvin Lim

 - 2.0 **Matters Arising from the 34th Council Meeting (9.30am – 12.00am)**
 - 2.1 Financial Updates
 - 2.1.1 Financial Matter for ARCASIA Hong Kong HSBC Bank Account and updating
 - 2.1.2 Internet Banking
 - 2.1.3 Updated Income, Expenditure and Budget
 - 2.1.4 Update on Outstanding Issue on Subscription between UAP and IAB
 - 2.2 Vice President's Reports
 - 2.2.1 Zone-A, Ar. Swarup G. Koney
 - 2.2.2 Zone-B, Ar. Edric Marco Florentino
 - 2.2.2.1 Status Report by Vice President Zone B, Ar. Edric Marco on Brunei, Cambodia and Myanmar
 - 2.2.2.2 Status of the registration of ARCASIA logo in Philippines
 - 2.2.3 Zone-C, Ar. Xu Zongwei
 - 2.2.3.1 Status of reaching out to North Korea architects
 - 2.3 ARCASIA Projects/Affairs
 - 2.3.1 History Book Updates/Corrections -
 - 2.3.2 Funding and Sponsorship
 - 2.3.3 ARCASIA Website, Facebook etc.
 - 2.3.4 ARCASIA Corporate Identity System
 - 2.3.5 ARCASIA Documentary
 - 2.3.6 Architecture Asia Magazine and Emerging Architecture Awards – Update
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- 2.4 Matters Arising from Institutes Presidents/Country Report and Summary Issues: -
 - 2.4.1 Discussion on way forward
- 2.5 Update of MOUs with Other Regional Organizations/Institutes
 - 2.5.1 International Union of Architects (UIA)
 - 2.5.2 American Institute of Architects (AIA)
 - 2.5.3 African Union of Architects (AUA)
 - 2.5.4 The International Association of Union of Eurasian Architects (MASA)
 - 2.5.5 Architects Council of Europe (ACE)
 - 2.5.6 Commonwealth Association of Architects (CAA)
 - 2.5.7 Vicegard Four Architecture Foundation (VFAF)
- 2.6 Revision of Constitution, Byelaws and updating of ARCASIA Handbook and Policy Manuals – Update
- 2.7 ARCASIA Architecture Awards, exhibition and publication – Update
 - 2.7.1 AAA2013 Exhibition
 - 2.7.1 AAA2014 Updates

- 3.0 **ARCASIA Booth (2.45pm – 3.30pm)**
 - 3.1 ARCASIA Booth Mock Up @ ACA 16th Kuala Lumpur
 - 3.2 ARCASIA Booth @ UIA Congress in Durban

- 4.0 **Update on ACA 16th**

- 5.0 **Update and Report by Chairmen of ARCASIA Committees on Committee Meetings in Nepal (3.30pm- 5.00pm)**
 - 5.1 ACAE – Dr. Chalay Kunawong
 - 5.2 ACPP – Ar. Ishtiaque Zahir Titas
 - 5.3 ACGSA – Ar. Ashvinkumar Kantilal
 - 5.4 ACSR – Ar. Joseph Kwan
 - 5.5 ARCASIA Fellowship – Ar. Sathirut Nui Tandanand

- 6.0 **Update on Typhoon Yolanda/Haiyan – Status of Sponsorship and Proposed Action Plans**

- 7.0 **Other Matters (5.00pm – 5.30pm)**

Adjournment at 3.30pm.

Action By**Meeting Attendance**

President, Ar. Tan Pei Ing, (TPI)
Immediate Past President, Ar. George Kunihiro (GK)
Adviser, Ar. Syed Akeel Bilgrami (SAB)
Hon. Secretary Ar. Alvin Hai Seah Lim, (AL)
Hon. Treasurer Ar. Tan Kim Yan, (TKY)
Zone A Vice President, Ar. Swarup G. Koney (SK)
Zone B Vice President, Ar. Edric Marco Florentino (EMF)
Chairman ACPP, Ar. Ishtiaque Zahir Titas (IZT)
Chairman Fellowship Committee, Ar. Sathirut Nui Tandanand (SNT)

Absent with Apology

Adviser, Ar. Kun Chang Yi (KCY)
Zone C Vice President Ar. Xu Zongwei, (XZW)
Chairman ACAE, Ar. Chalay Kunawong, (CK) (After 4.00pm)
Chairman ACSGA Ar. Ashvin Kumar Kantilal (AK) (After 2.00pm)
Chairman ACSR, Ar. Joseph Kwan, (JK) (after 4.00pm)

Invited Guests (part of meeting)

Ar. Rozanno C. Rosal (President of UAP)
Ar. Corazon F. Tandoc (UAP)
Ar. Mohd Zulhamlee An (PAM)
Ar. S. K. Victor (PAM)
Mr. Aban Jason (UAP)

1.0 Convening of the Sixth Office Bearers and Committee Chairs Meeting**1.1 Welcome Remarks - ARCASIA President, Ar. Tan Pei Ing**

Ar. Pei Ing welcomed all the Office Bearers (OBs) and Committee Chairs to the 6th meeting. In view that this meeting is before the next 35th Council Meeting and ACA16 in Kuala Lumpur, she wished to discuss on the status of the programs that have been initiated and requested a report to be prepared by the respective Vice Presidents and Committee Chairs on what have been achieved for the last 1½ years and the expected outcome at the end of the term (i.e. end of 2014). She noted that the period between the last Council meeting in Kathmandu, Nepal and the next Council meeting in Kuala Lumpur, Malaysia is very short (i.e. around 8 months). After the Council Meeting in Kuala Lumpur, she intends to have at least one more meeting to follow up on actions to be taken arising from the Council meeting and to prepare for handing over to the next team under Ar. Sathirut's presidency that is scheduled in early 2015 in Thailand.

ALL

Action By

1.2 Welcome Remarks – Ar. – President of UAP, Ar. Rozanno C. Rosal

Ar. Pei Ing welcomed the President of UAP, Ar. Rozanno C. Rosal, who joined the meeting after item 2.2.1. She expressed gratitude towards him and UAP for the great effort made in hosting the OBs and Committee Meeting. ARCASIA is honored and happy to be in Manila to celebrate UAP Convention 40th anniversary (NATCON40).

Ar. Rozanno welcomed ARCASIA to Manila and informed that UAP would do anything for ARCASIA. He notified that his term as President would end on June 13th, 2014. The election was going on and the results would be officially announced tomorrow. He hopes to see ARCASIA in UAP's next convention and he will continue to support ARCASIA. He noted that a lot of the past Presidents of UAP such as Ar. Edric Marco and Ar. Yolanda remain active in ARCASIA. He has received higher calling to concentrate to promote on 'Good Architects Movement' not only in Philippines but globally. Currently, one of the problems faced by UAP is the poor image of the architects and he wishes to change the perception so that Architectural is regarded as a prime profession. He also thanked ARCASIA for accepting UAP's invitation to attend the convention and the support given by ARCASIA to UAP.

Ar. Pei Ing thanked UAP for allocating a big space in Convex for PAM to promote ACA16 and publicized ARCASIA news in their publication.

Ar. Edric Marco confirmed that Ar. Rozanno has been very supportive of ARCASIA. Many of UAP members were questioning what could ARCASIA do for UAP. When Philippines was struck with disaster, ARCASIA has come in immediately to help UAP. He registered his thanks for ARCASIA on behalf of UAP.

1.1 Adoption of the Agenda – Hon Secretary Ar. Alvin Lim

The proposed Agenda was emailed to all before the meeting and was placed before the meeting and adopted without any amendments.

In view that Victor from PAM was in Manila to promote ACA16, Ar. Pei Ing proposed to bring forward the Agenda item 4 on the update of ACA.

1.2 Adoption of the Minutes of the 4th OB & Committee Chairs Meeting in Nepal - Hon Secretary, Ar. Alvin Lim

The minutes of the 5th OBs & Committee Chairs Meeting in Luang Prabang, Laos dated 18-01-14, which have incorporated all the comments received, were circulated through email to all. The minutes were placed before the meeting and accepted by those who were present at the meeting without amendments. The minutes together with all the attachments have also been posted on the ARCASIA website.

Action By

2.0 Matters Arising from the 34th Council Meeting (9.30am – 12.00am)

2.1 Financial Updates

2.1.1 Financial Matter for ARCASIA Hong Kong HSBC Bank Account and updating

The problem with the ARCASIA account with HSBC, Hong Kong has yet to be fully resolved and there were still many email communications on this. The key problem arises from the fact that ARCASIA Inc was incorporated in Philippines. The change of Directors is still waiting for action from UAP as per request by HSBC Hong Kong as the Certificate of Incumbency (COI) extended by UAP is incorrect and needs to be revised. Mr. Jason from UAP was invited to join the meeting to resolve this. In summary, the outstanding matter is for UAP to revise the COI to reflect that Ar. Tan Pei Ing, Ar. Edric Marco and Ar. Rozanno C. Rosal are directors. In the previous document, Ar. Pei Ing was listed as President and Ar. Edric Marco was listed as secretary. Mr. Jason promised to get this prepared and send to Ms Erika of HKIA to be extended to HSBC Hong Kong before the extended dead line.

EMF/UAP

After this is concluded, the next task is the update the account information, which is also required by the bank. Ar. Pei Ing requested for all the documents to be prepared without delay. Mr. Jason will try to retrieve the forms that were sent to him and Ar. Kim will go through the forms with him and Ar. Edric Marco on the details required before Ar. Kim depart Manila.

TKY/EMF/UAP

2.1.2 Internet Banking

This will only be pursued after all the updating of account information etc. have been resolved with HSBC Hong Kong

INFO

2.1.3 Updated Income, Expenditure and Budget

Ar. Kim Yan presented the financial statement as attached.

For the ARCASIA account with HSBC, Hong Kong, the amount has increased due to the payment of subscription by some of the member Institutes. The notice of payment of subscription for 2014 has been sent out. The expenses remain the same as what was reported in the last meeting.

It is noted by Ar. Kim Yan that some member Institutes were still unable to pay the exact amount of subscription due to bank charges etc. despite of reminders. The difference will need to be settled separately with the respective member Institutes.

TKY

The fund for Fellowship, which is integrated as part of the ARCASIA fund remains unchanged.

Action By

For the ARCASIA account opened under PAM for the sponsored funds, ARCASIA has received S\$ 75,000-00 from Geberit, one of the ARCASIA Corporate Partners. The funds have been utilized for programs during Ar. Pei Ing's term. She informed that Geberit has confirmed that they are unable to fulfill their full sponsorship commitment; taking into consideration of their own financial situation, and the person who signed the MOU with ARCASIA has left the company. The other 2 Corporate Partners are still sponsoring the events on the case-to-case basis and they will be underwriting the cost of AAA2014 Awards (judging and dinner etc.). She is still lobbying for other sponsors as the remaining funds may not be sufficient to cover the cost for the remaining programs including the preparation the ACSR Charter; the cost of hosting the Post ACA16 Symposium on Social Responsibility in KL etc.

TPI

Ar. Kim Yan presented the quotation for the audit by a Malaysian based accountant, the same accountant PAM engaged for PAM's account. The quotations cover both ARCASIA Account and the ACRASIA sponsorship fund.

Ar. Kim Yan informed that the cost of the audit for the ARCASIA account quoted is RM 1,300 (Around USD 400 excluding government tax) and the said accountant could not agree to accept a fee of USD 300.00. It was discussed and agreed that this proposal to be tabled to the Council for approval since the audit is only required to be executed at the end of the term (i.e. end of 2014)

TKY

Ar. Pei Ing is of the view that only the ARCASIA funds need to be audited as per the Constitution and Byelaw. There is no necessity to spend RM 1700 (excluding government tax) audit fees for ARCASIA sponsorship fund account when the money could be put to good use, especially she may not have enough sponsorship funds to complete the remaining programs. She also reiterated that in the MOU signed with the Corporate Partners, she is supposed to account for the expenses to the sponsors and return the unutilized fund to them. The Council should be concerned with the programs that have been initiated for ARCASIA by utilizing her resources and the additional funding that she has brought in without using the ARCASIA's fund. In addition to that, the sponsorship account will be presented in full details to Council, similar to what was done last year to ensure transparency. It was agreed by all that ARCASIA sponsorship fund account need not to be audited.

Ar. Pei Ing notified that the sponsorship account would be closed at the end of her term. In the event she is able to get the sponsors to agree not to return the remaining fund (if any) to them, the money will be transferred to the ARCASIA sponsorship account to be set up by Ar. Sathirut to be utilized for ARCASIA program under his presidency.

Ar. Ishtiaque opined that Ar. Pei Ing has started this sponsorship program with great success and should be continued. ARCASIA account is getting healthy with increased fund since Ar. Pei Ing and her team has not utilized ARCASIA's money for the programs under her term. Ar. Pei Ing informed that she has arranged for some of her Corporate Partners to meet up with Ar. Sathirut to discuss on future sponsorship commitment. It is up to the future Presidents to lobby for sponsorship during their terms for their programs.

Action By

Ar. Swarup suggested recognizing the contribution by the ARCASIA sponsors. Ar. Pei Ing informed that she has made all the sponsors during her term as ARCASIA Corporate Partners (i.e. Geberit, Sika and Roca) and due recognition has been given to them at all possible platforms including ARCASIA website. She is of the view that if they could see the benefit of being ARCASIA Corporate Partners, they will be more than happy to continue with their supports. Under the ARCASIA's constitution and byelaws, there is nothing to prohibit the President and OBs etc. to secure sponsorship. In fact, the constitution clearly states that the officials of ARCASIA and hosting Institute are allowed to secure sponsorship for the ARCASIA programs including the awards. The Council has also approved the sponsorship package presented by Ar. Sathirut during the 33rd Council Meeting in Bali.

2.1.4 Update on Outstanding Issue on Subscription between UAP and IAB

On the outstanding issue on the dispute on the transfer of membership subscription from UAP to IAB, IAB has managed to trace the money based on the documents furnished by UAP and was notified by the City Bank of US (Bank that transfer the money) that the money is under the unclaimed section. The money has been transferred back to IAB's account. As such, IAB will hand over the money to ARCASIA in KL in June 2014. It was glad to note that this dispute that has gone on for years is finally resolved. UAP acknowledged that they did not pay the full amount and UAP will settle the outstanding balance

IAB/UAP

2.2 Vice President's Reports

2.2.1 Zone-A, Ar. Swarup G. Koney

Ar. Swarup apologized for not attending the last OBs and Committee meeting in Luang Prabang when he was expected to brief on the ARCASIA Forum 17. Ar. Swarup presented the report as attached in this meeting.

Around 670 people participated in the Forum, both locally and internationally.

SONA was able to collect around USD 144,500-00 covering registration fees, sponsorship fund and financial assistance from Ministry of Urban Development etc. The total expenses was about USD 141,500.00 and there is a balance of around USD 3000.00

This was the first time SONA hosted such a big event in Nepal and this was made possible with a lot of help from all parties and they learned about 'team-spirit'. The Forum has also helped to strengthen and unit SONA as an organization and promoted friendly relationship with ARCASIA member Institutes and the various local authorities in Nepal.

Ar. Swarup informed that he has participated in SAARCH OB Meeting in Colombo, Sri Lanka on 19th February 2014. During the said meeting, SAARCH decided to establish its Headquarter in Kolkata, India. It was also agreed to formulate own training programs for the faculty member of Architecture within SAARCH member Institutes.

SONA participated in Bagmati River cleaning and public awareness programs and SONA is also working closely with the Ministry of Urban Development on the preparation of design guide for Architects to support the prevailing Byelaws.

SK

Action By

Ar. Pei Ing informed Ar. Swarup that she has presented on the report on Forum 17 prepared by SONA on his behalf during the last meeting. She congratulated SONA again that despite of the constraints faced by SONA, the Forum was very well organized and well received by all the participants. One of the biggest achievements is the support SONA secured from the government, with the President attending the Forum.

2.2.2 Zone-B, Ar. Edric Marco Florentino

Ar. Edric Marco apologized for not attending the last meeting in Luang Prabang. He was requested to attend the meeting by the government and non-government Institute on the resilient structure for the Typhoon Haiyan last minute.

Ar. Edric Marco presented his report as attached.

He visited the Singapore Institute of Architects (SIA) on 21st November 2013, as part of his visits to the member Institutes under Zone B.

The Philippines government has invited UAP to participate in Government's call to share their expertise in resilient housing system and Ar. Edric Marco, together with Ar. Rey S. Gabitan made a presentation. For the non-government organization, he also presented the resilient housing for the affected areas. One of the French non-government agencies is working with them for 100 units to be constructed for a place up north of Sibuyan.

Ar. Rey S. Gabitan from UAP is the Head of the UAP Emergency Architects (UAP-EA) and he was invited to the meeting to give the briefing on the status of the Typhoon Haiyan.

Right after Typhoon Haiyan struck Philippines, UAP set up the Emergency Architect to assist those victims who have been affected by the Typhoon. An immediate assessment was made to identify the areas in which support could be provided. Based on the initial assessment, they have decided together with the UN office to provide construction tool kits. They were able to distribute 708 sets of tool kits for various areas utilizing the money donated by ARCASIA member Institutes.

They have also formulated the design guidelines for resilient structures and these guidelines are in the midst of being converted into graphic guidelines to facilitate easy understanding by the laypersons. The government is supporting this and will publish these guidelines in different dialects.

The current phase is to concentrate on the construction of permanent structures and UAP-EA has successfully completed the designs of the evacuation center and some school buildings. A prototype would be built based on the donation that has been received.

In the report presented by Ar. Edric Marco on the donations received, Ar. Pei Ing noted that the list has not been updated and it recorded only donations received up to 15th January 2014. Ar. Pei Ing requested UAP to provide an update.

Ar. Pei Ing also informed that ARCASIA member Institutes that have donated the funds would also like to know what the funds have been used for and it would be great if UAP would provide the information and report. Ar. Rey informed that he would provide the updated report as requested.

EMF/UAP

Ar. Rey informed that the remaining funds collected will be used to construct the school buildings and the site has been identified. However, UAP will need to raise more funds to complete the projects. UAP would be approaching other private groups in Philippines to assist in this.

Action By

UAP-EA is in the midst compiling all the designs submitted by other architects.

UAP-EA is trying to raise their architects' awareness on disaster management. They are working in partnership with Emergency Architects Foundation (France) to conduct seminars on bamboo structure and the construction of schools. They also partnered 'Architecture for Humanity' and completed a seminar last month focusing on project selection and financing strategy for construction. They are currently working with National Housing Authority to design disaster-resilient housing. Recently, they conducted a workshop with United Nation and Philippines Foundation to formulate National Housing Code and disaster resilient provision has been introduced.

Ar. Pei Ing highlighted that ARCASIA Committee of Social Responsibility (ACSR) has forwarded a copy of the proposed action plan to UAP, which includes the setting up of the ARCASIA Emergency Architects and offer to work with UAP on post disaster management and construction, soon after Typhoon Haiyan. However, to date, ARCASIA has not received any feedback or response from UAP. ARCASIA has also made many attempts to reach out to UAP after the Typhoon Haiyan to enquire whether UAP need any assistance from ARCASIA or the other member Institutes that have experience in disaster management.

Ar. Rey informed that right after the disaster, UAP was not in the position to identify the kind of assistance required. Ar. Edric Marco also explained that he is the President of the Philippines Federation of Professionals Association. They were unable to provide help because the government has decided that assistance shall be carried out in various stages and certain protocol is to be observed. The first stage involves the medical team, followed by the social group. Initially, UAP tried to provide roofing material and lumber for the temporary shelters, but these could not be transported into the affected areas because of the badly damaged infrastructure. UAP ended up providing the construction kits. The environmental planner was brought in to re-plan the area before the engineers were allowed to be in. Architects are only allowed to be involved in the reconstruction programs recently. Even the department of Public Works and Housing Authority could not get into the affected site without securing permission. Ar. Edric Marco has spoken to the authority concerned and hopefully authorized construction could proceed soon.

Ar. George is glad to note the clarification from UAP on the status. JIA is interested in contributing funds to UAP to help with the post disaster initiatives but JIA is unsure on the status since UAP has not responded. He hopes that UAP could prepare a simple report summarizing what has just been briefed so that he could report this to JIA and the funds could be transferred to UAP. He also highlighted that when he received an email from Ar. Rozanno requesting for tents, he reached out to others and managed to source for the tents as requested. However, they did not know what to do with the tents procured, as there was no response from UAP. There are also monies collected by AIA in Hong Kong that cannot be sent due to uncertainties.

Ar. Rey informed that he was aware on the request for the tents. However, during the coordination with the UN (the main coordinating bodies), UN has advised them to come out with the design of the permanent structures instead. As such, he has advised UAP President to wait for the design to be completed before advising ARCASIA on the status. The design has just been finalized last week and was displayed at the CONVEX. They will inform ARCASIA officially on this soon.

UAP

Action By

Ar. Edric Marco informed that their government took a different approach and preferred to do things in a more comprehensive and analytical way. He expressed gratitude towards Ar. George for introducing Architect Hiroto from Japan to present his works in NATCON. The government is now trying to document what is to be done and what is not to be done. The Federation of professionals is also working on pre and post disaster manuals as the efforts on disaster management should be well coordinated. One major concern is the sanitation provision, including shower and toilets and water provision.

Ar. Pei Ing reiterated that ARCASIA and the member Institutes are all very eager to help UAP but ARCASIA needs to be guided by UAP on the form of assistance required. The moment Typhoon Haiyan struck Philippines, a series of emails were sent out to the member Institutes and most of them have responded positively with commitments to donate funds etc. Many emails were also sent to UAP to offer assistance but no response was received. Some member Institutes would like to know what is happening before the funds are transmitted and some have sent the money as soon as the account information was given. ARCASIA would like to set up the ARCASIA Emergency Architects and she hopes that UAP could share their knowledge and experience with ARCASIA and collectively prepare for the management of future disaster. Ar. Pei Ing suggested for UAP to share their experience in the Post ACA event on Social Responsibility that will be held in KL in June 2014.

Ar. Edric Marco expressed gratitude towards ARCASIA and the member Institutes for their prayers and financial supports given after the disaster. He also thanked Ar. Pei Ing who has taken leadership to spearhead the drive to help UAP soon after the Typhoon Haiyan.

Ar. Akeel informed that Pakistan has gone through 2 major disasters, 2005 earthquake and 2010 flood, which demanded completely different responses. The government had no clue how to handle these. IAP prepared the strategy and presented to the government, covering immediate relief, short term and long-term re-habitation in a holistic way. He is more than happy to share this with UAP if required.

Ar. Pei Ing informed that she has also forwarded the proposal by Ar. Syed Azmat Ali Zaidi from Pakistan on speedy construction using high-density expanded polystyrene to UAP. Ar. Pei Ing is glad to note that UAP is working with 'Architecture for Humanity' and involve the local community in the rebuilding programs.

Ar. Rey registered his gratitude towards ARCASIA for all the support rendered. He apologized for not preparing the report and he would forward a copy of his report to ARCASIA right after the election and UAP Convention on the following Monday.

UAP/EMF

Ar. Swarup commented that this is the first time in ARCASIA's history that ARCASIA has taken such an active role in helping a member Institute. He registered his gratitude towards Ar. Pei Ing and was impressed with her great initiative and the actions taken to reach out to the member Institutes to offer prayers and assistance. SONA has also decided to donate funds to UAP. Ar. Swarup presented USD 3,000 to UAP, USD 1,000 from Society of Nepalese Architects, USD 1,000 from Nepal Philippines Alumni Society (Architects studied in Philippines) and USD 1,000 from Ar. Swarup personally.

Ar. Pei Ing expressed her sincere thanks to SONA and Ar. Swarup for the support. Ar. Edric Marco and Ar. Rey also expressed their gratitude.

Ar. Pei Ing wished to put on record that ARCASIA is like a family and she was heartened by the passionate response secured from the member Institutes and individual members.

Action By

2.2.2.1 Status Report by Vice President Zone B, Ar. Edric Marco on Brunei, Cambodia and Myanmar

Ar. Pei Ing has sent the invitation to Cambodia and Myanmar to attend the 35th Council Meeting as Observers and has not received any response from them. Ar. Sathirut was requested to assist to reach out to them.

SNT

Ar. Ishtiaque informed that he is going to Myanmar and he would assist to follow up.

IZT

2.2.2.2 Status of the registration of ARCASIA logo in Philippines

Ar. Edric Marco was reminded to follow up on the registration of the ARCASIA logo as per decision during the last Council meeting in Nepal. Ar. Edric Marco confirmed that the logo has not been registered. Ar. Pei Ing will forward the Corporate Identity System to Ar. Edric Marco again so that Ar. Edric Marco could follow up on the registration of the logo.

EMF

2.2.3 Zone-C, Ar. Xu Zongwei

The Zone C report was not submitted.

Ar. Pei Ing informed that she has been trying to get in touch with Ar. Zongwei but he has not responded since January 2014. She has also sent emails to ASC including other representatives from ASC and no reply has been received.

2.2.3.1 Status of reaching out to North Korea architects

XZW

No report was submitted.

2.3 ARCASIA Projects/Affairs

2.3.1 History Book Updates/Corrections

Ar. Pei Ing initiated the review of the History Book because of the mistake made on the map and the mistakes highlighted by Ar. Akeel during the quiz organized by the Fellowship Chairman in Danang. Ar. Akeel was approached by Ar. Pei Ing to help with the review. She would also like to update the History Book.

Ar. Akeel complimented UAP for preparing the History Book, which was a tremendous task undertaken. However, he has picked up some errors including typo, factual, captions on photographs and errors on almost every page. He has marked the correction on a hard copy since he could not make the correction on the soft copy, which is in a special publishing format. The current History Book has been uploaded on the ARCASIA website and could be downloaded and viewed but could not be edited.

Ar. Corazon, who was the Committee Chair on the History Book, was invited to join the meeting on this. Ar. Pei Ing clarified that the intention is to secure an editable copy to produce a corrected and updated e-copy of the History Book that could be easily edited and updated in the future.

Ar. Corazon informed that before the History Book was printed, the committee had forwarded the draft to all the living Chairmen to edit and comments but no response was received. The History Book was published based on available information UAP possessed, interviews conducted and the materials furnished by other member Institutes such as SIA. As such, Ar. Corazon proposed for the History Book to be sent to all the past Chairmen to comment before any editing.

Ar. Pei Ing suggested for the corrections to be made based on what have been picked up by Ar. Akeel and published in e-format. Any comments and mistakes picked up later could be edited as and when they arise.

Action By

Ar. Pei Ing, Ar. Akeel and Ar. Sathirut held a separate discussion with Ar. Corazon and UAP Secretariat to go through the corrections. It was concluded for Ar. Akeel to hand over the hard copy with the corrections to UAP. UAP will check whether they would assist with the editing and convert into an e copy.

EMF/UAP

Ar. Pei Ing has written to both Ar. George and Ar. Mubasshar to furnish the information and photos etc. for their respective term for updating of the History Book. Ar. George has responded that he would revert but there was no response from Ar. Mubasshar.

GK

2.3.2 Funding and Sponsorship

This has been discussed and reported under item 2.1.3

2.3.3 ARCASIA Website, Facebook etc.

The website is constantly updated. Recently, Ar. Chalay has discussed with the webmaster on the postings and changes he wanted under ACAE and all these have been updated accordingly.

The no of friends for ARCASIA Facebook has increased progressively.

The Facebook for all the Committees have also been set up and Ar. Pei Ing has written to all the Committee Chairs to actively promote the pages and use them as platforms for discussion and discourse among the committee members. The Committee Chairs were again reminded to manage the pages and inform their respective committee members.

Ar. Sathirut informed most of the fellowship members may not be Facebook users. Ar. Pei Ing clarified that these Facebook were set up as per decision made in the last Council meeting in Nepal and serve as additional platforms for discussion.

CK/IZT/AK/JK/SNT

2.3.4 ARCASIA Corporate Identity System

Status Quo and no further development

2.3.5 ARCASIA Documentary

Ar. Pei Ing had discussed with the company, which produced the documentary to undertake some minor adjustment, taking into consideration of the comments made by Council and also to include Bhutan Institute of Architects as ARCASIA's 19th member Institute. The inclusion of BIA requires new recording.

With regard to the proposal to prepare another documentary that is more upbeat, Ar. Ashvin has yet to revert on the status of his negotiation with the Company that produced SIA's video 'I am Architect' and the revised fees.

AK

Ar. Akeel would forward the contact no of one of his ex-students, a free lancer who has now shifted to KL and has indicated that he would help to produce the new video.

SAB

Ar. Sathirut was informed by Ar. Pei Ing that it is up to him whether he wishes to continue with the current webmaster to manage the website when he takes over as President or engage another party to take over. The current webmaster has been quite effective and communication is made mainly through email.

Action By

2.3.6 Architecture Asia Magazine and Emerging Architecture Awards – Update

Ar. Pei Ing invited Mr. Victor from PAM who was in Manila to promote ACA16 to join the meeting. He distributed a copy of the latest Architecture Asia Issue No. 4, 2013 to all. This issue dedicated to education was delayed due to the change of the managing editor. The 1st issue in 2014 is being prepared and should be out be around end April 2014. The 2nd issue, which will be dedicated to AAA2014 winning entries, would be published in June, in time for the Awards presentation.

Ar. Pei Ing informed that the calling of submission of the Emerging Architecture Awards was launched and closed on 7th April 2014. There were around 40-50 submissions. The awards will be presented during one of the ACA events.

The Emerging Architecture Award is linked to Architecture Asia, similar to the model adopted by Architecture Record. One of the main objectives of having this Award is to help AA and elevate AA’s status. She also quoted the Top 10 Architects Award by BCI Asia, which has given the publication a lot more visibility.

PAM

2.4 Matters Arising from Institutes Presidents/Country Report and Summary Issues: -

2.4.1 Discussion on way forward

Ar. Pei Ing has sent the summary of the key issues confronting the professions and concerns presented to all the member Institutes and requested the member Institutes to initiate the collaborative programs. However, she has not received any comments and reply to date. She will send a reminder again and she would like actions to be initiated as soon as possible.

TPI

Ar. Pei Ing reminded the Committee Chairs again to review the summary issues relating to their respective committees. The objective is to assist the member Institutes to shortcut the process and to address the member Institutes’ plight and requirements. ARCASIA aims to serve as platform to facilitate other Institutes to fast track the development of various areas where required.

CK/AK/IZT/JK

2.5 Update of MOUs with Other Regional Organizations/Institutes

2.5.1 UIA (International Union of Architects)

Ar. Pei Ing attended the UIA Council meeting held in Istanbul in February 2014. This is the first UIA Council meeting which she attended. She noted that the major part of the meeting focused on internal administrative matter.

Ar. Esa Mohamed has been nominated by PAM to run for Presidency of UIA in the upcoming UIA Congress in Durban. Ar. Pei Ing has started communicating with various parties on the personal basis to seek support.

TPI

2.5.2 AIA

AIA has sent an invitation to Ar. Pei Ing as ARCASIA President to attend AIA Convention in Chicago, which clashes with ACA16 in KL. AIA is aware of the clash as stated in their letter of invitation.

She and Ar. Sathirut received an email from Ar. Nela from SLIA recently requesting for her to be nominated by ARCASIA to attend the AIA Convention.

Action By

The meeting deliberated and agreed that it is not appropriate for Ar. Nela to represent ARCASIA at the AIA Convention, as she is not holding any official position. It may be an insult to AIA as it would appear that ARCAIA is trying to take advantage of the hospitality extended by AIA by sending a non-official to represent ARCASIA. In the event ARCASIA needs to be represented, Ar. George, the Immediate Past President who would be at the AIA Convention as one of the AIA Board of Directors is the most appropriate person to do so. The meeting also concluded that Ar. Nela should be encouraged to attend ACA16 instead of AIA Convention. Ar. Pei Ing would convey this to Ar. Nela.

TPI

Ar. Pei Ing informed that ARCASIA and PAM have also jointly sent an invitation the AIA President to attend ACA16.

2.5.3 AUA (African Union of Architects)

The MOU with AUA expires on 1st October 2014. The communication with AUA has been maintained. Ar. Pei Ing again suggested Ar. Sathirut to decide whether he would like to sign a new MOU with AUA and any other regional organizations and include this in the agenda of the next Council meeting for Council's approval. She is of the opinion that it is good to renew the MOU based on the same terms as it is of mutual benefits.

2.5.4 MASA (The International Association of Unions of Eurasian Architects)

MASA has informed ARCASIA/PAM that they have a new President after receiving the invitation to attend ACA16. The MOU with MASA was signed on 1st October 2011 and expire on 1st October 2014. Ar. George informed that when he signed the MOU, the President of MASA from Russia could not relate to the Asian region and may not see the value of the relationship with ARCASIA, hence the lack of response. There is a lot of activity in central Asia and he supports the decision to renew the MOU.

2.5.5 ACE (Architects Council of Europe)

Since the MOU was signed with ACE during Ar. George's term as president, there was not much happenings except for the ACE newsletter. Ar. Pei Ing met the new President of ACE, Ar. Luciano Lazzari in Istanbul in February this year when she attended the UIA Council meeting and had a fruitful discussion with him on possible collaboration. Ar. Luciano has expressed great interest to work with ARCASIA after learning what ARCASIA is doing. He is unable to attend ACA16 as he needs to be Chicago to receive the Presidential Medal and Honorary Membership from AIA. ACE has also invited her to attend their AGM. Ar. Pei Ing and Ar. Luciano are trying to explore other avenue to meet for further discussion. In the documents passed down from Ar. George to Ar. Pei Ing, the MOU with ACE was missing and Ar. Luciano has forwarded a copy to her. The MOU as attached was projected to all during the meeting. The MOU was signed on 27th April 2012 without expiry date. As such, to comply with the policy that has been established in the Council meeting in Nepal, validity period needs to be introduced. Ar. Pei Ing suggested presenting this in the next Council meeting in KL for Council to affirm the validity period and also to renew the MOU for another 3 years.

2.5.6 CAA (Commonwealth Association of Architects)

The Council at the last meeting in Nepal has decided not to have any MOU signed with CAA.

Action By

2.5.7 Vicegard Four Architecture Foundation (VFAF)

V4 Architecture Foundation (VFAA) has previously expressed interest through Ar. Zongwei to have a MOU with ARCASIA and Ar. Zongwei was tasked to follow up on this.

INFO

Ar. Pei Ing had the opportunity to meet with the President of VFAF, Ar. Kalman Erno in Istanbul and he was impressed with ARCASIA's activities and he reaffirmed VFAF's interest to have a working relationship with ARCASIA. Ar. Kalman has confirmed attending ACA16 VFAF has also forwarded a draft MOU based on similar format as the MOU signed with AUA and MASA to Ar. Pei Ing. A copy of the draft MOU was presented. The proposed MOU needs to be approved by Council before it could be signed. The approval by Council could also be secured through circular resolution.

VFAF comprises of Association of Slovak Architects, Association of Hungarian Architects, Association of Polish Architects, and Association of Czech Architects.

Ar. George informed that during his term, he has decided not to sign a MOU with CLIAP (Council of Portuguese Speaking Architects) because it is language based. In European region, the institutes are being represented by ACE. He informed that this group is interested in the China market and wish to have more information about Asia. He suggested to look at their intention of signing the MOU to ensure it is consistent with Ar. Pei Ing's policy.

Ar. Pei Ing highlighted that the proposal to sign MOU with VFAF was brought up by Ar. Zongwei since last year and approved by OBs and Committee Chairs. Since her meeting in Istanbul, the President Ar. Of VFAF has offered to hold an exhibition for ARCASIA and also invited Ar. Pei Ing to attend their events. However, the date proposed for the ARCASIA exhibition is very close to the UIA Congress in Durban and could not be accommodated.

Ar. Akeel is of the opinion that VFAF is an independent organization and ARCASIA should be able to sign an MOU with them.

Ar. Pei Ing will check whether VFAF is part of ACE and get more details on the organization for presentation to the Council.

TPI

Lunch Break

Action By

2.6 Revision of Constitution, Byelaws and updating of ARCASIA Handbook and Policy Manuals – Update

Recently, Ar. Pei Ing and Ar. Alvin discovered some problems with the ARCASIA Constitution when the notice was sent out to request for nomination of Vice Presidents. The current constitution Clause 6.1(d) states the following: -

There shall be elected three Vice Presidents at the Annual Meeting of the Council in the year the new President assumes office, from among the representatives of the member Institutes. from among the representatives of the member Institutes.

Ar. Pei Ing proposed to amend the Constitution as follow : -

There shall be elected three Vice Presidents at the Annual Meeting of the Council in the year the new President-Elect assumes office, from among the representatives of the member Institutes. A person who is elected as a Vice President shall serve for two years and he shall assume office at the same time as the new President. One of the Vice Presidents shall deputize for the President in his absence as may be decided by the President. The Vice Presidents shall report to the President and be assigned tasks by the President as required.

The rational of proposed amendment is as follow: -

The term of the President and Vice Presidents (i.e. Commencing on the 1st of January and ends on 31st December) does not coincide with the Annual Council Meeting. As such, if the Vice Presidents are elected 'in the year the new President assumes office as per the original constitution, it means that the President will take office without the support of any Vice President until the Council Meeting, which is held in the later part of the year. The proposed amendment reflects the actual practice, which is for the Vice Presidents to be elected at the Council meeting prior to the President assumes office and they will assume office together with the President.

For example, Ar. Pei Ing was elected as President-Elect in 2011 in Danang but she took Office as President-Elect only at the beginning of 2012. The Vice Presidents were elected in Council Meeting in Bali in 2012 and assumed office as Vice President on 1st January 2013, when Ar. Pei Ing assumes her position as President.

In summary, the President-Elect and Committee Deputy Chairs would be elected during the council meeting coinciding with ARCASIA Forum. The Vice-Presidents would be elected during Council Meeting coinciding with ACA.

The proposed amendment was approved and would be presented to Council for approval.

TPI/AL

2.7 ARCASIA Architecture Awards, exhibition and publication – Update

2.7.1 AAA2013 Exhibition

The winning entries are currently posted in the ARCASIA website. They would also be featured in the ARCASIA booth during the UIA congress in Durban.

2.7.2 AAA2014 Updates

The closing date of AAA2014 has been extended to 23rd April 2014. To date, more than 400 registrations were received. Ar. Pei Ing hoped that the final no of submissions would exceed the submission last year (ie.190). She requested the Vice Presidents to assist follow up with the member Institutes under their respective zones to complete the submission.

She thanked ASA again for offering to host the final judging in Bangkok, in conjunction with the ASA Convention but the date is not suitable for most of the judges. The final judging will now be held in Kuala Lumpur, to be hosted by PAM.

Action By**3.0 ARCASIA Booth**

3.1 ARCASIA Booth Mock Up @ ACA 16th Kuala Lumpur

3.2 ARCASIA Booth @ UIA Congress in Durban

The Exhibition Booth committee has been formed to set up an ARCASIA booth in the UIA Congress in Durban as per decision of Council during the last meeting in Nepal.

Ar. Pei Ing managed to discuss with the exhibition organizer when she was in Istanbul. The location of the booth for ARCASIA has been confirmed in consultation with the Exhibition Booth committee headed by Ar. Ashvin, assisted by Ar. Alvin and Ar. Chan Seong Aun.

AK/AL

Ar. Pei Ing reported that PAM has generously agreed to ARCASIA's request and allocated 2 booths for ARCASIA to showcase ARCASIA and also to be used as a mock up for the ARCASIA Booth in UIA Congress in Durban. PAM has also agreed for PAM's members' lounge to be used as ARCASIA's lounge.

The space allocated by PAM is bigger than the one in Durban. The extra space could be used for other displays including promotion of the works of ARCASIA committees. Ar. Ishtiaque was requested to send all the material in which he would like to display to the Exhibition Booth committee, as they will be coordinating on the design of the booth and display. This will apply to all the other committees.

CK/AK/IZT/JK

4.0 Update on ACA 16th

Victor from PAM presented the updates on the ACA16 after item 1.2 as invited. A copy of the latest flyer and registration form were distributed to all. There are 10 speakers for ACA16 and 8 have been confirmed, 2 were still pending confirmation. Parallel programs (not part of ACA16) which include the half-day KL Design Forum (KLDF) and Green Building Forum (GBF) require separate registrations and will be held concurrent with the Council meeting. The delegates who are not attending the Council meeting are encouraged to participate. Information on transport and hotels has also been included in the flyer.

The brief summary of the programs for ACA 16 is as follow: -

23-06-14 Arrival of delegates and ARCASIA Fellowship Golf

Judging of ACSR Students Postal Competition

24-06-14 ARCASIA OBs, Committees and Fellowship Meetings

Welcome Reception

25-06-14 ARCASIA Council Meeting Day 1

Dinner sponsored by ARCASIA Corporate Partners

26-06-14 ARCASIA Council Meeting Day 2

AAA2014 Awards Presentation & Dinner

27-06-14 ACA16 'Rejuvenation-Datum:KL' Day 1

Building Industry Gala 2014

28-06-14 ACA16 'Rejuvenation-Datum:KL' Day 2

ACA 16 Closing & Friendship Night

29-06-14 ACSR Post – ACA Symposium

Architectural Tour

The detail program is being prepared by PAM and will be sent to all soon.

Action By

The Fellowship meeting has been restructured to a proper meeting and would be held concurrent with the other committee meetings, similar to last year. In Kathmandu, it was held in the afternoon in view that there was insufficient room available and they shared the same meeting room as ACGSA since ACGSA needed only half a day for their meeting. In Kuala Lumpur, a room has been allocated for all the committees meetings and Fellowship meeting and it is up to Ar. Sathirut to decide on the time of the Fellowship meeting. Ar. Sahtirut clarified that only those who are qualified and registered as Fellowship members could attend the meeting. Ar. Pei Ing explained further that the Fellowship meeting is to provide a platform for those members who used to be active but no longer involve officially in ARCASIA to gather and voice their opinions etc. Their opinions, summarized by the Fellowship Chairman would be presented to the OBs and/or Council and may or may not be adopted. The committee members nominated by the member Institutes are active members of ARCASIA who are involved in the programs under the respective committees and they should not attend the Fellowship meeting. For those Fellowship members who are interested to attend Fellowship meeting should not be nominated by the Institute to attend the committee meetings. Ar. Sathirut informed that the agenda of the meeting would be sent out to all the Fellowship members and they could also submit their comments and opinions to him.

Ar. Pei Ing informed that traditionally, PAM's KL-Datum, which is also the ACA16 this year, is design based for Architects to present their works according to the theme. The Professional Practice Forums (PPF) was organized by PAM in response to ACAE's request to have a special session on technical papers for the ARCASIA Journal and will be held on 25th June 2014. PPF will run concurrent with the 1st day of Council meeting.

Ar. Ishtiaque raised concern that the students attending the Student Jamboree need to abide by the dress code as informed by PAM and IAB has requested this to be waived for students from Bangladesh. He opined that the students should be given the liberty to dress in whatever manner they wish.

Ar. Pei Ing disagreed with Ar. Ishtiaque's view that the dress code reflects that ARCASIA has a fixed mind and wearing a scarf is a political issue. Due to the timing of ACA16 that falls within school term, Islamic University is the only venue available for the Students Jamboree. As an Islamic University, this is a dress code imposed to all who are within the university compound. Ar. Pei Ing opined that one has to respect the local culture and custom of a country and different countries offer a diversity of cultural experience. For example, when she visited mosques, she was required to cover herself before entering. She also quoted examples of various customs that she has experienced such as the holy grounds in Bali and Nepal.

Ar. Swarup agrees with the view expressed by Ar. Pei Ing and reiterated that when others visits Nepal, despite of their religious background, they are expected to observe the local culture such as putting a red dot on the forehead. It is a new experience and should be enjoyed and not to be taken in a negative way.

Ar. Akeel also agrees that one needs to abide to the rules imposed. For example, even certain restaurant imposes dress code and entry is refused for those who don't abide. Ar. George also viewed that this offers an opportunity for the students to experience the local culture and should be taken positively.

Ar. Zulhemlee, the Vice President of PAM who was in Manila joined the meeting briefly. He was invited to elaborate further on this since he is the person in charged of the Students Jamboree. Ar. Zulhemlee informed that the requirement on the dress code should be taken as part of the cultural exchange and learning experience for everyone. He met some Australian girls who were visiting the Islamic university and they have enjoyed the experience. PAM is working with the sponsors to provide the scarf/shawl for the students and they could keep them as souvenirs. Ar. Zulhemlee assured that he would explain to the students on the first day of their arrival again.

Victor requested all the OBs and Committee Chairs to help with the promotion of ACA16 to their members.

All

Action By**5.0 Update and Report by Chairmen of ARCASIA Committees on Committee Meetings and Matters Arising from the Committee Meetings in Nepal (3.30pm-5.00pm)**

5.1 ACAE – Dr. Chalay Kunawong

Ar. Chalay was not able to attend the meeting. The status of the report is similar to the one presented during the last meeting.

Ar. Chalay has problem in getting response from his Deputy Committee Chair, Ar. Nuno who is responsible for the Virtual School. Ar. Chalay has sent out another email to him recently and again, no response was received. John Fernandous, the editor of ARJ has also failed to respond to the various emails sent out my Ar. Chalay to review the technical papers.

CK

It is noted that one of the most frustrating experience is not getting a response from others who have committed to be involved, which affects the progress of the programs that have been established.

Ar. Pei Ing also voiced her own frustration that she would like to see results in all the initiatives but the progress is often hindered by the lack of response and her spirit was also dampened. She has to resort to all other forms of communication such as Facebook or message to get the response at times.

5.2 ACPP – Ar. Ishtiaque Zahir Titas

Ar. Ishtiaque presented the report as attached, which is similar to the one presented to the Council at the last Council meeting in Nepal but updated after various email communication with Ar. Esa Mohamad and Ar. Shin Chungyu.

Ar. Pei Ing impressed upon the Committee Chairs that she requires an assessment to be carried out on the status of the programs that have been initiated and the milestones that have been achieved, and intended outcome at the end of the term. It was noted that previously, a lot of programs were put in place without any tangible results and the discussions continued for many years without output. As she has stated right from the beginning of her term, the projects initiated must achieve progress and end results are important. It is important for concrete actions to be taken or the momentum and interest would be lost. Even the most committed people would shy away if they do not see progress.

Ar. Akeel agrees that there must be an output to what has been planned.

Ar. George also agrees with Ar. Pei Ing. He started the 10 years plan as a project and Ar. Pei Ing has implemented the projects with a boom with all her energy and sponsorship and he hopes this effort would continue.

Ar. Ishtiaque informed that he is making use of the data that has been collected by the previous ACPP Committee Chair and consolidate the information. He is confident that the committee would deliver the ARCASIA Practice Guideline in Kuala Lumpur. As for the cross boarder practice, he is targeting 10 countries and promised to take action to conclude it.

Ar. Pei Ing recognizes that some of the projects are on longer term. For short-term progress, the CPD guidelines would be the easiest to compile and collate and it is the most beneficial to the member Institutes. It was suggested for Ar. Ishtiaque to work on this quickly so that the guidelines could be collected and presented at the next meeting.

Ar. Ishtiaque promised that there would be at least 2 outcomes presented at the next meeting in KL.

IZT

Action By

5.3 ACGSA – Ar. Ashvinkumar Kantilal

Ar. Ashvin was unable to attend the meeting. He has written and informed that the works are in progress and information is being updated as and when they are available and there is no further update.

AK

5.4 ACSR – Ar. Joseph Kwan

5.4.1 Ar. Joseph Kwan was unable to attend the meeting and his report is as attached.

Ar. Pei Ing and Ar. Joseph were in constant communication and recently, Ar Pei Ing has given confirmation for Ar. Joseph to proceed to appoint a specialist in Hong Kong to draft the ARCASIA Charter on Social Responsibility. The quotation amounting to HK\$ 48,000 for Stage 1 and HK\$ 24,000 for 2nd stage (total around USD 9300) was submitted and confirmed. The draft would be ready to be presented in the Council meeting in KL and the final draft is expected to complete before the end of this year.

JK

Ar. Pei Ing noted that in the UAP Convention, a lot of emphasis is given to social responsible architecture. The fact that this year’s Pritzker Prize was given to Ar. Shigeru Ban reinforced the message that architects should now look at what they could do to benefit the community and go beyond just designing for the rich.

Following the success of the inaugural Post Forum Event on Social Responsibility that was held in Kathmandu, the 2nd Post ACA Symposium on Social Responsibility has been scheduled on 29th June 2014 in KL. The program is per attached. Ar. Joseph is working closely with Ar. Norwina from PAM and Ar. Pei Ing to organize this event. An Architectural Students Ideas poster competition has also been launched and sent out to all the students who would be participating in the Students Jamboree. A copy of the flyer as attached was presented. The theme of the competition is “*The Making of Socially Responsible Designs Today To Shape Communities To Be Responsible Citizens of Tomorrow*”.

JK/TPI/PAM

Ar. Pei Ing is working on the sponsorship for this event. The registration is free and she hopes that the OBs and Committee Chairs would stay back for one more day to support this Symposium.

TPI

Ar. Sathirut informed that he has written to Ar. Joseph concerning his proposal to invite the Asia Disaster Preparedness Center to speak at the Post ACA Symposium but he has not received a reply from Ar. Joseph. Ar. Pei Ing will remind Ar. Joseph and Ar. Norwina on this.

JK/TPI/PAM

5.4.2 Typhoon Haiyan and ARCASIA’s proposed action plan

This was discussed under item 2.2.2

Action By

5.5 ARCASIA Fellowship – Ar. Sathirut Nui Tandanand

Ar. Sathirut has prepared the minutes of the fellowship meeting and the actions that have been taken. This will be sent out after some minor corrections so that the fellowship members are informed on the actions taken and the progress.

For the upcoming fellowship meeting in KL, Ar. Sathirut will prepare an agenda that outlines his plans when he takes over as President. He will present his proposals to the fellowship members to solicit comments. Some of the proposals are on going projects initiated under Ar. Pei Ing's term and some would be additional items that he wants to focus on.

Ar. Sathirut presented the following 2 key focus for his term: -

5.5.1 Focus on Young Professionals

- Students Internship Program

This is a current program already put in place by Ar. Chalay and is to be coordinated by the member Institutes

- Professional Exchange Program

This is also an ongoing project that has been discussed

- Young Architects Network

This is a 2 days program that will be launched in Thailand in 2015. A platform would be provided for young architect in each country to present their work follows by a round table discussion. This program will run simultaneously as the technical paper presentation. The theme of the ARCASIA Forum next year is 'Re + Regeneration', with involvement of students and young Architects.

Ar. Pei Ing reminded Ar. Sathirut to revert on the proposed model that is sustainable to encourage participation of the young architects as per discussion made during the last meeting. Ar. Sathirut informed that the discussion is still on going. He has been studying various models and he would revert on this before the Council meeting in KL.

- ARCASIA Travel and Research Scholarship – ARCASIA Prize

This is to provide research for one member from each institute to do research outside his country within Asia and promote cross boarder cultural exchange. Ar. Sathirut would be working on the sponsorship program for this.

5.5.2 Improving Professional Practice

- Develop basic standard of practice for emerging architecture Institutes
- ARCASIA partners to provide technical advice
- Information on latest technology
- Develop ARCASIA Award as travelling exhibition with our MOU counterparts. It is based on multi-media exhibition/presentation

SNT

6.0 Update on Typhoon Yolanda/Haiyan – Status of Sponsorship and Proposed Action Plans

This was reported under item 2.2.2

Action By

7.0 Other Matters

Ar. George expressed his gratitude towards Ar. Pei Ing for her effort made during the last 1¼ year of her presidency. She has been efficient and also pushy so that the things could be done as scheduled. He hopes that Ar. Sathirut would continue with that characteristic of Ar. Pei Ing for ARCASIA to move forward.

Ar. Sathirut informed that he is happy to take over from Ar. Pei Ing, as he is confident that everything would be nice and set.

Ar. Pei Ing thanked everyone who was present at the meeting and their contribution.

Adjournment at 3.30pm

----- **END OF MINUTES** -----

Action By