



**2nd Office Bearers' Meeting
(Term 2011-2012)**

**Kuala Lumpur Convention Center
Kuala Lumpur, Malaysia
June 30, 2011**

**Meeting Minutes
ATTACHMENTS**


ARCHITECTS REGIONAL COUNCIL OF ASIA

1.0 CONVENING OF THE O.B. MEETING & FINANCIAL UPDATES

1.3 Acknowledgements

ZONE	COUNTRY	OB 2011-2012	INSTITUTE	ACRONYM	PERSON	TITLE	SIGN
A	BANGLADESH	OB 2011-2012	Institute of Architects: Bangladesh	IAB	Ar. Mubasshar Hussain	President IAB; ARCASIA Immediate past President; Commonwealth Association of Architects (CAA)	
	BANGLADESH		Institute of Architects: Bangladesh	IAB	Prof. Ar. Abu Sayeed Ahmed	Chairman ACAE (ARCASIA Committee on Architectural Education); Vice President IAB;	
	INDIA		Indian Institute of Architects	IIA	Ar. Balbir Verma	Chairman ACPP (ARCASIA Committee on Professional Practice)	
	PAKISTAN	OB 2011-2012	Institute of Architects Pakistan	IAP	Ar. Kalim A. Siddiqui	Vice President Zone A; National Convener ACA-14, 2010-10 in Lahore	
	SRI LANKA		Sri Lanka Institute of Architects	SLIA	Ar. Nela De Zoysa	Fellowship Committee Chairman	
B	MALAYSIA		The Pertubuhan Aritek Malaysia	PAM	Ar. Tan Pei Ing	Host Past PAM President, Past Zone B VP	
	MALAYSIA		The Pertubuhan Aritek Malaysia	PAM	Ar. Lee Chor Wah	Editor, Architecture Asia	
	PHILIPPINES	OB 2011-2012	United Architects of the Philippines	UAP	Ar. Yolanda Reyes	Past Chairman ARCASIA Advisor to Kunihiro 2011	
	SINGAPORE		Singapore Institute of Architects	SIA	Ar. Ashvinkumar s/o Kantilal	President SIA Chairman ACGSA (ARCASIA Committee on Green and Sustainable Architecture)	
	THAILAND	OB 2011-2012	The Association of Siamese Architects under Royal Patronage	ASA	Ar. Sathirut Nui Tandanand	Vice President Zone B Vice President International affairs ASA	
C	HONG KONG	OB 2011-2012	The Hong Kong Institute of Architects	HKIA	Ar. Anna Kwong Sum-ye	President HKIA; Vice President Zone C	
	JAPAN	OB 2011-2012	Japan Institute of Architects	JIA	Ar. George Kunihiro	President ARCASIA	
	JAPAN	OB 2011-2012	Japan Institute of Architects	JIA	Ar. Marco G. Corbella	Hon.Secretary	
	JAPAN	OB 2011-2012	Japan Institute of Architects	JIA	Ar. Junichi Ito	Hon.Treasurer	
	KOREA	OB 2012-2013	KIRA		AR KUN CHIANG YI		

1.5 Adoption Minutes
1st OB mtg. in Bali
2011-01-10

ARCASIA	1st OB Meeting Minutes <i>BALI</i>	January 10, 2011
ARCASIA, ARCHITECTS REGIONAL COUNCIL OF ASIA Tandjung Sari Sanur Beach Hotel, In Bali, Indonesia		
<p>Agenda :</p> <p>Session-1, 8:45 am-9:30 am</p> <p>1.0 Convening of the Handing Over Meeting</p> <ol style="list-style-type: none"> 1.1 Welcome Remarks- ARCASIA Immediate Past President, Ar. Mubasshar Hussein 1.2 Acknowledgements- Immediate Past Hon. Secretary Ar. Jalal Ahmad 1.3 Handing Over Ceremony – Ar. Mubasshar Hussein, President Ar. George Kunhiro 1.4 Introduction of the Hon. Secretary, Hon. Treasurer - Ar. George Kunhiro 1.5 Summary of Decisions made at Council Meeting in Lahore - Immediate Past Hon. Sec. Ar. Jalal Ahmad <p>2.0 Adjournment</p> <p>Session-2, 9:30 am-11:00 am</p> <p>3.0 Convening of the Office Bearers Meeting</p> <ol style="list-style-type: none"> 3.1 Welcome Remarks- ARCASIA President, Ar. George Kunhiro 3.2 Acknowledgements- Hon. Secretary Ar. Marco Corbella 3.3 Adoption of the Agenda - Hon. Secretary Ar. Marco Corbella 3.4 Taking note of the Minutes of the 31st_Council_Meeting in Lahore - Immediate Past Hon. Secretary Jalal Ahmad 3.5 Comments on the Summary of Decisions made at Council Meeting in Lahore 3.6 Financial Updates - Immediate Past Hon. Treasurer Ishtiaque Zahir, Hon. Treasurer Ar. Junichi Ito 3.7 Audit report by Masih Muhit & Haque Co. – Immediate Past Hon. Treasurer Ar. Ishtiaque Zahir <p>Tea Break 11:00 am-11:15 am</p> <p>Session-3, 11:15 am – 1:15 pm</p> <p>4.0 ARCASIA Affairs</p> <ol style="list-style-type: none"> 4.1 Taking note of the adopted Amendments of ARCASIA By-Laws 4.2 Progress of Bank Account Opening in Hong Kong 4.3 New Format of the Hand-over OB Meeting 4.4 New Format of Council Meeting Agenda 4.5 ARCASIA President Agenda 4.6 MOU with Other Regional Organizations 4.7 ARCASIA Communication Policy 4.8 Contractual Issue of the “Architecture Asia” 4.9 New Membership Application-Taiwan, Cambodia 4.10 ARCASIA Calendar of Activities <p>Lunch Break 1:15 pm-2:15 pm</p>		

Session-4, 2:15 pm-3:45 pm

5.0 ARCASIA Projects

- 5.1 ARCASIA Timeline Chart (2nd Edition)
 - 5.1.1 Concept Paper ~ 2nd Edition of the ARCASIA Architectural Time Line Chart Publication by Ar. Nela De Zoysa
- 5.2 ARCASIA Website
 - 5.2.1 Presidential message - Ar. George Kunihiro
- 5.3 Preparation of the ARCASIA Exhibition at the UIA 2011 Tokyo Congress – Ar. Ashvin Kumar, Ar. George Kunihiro
- 5.4 Students' participation in the Arcasia Council meetings – Ar. Kalim Siddiqui
 - 5.4.1 MEMO by Ar. Jayantha Perera

Tea Break 3:45 pm-4:00pm

Session-5, 4:00 pm-19:30 pm

6.0 Updates and Follow up Reports from the Zonal Vice Presidents

- 6.1 Zone-A, Ar. Kalim A. Siddiqui
 - 6.1.1 ARCASIA ZONE A - Summary report -2010
 - 6.1.2 ACA-14 Presentation report
- 6.2 Zone-B, Ar. Sathirut Tandanand
 - 6.2.1 Event Calendar of ARCASIA Zone B Associations
 - 6.2.2 Update ASA national Convention
 - Historic Convention Seminar
 - International Forum Seminar
 - Other events
 - 6.2.3 Exchange of Information on Professional Practice
 - Fee Structure
 - Other Issues
 - 6.2.4 Tri-Nation meeting and ARCASIA Zone B Associations meeting
- 6.3 Zone-C, Ar. Anna Kwong Sum-ye

7.0 Reports by the Chairmen of ARCASIA Committees

- 7.1 Ar. Balbir Verma, Chairman ACPP
 - 7.1.1 Report of the ACPP presented on Oct. 26th at ACA-14 in Lahore
- 7.2 Ar. Ashvinkumar Kantilal, Chairman ACGSA
 - 7.2.1 Action Plan 2011-2012
 - 7.2.2 Indian Heritage Centre Architectural Competition Announcement
- 7.3 Ar. Abu Sayeed, Chairman, ACAE
 - 7.3.1 Priority based agenda
 - 7.3.2 Student design competition in ARCASIA Forum in Vietnam – Ar. Lee Chor Wah on behalf of PAM
- 7.4 Ar. Nela De Zoysa, Chairman Fellowship Committee
 - 7.4.1 Concept Paper ~ 2010 / 2012 Fellowship Committee

8.0 Other Issues

- 8.1 Student competition for the ARCASIA President's Medallion
- 8.2 Heritage book
- 8.3 ARCASIA Award

Adjournment

ARCASIA		1 st OB Meeting Minutes BALI	January 10, 2011
1.0	Convening of the Handing Over Meeting		Status
	Meeting Attendees:	Imm. Past President (outgoing chairman) Ar. Mubasshar Hussain, President Ar. George Kunihiro , Zone A Vice President Ar. Kalim A. Siddiqui, Zone B Vice President Ar. Sathirut Tandanand, Zone C Vice President Ar. Anna Kwong Sum-Yee, Imm. Past Hon. Secretary Ar. Jalal Ahmad, Imm. Past Hon. Treasurer Ar. Ishtiaque Zahir, Hon. Secretary nominate 2011-2012 Ar. Marco Corbella, Hon. Treasurer nominate 2011-2012 Ar. Junichi Ito, Adviser Ar. Yolanda Reyes, Adviser Ar. Ar. Kun-Chang Yi, Chairman ACPP Ar. Balbir Verma, Chairman ACSGA Ar. Ashvinkumar Kantilal Chairman Fellowship Committee Ar. Nela De Zoysa PAM, AA editor, Ar. Lee Chor Wah IAI President, Ar. Endy Subijono IAI, Bali chapter President, Ar. Ketut Rana IAI, Agus Suwendra	
	1.1	Welcome remarks Imm. Past President (outgoing chairman) ARCASIA Ar. Mubasshar Hussain convened the meeting by thanking the Ikatan Arsitek Indonesia (IAI) and its President, Ar. Endy Subijono, for hosting the Handing Over Ceremony.	closed
	1.2	Acknowledgements – Ar. Jalal Ahmad	closed
	1.3	Handing Over Ceremony – Imm. Past President (outgoing chairman) ARCASIA Ar. Mubasshar Hussain reads the Official Handing Over letter. Ar. Mubasshar Hussain and the incoming President ARCASIA Ar. George Kunihiro jointly sign the letter of which each retains a copy. Ar. Hussain hands over the Presidential medallion and group photos are taken. Imm. Past Hon. Secretary Ar. Jalal Ahmad hands over to Hon. Sec. Ar. Marco Corbella a package with the documents produced in his term and a CD with relevant files.	closed
	1.4	Introduction of Hon. Secretary and Hon. Treasurer – Ar. George Kunihiro, President ARCASIA, introduces his Hon. Secretary, Ar. Marco Corbella (JIA International Committee, JOB PR Task Unit UIA Congress 2011 Tokyo) and his Hon. Treasurer, Ar. Jun'ichi Ito, (JIA member) to the Office Bearers and the Committees' Chairmen. Hon. Sec. and Hon. Treas. assume their duties.	closed

ARCASIA		1st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	1.5	Summary of Decisions made at Council Meeting in Lahore Immediate Past Hon. Sec. Ar. Jalal Ahmad reads and submits the summary to the O.B.	closed
2.0		Adjournment	

3.0	Convening of the Office Bearers Meeting		Status
	OB Meeting Attendees:	Imm. Past President (outgoing chairman) Ar. Mubasshar Hussain, President Ar. George Kunihiro, Zone A Vice President Ar. Kalim A. Siddiqui, Zone B Vice President Ar. Sathirut Tandanand, Zone C Vice President Ar. Anna Kwong Sum-Yee, Imm. Past Hon. Secretary Ar. Jalal Ahmad, Imm. Past Hon. Treasurer Ar. Ishtiaque Zahir, Hon. Secretary nominate 2011-2012 Ar. Marco Corbella, Hon. Treasurer nominate 2011-2012 Ar. Junichi Ito, Adviser Ar. Yolanda Reyes, Adviser Ar. Ar. Kun-Chang Yi, Chairman ACPP Ar. Balbir Verma, Chairman ACSGA Ar. Ashvinkumar Kantilal Chairman Fellowship Committee Ar. Nela De Zoysa PAM, AA editor, Ar. Lee Chor Wah IAI President, Ar. Endy Subijono (host) IAI, Bali chapter President, Ar. Ketut Rana (host) IAI, Agus Suwendra (host)	
	3.1	Welcome remarks President ARCASIA Ar. George Kunihiro convened the meeting by thanking Ikatan Arsitek Indonesia (IAI) and its President, Ar. Endy Subijono, for hosting the 1st Office Bearers meeting of his term. ARCASIA President welcomes and thanks one by one the Office Bearers and the Committee Chairmen that will serve under his term and announces their names: Ar. Mubasshar Hussain, Immediate Past President; Ar. Kalim A. Siddiqui, Zone A Vice President; Ar. Sathirut Nui Tandanand, Zone B Vice President; Ar. Anna Kwong Sum-Yee, Zone C Vice President; Ar. Yolanda Reyes, Adviser for 2011; Ar. Kun-Chang Yi, Adviser for 2012; Ar. Ahmed Abu Sayeed, Chairman ACAE; Ar. Balbir Verma, Chairman ACPP; Ar. Ashvinkumar Kantilal, Chairman ACSGA; Ar. Nela De Zoysa, Chairman Fellowship Committee;	closed

ARCASIA	1 st OB Meeting Minutes BALI	January 10, 2011
	<p data-bbox="400 304 443 338">3.6</p> <p data-bbox="501 304 1222 338">Financial Updates – Hon. Treasurer Ar.Ishtiaque Zahir</p> <p data-bbox="501 367 1241 427">Ar. Ishtiaque Zahir reads the updated financial report (period 20 August 2009 – 31 December 2010), in order:</p> <ul data-bbox="501 461 1241 689" style="list-style-type: none"> - Summary of Income and Expenses Statement for the period - Fellowship, Income and Expenses Statement for the period - Income and Expenses Statement for the period - Statement of subscription payment for 2008-2009 - Statement of subscription payment up to 31 Dec. 2010 - Payment for AA Magazine postage, 2009 up to 31 Dec. 2010 - Payment for ARCASIA History Book, 2009 up to 31 Dec. 2010 <p data-bbox="501 723 1241 815">China, Malaysia and Nepal Institutes have yet not paid their subscription dues. The Hon. Treasurer will email them a reminder.</p> <p data-bbox="501 819 1241 880">Ar. Anna Kwong volunteers to contact the President of China Institute about this issue.</p> <p data-bbox="501 913 1241 1010">There are some expenses by KIRA, UMA and HSBC that have been notified after the financial report was completed and therefore they do not appear here.</p> <p data-bbox="501 1014 1241 1075">These expenses will be reported on the next financial report by the actual Hon. Treasurer, Ar. Ito.</p> <p data-bbox="501 1108 1241 1200">Ar. Kun-Chang Yi asks if it would be better to open another account to deposit the Fellowship Fund, now at KIRA, so that the Fellowship committee can use them.</p> <p data-bbox="501 1234 1241 1395">Ar. Mubasshar replies that having 2 funds would cause the need to have 2 different audits which are very expensive, and that ARCASIA does not collect money for Fellowship anymore so the fund is inactive and it would be better to merge it with the ordinary ARCASIA fund.</p> <p data-bbox="501 1429 1241 1588">Ar. Verma suggests to deposit the Fellowship money in the account of ARCASIA and register it as donation from Fellows. If any expense related to Fellowship is necessary, the O.B. will decide about it and eventually allocate a budget.</p> <p data-bbox="501 1621 1241 1749">ARCASIA President agrees with the suggestion and says that eventual financial need of the Fellowship Committee can be addressed later after Ar. De Zoysa's presentation of her Committee Report.</p> <p data-bbox="501 1753 1241 1814">The Fellowship Fund will be therefore incorporated into the ARCASIA fund and transferred into ARCASIA account.</p>	<p data-bbox="1278 712 1401 864">pending action by: Hon. Treas. And Ar. Kwong</p> <p data-bbox="1278 1688 1401 1780">pending action by: Hon. Treas.</p>

ARCASIA	1 st OB Meeting Minutes BALI	January 10, 2011
	3.7	<p>Audit report by Masih Muhit & Haque Co.</p> <p>Ar. Ishtiaque Zahir submits the Balance sheet as of Dec 31, 2009 and 2010 prepared by the Auditors.</p> <p>The Auditors noted that ARCASIA is incurring losses on fees for transactions and foreign exchange that are bigger than the profits by accrued interest.</p> <p>Ar. Ishtiaque states the necessity of having rules about transactions.</p> <p>The President thanks Ar. Ishtiaque for his good financial management of ARCASIA, which is a small but complicated organization.</p> <p>He also asks each Institute to gather information about Audit companies and fees in their own country, so to compare.</p> <p>Hon. Sec will forward this request to the Member Institutes.</p> <p>About the Hong Kong bank account, Ar. Yolanda Reyes suggests that Ar. Ronald Poon can liaise for it but he should not take responsibility. Ar. Anna Kwong as President HKIA could nominate a person of HKIA to be always in charge of ARCASIA account matters.</p> <p>Ar. Anna Kwong will check Ar. Poon's availability in continue to help with the bank account.</p> <p>Ar. Balbir Verma remarks that every account has an address for communications but that does not mean that the addressee has authority over the account.</p> <p>He tells that ARCASIA needs guarantee of continuity in conserving the bank statements at the same address and that the statements should be passed in original by hand from time to time during the meetings.</p> <p>Ar. Anna Kwong agrees that all communications from the bank should be handled by HKIA secretariat and not the Institute President who is limited by 2 years in office.</p> <p>The President asks if it is possible to have a person officially nominated by HKIA as responsible for the ARCASIA account matters, so that this person keeps continuity even after the President of HKIA changes.</p> <p>This person should collect all communication and statements sent by the bank and he should send copies to ARCASIA executive team (President, Hon. Sec, Hon. Treas.) for review.</p> <p>Ar. Anna Kwong talks about the need of a resolution by Board of Directors (the Office Bearers in this case) to change the name of the people who can sign for the account. This resolution shall then be mailed to the bank.</p>

pending
action by:
Hon. Sec.

pending
action by:
VP Zone C

pending
action by:
VP Zone C

ARCASIA		1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
		<p>Ar. Mubasshar says that the change of people with power of attorney has been already decided in the Council mtg.</p> <p>Ar. Reyes says that this should be reflected in the Council Meeting minutes, and another resolution of the O.B. will strengthen it.</p> <p>The President confirms that there is no need for an OB resolution since the bank has already sent to ARCASIA the formats for the change. The President will write personally a letter to the bank.</p> <p>Ar. Mubasshar reports that the ARCASIA Heritage book is funded by private source. Member Institutes can buy copies of the book and, from time to time, IAB will emit statements of how many books are reprinted or sold. Profits will be collected and transferred to a private account. The eventual money exceeding the cost of publishing can be deposited in the ARCASIA account.</p> <p>Since this loan is not accounted anywhere, the President asks Ar. Mubasshar to submit a written report explaining how to repay this private loan.</p>	<p>pending action by: Presid.</p> <p>pending action by: Ar. Mubasshar.</p>
4.0	<p>ARCASIA AFFAIRS</p> <p>4.1</p>	<p>Taking Note of Amendments of ARCASIA By Laws</p> <p>The O.B. take note of the amendments approved in the last Council mtg.</p> <p>The President requests all participants to the mtg. to express their ideas on the issue of creating a new title for the former permanent advisors.</p> <p>All participants agree on the respect due to the former permanent advisors for decades of continued service and dedication, and to the fact that their experience will always be respected as well.</p> <p>Several different titles are proposed:</p> <ul style="list-style-type: none"> - Founding member - Honorary Advisor - Hon. ARCASIA - Hon. ARCASIAN - Founding Advisor - Mentor - Hon. Fellow 	<p>closed</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011	
		<p>Ar. Y. Reyes proposes to give them back their title of “Permanent Advisors” but make clear that to the title does not correspond any official function (such as Office Bearer). The word “Emeritus” has been voided by the Council.</p> <p>Ar. K. Siddiqui proposes the idea to add their names to the letterhead.</p> <p>The President agrees with the necessity to express the gratitude for all the years of service but he reminds that any honorific title should not need to correspond to an official role for the O.B. meeting to function properly, and that the respect and the need of their advice is not commanded by their title but by their accumulated experience. The President can always call as observer to the meetings any person that he deems knowledgeable on some issue of importance, independently of their title.</p> <p>The President also proposes that, instead of a title, ARCASIA might organize a ceremony in honor of its founding members during the celebration of a future ARCASIA anniversary.</p> <p>Ar. Mubasshar says that any change of title or position is a matter of the Council to debate and not of the Office Bearers.</p> <p>Ar. B. Verma states that Institutes, not individuals, are founding members and that not all former Presidents of founding Institutes were “Permanent Advisors”.</p> <p>The Office Bearers conclude by agreeing that the former “permanent advisors” are to be honored in some way, which the President is to decide during his term.</p>	<p>pending action by: Presid.</p>
	<p>4.2</p>	<p>Progress of Bank Account Opening in Hong Kong</p> <p>Already discussed at items 3.6 and 3.7.</p>	<p>closed</p>
	<p>4.3</p>	<p>New Format of the Hand-over OB Meeting</p> <p>The President informs the O.B. that it his intention to adopt this morning’s Handing Over meeting and ceremony for transitions of Office Bearers in the future.</p> <p>Ar. Y. Reyes says that this proposal should be submitted to all Presidents of the member Institutes during the Council mtg.</p>	

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011	
		<p>The President mentions that the Hand-Over meeting and ceremony should take place at the end of the last Council meeting of a presidential term, in order for the transition to be smooth and efficient.</p> <p>Ar. Mubasshar reminds that the handing over was actually done in Lahore, just without announcing it from the podium and without sign any paper.</p> <p>Ar. Kalim Siddiqui says that also the minutes of the Council meeting, or at least a summary of decisions, should be circulated to the council members at the end of the Council mtg., and that the first OB mtg. of the new President should be done right immediately after the last Council mtg.</p> <p>Ar. Y. Reyes suggests that the President elect and his new team can already start before the last council mtg. of the incumbent President, to prepare the work for their first OB mtg,</p> <p>The President, immediate Past President and the present and immediate past Hon. Secretary and Hon. Treasurer will work on a manual for the Hand-Over meeting that will be submitted on the next OB meeting.</p>	<p>pending action by: Presid.</p>
	<p>4.4</p>	<p>New Format of the Council Meeting Agenda</p> <p>ARCASIA Hon. Secretary did not receive the new format that was supposed to be prepared and sent by Ar. Rita Soh, former Vice President Zone-B. Hon. Sec. will request the new format to Ar. Soh.</p>	<p>pending action by: Hon. Sec.</p>
	<p>4.5</p>	<p>ARCASIA Presidential Agenda</p> <p>ARCASIA President reads the agenda for his term, summarized in the slogan “4C+C = G” (Communication, Contribution, Connection, Change plus Continuity equal ARCASIA Growth).</p> <p>Regarding Communication, the President would like to ask each Member Institute to designate a person who shall be responsible of all communications to and from ARCASIA, so to avoid the risk that communications to/from ARCASIA and member Institutes are ignored or lost. Zonal V.P. are to forward this request to their zone’s Institutes and collect the information.</p> <p>The President thanks KIRA for maintaining the website and for the efforts to get the proper URL address. The President intends also to set up in the future a committee for the website.</p>	<p>pending action by: 3 zonal V.P.</p> <p>pending action by: Presid.</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	<p>For the magazine Architecture Asia the President would like all members to think about how to improve it from being only a catalogue of nice works.</p> <p>The President acknowledges PAM and Lee Chor Wah's hard work in trying to make AA appealing and commercially viable. He asks if AA contributors' base be broader, if it can have a section for architects who are talented but not registered at their Institute.</p> <p>The President also proposes to create ARCASIA web magazine.</p> <p>About the theme "Contribution", President explains how he would like to have an active monthly dissemination of information from each member Institute through a short web newsletter.</p> <p>Member Institutes will have the duty to disseminate this newsletter to their members so that ARCASIA is continuously on the news. Contributions should be done to Twitter and Facebook also.</p> <p>ARCASIA should be active 12 months a year, not just during the few months preceding and following a Congress or Forum.</p> <p>About the theme "Connection" the President explains how he wants ARCASIA to initiate a network of regional architectural organizations, by actively proposing the MOU with those organizations.</p> <p>About the theme "Change", the President explains about a "10 years growth plan", and the need to think a strategy for the improvement and enlargement of ARCASIA in the long term. A workgroup to study the growth plan shall be formed by representatives of the ACAE, ACGSA, ACPD committees and it shall be chaired by the Vice President of zone B, Ar. Tandanand.</p> <p>A more technical workgroup on "Continuity" shall be formed by the chairmen of ACAE and the Fellowship Committee and it shall be chaired by the V.P. of zone A, Ar. Siddiqui.</p> <p>The theme "Growth and New Memberships" shall be followed up by the V.P. of Zone C, Ar. Kwong who is to study how to increase ARCASIA's members, and to update the map of the countries that could become ARCASIA members.</p> <p>A last workgroup shall be formed by the 3 zonal Vice Presidents to deal with funding and to develop a strategy for securing sponsorship that will be presented to the Council meeting.</p>	<p>pending action by: Presid</p> <p>pending action by: VP zone B</p> <p>pending action by: VP zone A</p> <p>pending action by: VP zone C</p> <p>pending action by: 3 zonal V.P.</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	<p>Arch. B. Verma thanks the President for his 10 years growth plan and says that is important not only a growth in number of registered architects but in growth in status. He adds that talking about the status of ARCASIA, among other organizations, means talking about the status of the architect's profession, which must be brought to the respect it had years ago.</p> <p>Arch. B. Verma suggests to collect the work of the different committees in 3 sections under the same website (instead of having them on different websites) so to increase possibility that visitors could learn about all ARCASIA activities.</p> <p>Ar. Ashvinkumar suggests that the chairmen of the committees should get together and summarize what has been achieved, what still needs to be completed etc...so to synergize and tune their efforts on the presidential agenda. He also adds that work of the committees should be completed during the 2 years term and carried on forward by the following chairman along a roadmap that could last 4-5 years.</p> <p>Ar. Y. Reyes proposes that the theme of "social responsibility" shall be also included in the agenda. ARCASIA could decide a ceiling of money to be given to a country that is stricken by disaster. A committee could be established to advice about the necessity and the amount of contribution to a disaster stricken country. The chairman should have experience in disaster preparedness.</p> <p>The President proposes both his advisers as the organizer of the proposed Social Responsibility Committee and appoints Ar. Endy Subijono, President IAI, as the responsible organizer to produce a proposal to be submitted to the Council.</p> <p>Ar. Ashivinkumar suggests that each member Institute identify its resources that can be tapped in an eventual disaster and inform ARCASIA.</p> <p>Ar. K. Siddiqui suggests that in each country the member Institute provides information about the disaster to the zonal V.P. who then can pass the information to the President.</p> <p>The President answers that sometimes the Institutes do not contact ARCASIA at all, so ARCASIA should have to take the lead in case of a disaster.</p> <p>Ar. A. Kwong suggests that the zonal V.P. shall be always aware of any disaster in their zone and then inform the President that can take action.</p> <p>The President agrees on this procedure.</p>	<p>pending action by: Ar. Subijono</p> <p>closed</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
		<p>Concerning the amount of money, the President says that ARCASIA has basically two options in case of a disaster in one of its member countries: either it suggests to the member Institutes an amount of donation according to the situation, or it uses money from ARCASIA's own fund but in this latter case there might be by-Laws restrictions on the unilateral use of ARCASIA money by presidential decision.</p> <p>Arch. B. Verma says that if the President decides an amount of contribution and the Council ratifies it at the next Council mtg. there will be no legal problem.</p> <p>Ar. Y. Reyes says that ARCASIA Council can ratify any amount that will be decided by the President but she proposes that the Chairman of the proposed Social Responsibility Committee shall have authority to take the lead and act quickly in coordination with the Institute of the country where the disaster takes place, in order to limit bureaucracy in time of emergency.</p> <p>Ar. K.C. Yi reminds the O.B. that it is important to control where the money is going. In order to avoid misappropriation of funds he suggests that ARCASIA uses the money collected to buy goods and ship them to the area, or to give the money by hand on the site of the disaster to some established relief agency. In this way not only there will be more transparency on the flow of money but ARCASIA will get visibility for its actions.</p> <p>Ar. Y. Reyes proposes to concentrate on immediate help: any money collected through member Institutes or sponsors should be channeled to the member Institute of the disaster stricken country. The Chairman of the proposed Social Responsibility Committee should have, together with ARCASIA President, authority over directly coordination and actions.</p> <p>Ar. Y. Reyes also proposes to set up an amount of contribution. In Pakistan ARCASIA donated 3000 USD from its coffers, in Sri Lanka the donation was more than 10.000 USD by several sponsors. The ceiling could be a donation ranging from 3000 to 5000 USD depending on the gravity of the situation, not necessarily all from ARCASIA coffers but from several sources.</p> <p>Ar. Mubasshar says that collecting money takes time so he suggests to adopt the method applied in Bangladesh recently: to set up a separate fund to keep collected money that in time of disaster the President can disburse immediately. The fund will be slowly replenished later with other donation money.</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011	
		<p>Ar. Verma talks about the necessity of distinguish between pre-disaster actions and post disaster relief. Pre-disaster actions can include the build up of a resource list of organizations, agencies, NPO, contactors, manufacturers, architects that are already specialized in disaster prevention or relief and that can be contacted in each country when needed.</p> <p>Ar. A. Kwong says that the President has the authority to use money from ARCASIA coffers as immediate response at his own discretion. Then the President can contact the member Institutes to enquire about their needs, because each country has its scale of values.</p> <p>The President thanks all members for their suggestions and will take them into consideration.</p> <p>Ar. S. Tandanand has a further proposal that he will explain in his zonal report.</p>	<p>pending action by: Presid.</p>
	<p>4.6</p>	<p>MOU with other Regional Organizations</p> <p>The President explains that establishing MOU with other regional organizations, in Africa and Central Asia for example, is an important part of the Presidential Agenda. Instead of passing through the UIA, ARCASIA can work faster if a direct network with these organizations is established.</p> <p>Ar. K.C.Yi congratulates the President for his energetic and progressive program, and says that it is important to have the correct strategy when approaching other international organizations. Mutual recognition about profession, for example, is a different and more complex issue. ARCASIA also has already signed some MOU with UIA and AIA so ARCASIA should reflect on what we have learnt from these past experiences.</p> <p>The agenda is very good but it needs to be more detailed in order to work out.</p> <p>The President replies that his is still a draft, but that the goal is to have ARCASIA gain more status and be represented at APEC, ASEAN and other regional agencies. Within this year, by the Council meeting, those who worked on these previous MOU should make a summary of purposes, process and results ARCASIA has employed/achieved.</p> <p>Ar. S.N. Tandanand states the importance of having a clear goal and purpose when making an MOU with another international organization. Many Member Institutes already have their MOU with these organizations. The basic goal is to improve understanding and collaboration but there could also be other goals.</p>	<p>pending action by: Presid.</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011	
		<p>Ar. E. Subijono says that is important also to work with non-architectural organization and make MOU with more practical or specific goals. The same reasoning goes for the 10 year Plan: ARCASIA could decide first a particular goal/s and then adjust the Plan to that goal.</p> <p>The President agrees and says that his agenda is exactly meant to generate discussion about the re-consideration or fine-tuning of the purpose of ARCASIA.</p>	
	<p>4.7</p>	<p>ARCASIA Communication policy</p> <p>Discussed at points 4.5 and 4.8.</p>	<p>closed</p>
	<p>4.8</p>	<p>Contractual issue of “Architecture Asia”</p> <p>Ar. Lee Chor Wah is asked to talk about his proposal for the renewal of the contract for AA.</p> <p>Ar. Lee Chor Wah explains that PAM offered in Busan to edit AA. Originally there was no binding contract and they have proposed to the Council an extension of their editing assignment.</p> <p>Ar. Lee submits to the O.B. a package with the magazines published in 2010, a chart titled “Statement of Royalty payment & postage Re-imbusement” and a proposal for an agreement between PBSB and ARCASIA on the publishing of AA.</p> <p>Ar. Lee explains that PBSB needs to hire staff to produce a quality magazine and to ensure continuity they are proposing a contract of 2 years plus an option to renew the contract for other 2 years. PBSB would also like to receive a non-binding commitment from the member Institutes to get at least 1 advertisement every 2 years, which is rewarded with a 30% commission.</p> <p>Ar. Ashvin asks if the magazine will be revenue heavy or content heavy and if the magazine will remain at a minimum at the same quality level than before.</p> <p>Ar. Lee replies that PBSB is intending to make AA more commercially viable, to have it more representative of the member Institutes and to appeal to a wider readership. He also confirms that the quality level of AA will not change nor the policy of asking only for reimbursement of the postage expenses.</p> <p>Asked by Ar. Kwong about the readership, Ar. Wah replies that PBSB mails the issues to the Institutes but it is up to the Institute to care about its promotion and distribution inside each country. What PSBB and PAM need now is only a commitment to continue the work so that they can keep their hired staff.</p>	

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	<p>The President tells that an important issue to discuss is the paper magazine vs. the electronic magazine. Some Institutes order just 20 or 50 copies, which are too few for a whole country.</p> <p>PAM and Ar. Lee Chor Wah hard work and efforts are truly appreciated but in order to reach thousands of people AA should be printed in a much increased quantity or it should be discontinued and substituted by a web-based magazine that can will cost less, it will reach a lot more people and could get additional promotion through links to other community sites like Facebook or Twitter.</p> <p>Another issue raised by the President is content: ARCASIA should think about lifting restrictions so that a project in Asia can be published on AA even if the designer/architect is not licensed in Asia.</p> <p>Third issue raised was, if the format that is not "issue oriented": instead of being a catalogue of nice works it should discuss critically certain problems of architecture and society also by publishing interviews of academics, specialists and so forth.</p> <p>These issues should be discussed before agreeing on a contract maybe at an editorial meeting. A commitment only for the year 2011 can maybe be taken into consideration to give ARCASIA the time to study what to do in the longer period.</p> <p>Ar. K.C. Yi and the President remind respectively the importance of distribution and content for the success of the magazine.</p> <p>Ar. Lee explains that a renewal of 2 years is needed to work properly on the magazine. This will cause no cost whatsoever to ARCASIA and in the meantime ARCASIA will have the time to decide about the online version.</p> <p>The President explains that, as stated in his agenda for communication, it is his intention to have the transition to an online version of the magazine completed during his term, in parallel with the paper publication.</p> <p>Everybody then agrees to proceed presently with the printed version (for another 2 years), during which time a new format will be studied, and with the realization of an online version.</p> <p>The Publishing Agreement (here attached), already signed by Ar. Paul Lai Chu for PAM & PBSB is then signed by ARCASIA President.</p> <p>Ar. Lee agrees to provide in the next 6 months a design proposal for a renewed format of the printed magazine, and a concept for the on-line version.</p>	<p>Closed</p> <p>pending action by: Ar. L.C. Wah (PSBS)</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	<p>4.9</p>	<p>New membership Application – Taiwan and Cambodia</p> <p>Taiwan had contacted A. Rita Soh. According to Ar. Soh the letter was scanned and mailed to Ar. Mubasshar and Ar. Kunihiro, but the original was not kept on record. Ar. Mubasshar replies that only the letter from Cambodia was received but no communication came from Taiwan.</p> <p>Ar. Reyes says that the letter was given to Ar. Soh at the APEC mtg. in Manila.</p> <p>The President will check his email to see if he has the copy of the application letter from Taiwan but Taiwan should send a printed and signed letter formally addressed to the President of ARCASIA.</p> <p>Ar. Kwong volunteers to talk to China because both mainland China and Taiwan are represented as APEC architects and ARCASIA has to talk to both of them. The President agrees that Ar. Kwong talks with both of them at the next APEC meeting.</p> <p>Ar. Mubasshar reminds that Ar. J. Perera established the first contacts with the Institute of architects in Cambodia and ARCASIA.</p> <p>Asked by Ar. Verma if the guidelines for application have been sent to Cambodia, Ar. Jalal Ahmad explains that they have not been sent yet because they were under review at that time.</p> <p>Ar. Mubasshar reported that also Laos application was turned down because their Institute was not an architectural institute but an engineering one and they should establish at least a chapter for architects in order to apply for membership.</p> <p>Ar. Tandanand volunteers to contact the chief of the Laos Institute who is an architect as well as an engineer.</p> <p>Ar. Yi insists that ARCASIA should clarify its membership policy and that ARCASIA members include also engineers. Laos is a member of UIA so they could be also members of ARCASIA.</p> <p>The President decides that Ar. Tandanand will contact Cambodia in regards for their membership application.</p> <p style="text-align: right;">pending action by: V.P. zone C</p> <p style="text-align: right;">pending action by: V.P. zone B</p>
	<p>4.10</p>	<p>ARCASIA Calendar of activities</p> <p>Ar. Z. Jaffery had previously proposed an idea for a calendar of ARCASIA activities.</p>

ARCASIA		1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
		The President instructs the 3 zonal V.P. to press the Institutes of their zones to provide the calendar of their activities on before January 31 st . The calendar of activities shall be collected by the V.P. and passed to the Hon. Secretary.	pending action by: V.P. zone A V.P. zone B V.P. zone C
5.0	ARCASIA projects	.	
	5.1 5.1.1	<p>ARCASIA Timeline Chart 2nd edition Concept paper by Ar. Nela De Zoysa</p> <p>Ar. Nela De Zoysa reads her concept paper. The concept paper has been previously sent by the Hon. Sec. to Prof. Sayeed, chairman ACAE, who did not comment on it but authorized its presentation by Ar. De Zoysa.</p> <p>Ar. De Zoysa tells that Dr. Widodo (IAI) would like to coordinate this second edition with a group of academics representing ARCASIA countries. The cost of the project will approximately be 20.000USD plus his personal fee of 5.000USD, for 2000 + 1000 copies. There is no cost estimation but only a projection based upon the cost of the previous edition. The book can be thicker than the first edition and, if it is going to be a textbook, it can be published in two sections or, alternatively, it could be published in different volumes for different countries.</p> <p>Ar. Mubasshar says that IAB can cover the cost, but the book then will have to be bought from IAB.</p> <p>Ar. Ashvinkumar expresses the need of having more information about the scope of works, content and details in order for the O.B. to be able to decide at the next meeting.</p> <p>Ar. De Zoysa proposes to set up a committee to work on this second edition.</p> <p>The President decides that Ar. De Zoysa is to collect all relevant information about this project, included scope of works and cost estimation, and to send it by email to all O.B.</p> <p>The President also decides that leading on this project and eventually setting up any other committee to work on this topic is responsibility and decision of Prof. Sayeed as ACAE committee chairman.</p>	<p>pending action by: Ar. De Zoysa</p> <p>pending action by: ACAE Chairman</p>

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	<p>5.2</p> <p>ARCASIA website</p> <p>Ar. K.C. Yi will give password of the new ARCASIA.ORG website to the President, Hon. Sec. and Hon. Treas., the 3 V.P. and the 3 Committees Chairmen, so that they will be able to upload directly their works.</p> <p>The President says that since the Committee Chairmen are not O.B. the passwords should not be passed to them. The 3 V.P can upload the content of the committees.</p> <p>5.2.1</p> <p>Presidential message</p> <p>The new presidential message has been uploaded by KIRA on ARCASIA website. The President will send his photo to KIRA later for uploading.</p>	<p>pending action by: Ar. K.C. Yi</p> <p>pending action by: Presid.</p>
	<p>5.3</p> <p>ARCASIA exhibition at the UIA 2011 Tokyo Congress</p> <p>Ar. Ashvinkumar reports that during the last Council mtg. in Lahore the member Institutes were told to provide information on what projects they would like to have exhibited. A reply is needed before middle of February. He thanks the President who has given already the information about the location and size of the exhibition booth in the Congress venue.</p> <p>Ar. Ashvinkumar stresses that Tri-nations can help organize on behalf of ARCASIA but this is not a Tri-nations Event so it is important that each Institute comes back with the information about the works that they would like to feature.</p> <p>Ar. Ashvinkuma will email all the Presidents of the member Institutes and cc the O.B.</p> <p>The President reminds that sustainability is an important issue so the ACGSA should also activate itself to push the member Institutes to provide the relevant information.</p> <p>The President will work on trying to have sponsors to cover part of the expenses (about 2000 or 3000 USD). ARCASIA funds could be also used and then the Council could be asked to ratify a request of refund from the member Institutes.</p>	<p>pending action by: Ar. Ashvin- kumar</p> <p>pending action by: Presid.</p>
	<p>5.4</p> <p>5.4.1</p> <p>Student participation in ARCASIA Council mtgs. MEMO by Ar. Jayantha Perera</p> <p>Ar. K. Siddiqui explains the memo by Ar. Perera.</p> <p>Ar. Verma says that there is no need for the students to come from their own country just to sit as observers to a Council mtg. The students have their own activities like the jamboree and ACAE follows those activities already. The jamboree report is already presented by the ACAE chairman to the Council.</p>	

ARCASIA		1 st OB Meeting Minutes BALI	January 10, 2011
		<p>The Memo seems to propose a parallel council of students, which is not an appropriate idea.</p> <p>Ar. Reyes replies that the idea is for the students to have a first hand experience of ARCASIA procedures, to sit as observers and not to make or present their own agenda.</p> <p>The President agrees that, in principle, the Council mtg. is open to everybody (also to the UIA President, for example) who is interested.</p> <p>Ar. Reyes proposes to forward this issue to ACAE chairman and Ar. Verma and Ar. Siddiqui agree and say that some students can eventually be invited as observers by ACAE chairman when he presents his report to the Council.</p> <p>The President agrees and decides that Hon. Sec. will send a communication to ACAE chairman, cc to Ar. Perera, asking him to notify the representatives of the student delegation that they will be able to attend the Council mtg. as observers when the ACAE and the jamboree reports are presented.</p>	<p>pending action by: Hon. Sec.</p>
6.0	Reports by zonal V.P.		
	<p>6.1</p> <p>6.1.1</p> <p>6.1.2</p>	<p>Zone A</p> <p>ARCASIA zone A – Summary report 2010</p> <p>Ar. Siddiqui explains that there are no updates of the Zone A Report already presented at the last Council mtg. in Lahore.</p> <p>Presentation by IAP about ACA-14.</p> <p>The President and the O.B. thank Ar. Siddiqui and IAP for the wonderful work done in Lahore.</p> <p>The President decides that the flag of ARCASIA will be brought directly by IAP delegation to Vietnam.</p>	<p>closed</p> <p>closed</p> <p>pending action by: V.P. zone A</p>
	<p>6.2</p> <p>6.2.1</p> <p>6.2.2</p>	<p>Zone B</p> <p>Ar. Tandanand explains the following points:</p> <p>Event Calendar of Arcasia Zone B associations</p> <p>A draft is presented here and as soon as more information will come from the member Institutes, A. Tandanand will forward an updated version to the Hon. Sec.</p> <p>Update ASA national convention</p> <ul style="list-style-type: none"> - ASA Forum on Inter-Conservation will see 8 speakers from Malaysia, India, Indonesia, Japan, China, Macau, Hong Kong and Thailand. - International forum seminar <p>The lectures and seminars will be broadcast in real time to all Universities outside Bangkok.</p> <ul style="list-style-type: none"> - other events - 	<p>pending action by: V.P. zone B</p>

ARCASIA		1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	<p>6.2.3</p> <p>Exchange of Information on Professional Practice The V.P. of Zone B says that it is his intention to work closely with all the 3 ARCASIA committees and especially with representatives of some countries like Vietnam from which he would like to gather as much information as possible about professional practice.</p> <ul style="list-style-type: none"> - Fee structure - Other issues <p>6.2.4</p> <p>Tri-Nation meeting and ARCASIA Zone B Associations mtg. Tri-nations mtg. will be in Bangkok in February and the zone B delegation will be invited to discuss some issues. Eventually a feedback will be sent to the O.B.</p> <p>Ar. Tandanand also expresses his idea about disaster preparedness: architects have lots of ideas on how to quickly build shelter and they are used to work with other organizations like Asian Disaster Preparedness or UN-HABITAT and other NGOs.</p> <p>Since Asian Preparedness Center is located in Bangkok Ar. Tandanand will contact them to see how ARCASIA can collaborate and contribute, which kind of information would be useful for them.</p> <p>If ARCASIA can come up with a solid proposal then it could become more useful, involved and relevant as an organization at the regional and international level.</p> <p>The President agrees, thanks the V.P. and asks him to continue in this very valuable effort.</p>		<p>pending action by: V.P. zone B</p>
	<p>6.3</p> <p>Zone C Ar. Kwong reports that there are no updates from her zone's Institutes.</p> <p>About the membership of Taiwan, Ar. Reyes says that China is not opposing the membership but is just a question of the name for their application.</p> <p>Ar. Kwong will talk to both of them.</p>		<p>closed</p> <p>pending action by: V.P. zone C</p>
7.0	Reports by chairmen of committees		
	<p>7.1 7.1.1</p> <p>Chairman ACPP Report of the ACPP presented on Oct. 26th at ACA-14 in Lahore Ar. Balbir Verma submits to the O.B. a report as presented at the ACA-14 in Lahore. The report includes a list of the work to be done during the term 2011-2012, which is read out to the O.B.</p>		<p>closed</p>

ARCASIA	1 st OB Meeting Minutes BALI	January 10, 2011	
		<p>The President thanks for the recommendations.</p> <p>Ar. Ashvinkumar proposes a new format according to which all 3 committees (ACAE, ACPP, ACGSA) meet at the same time once every 6 months (mid year between the Council mtgs.) so that everybody gets updated. The meetings can take place in any country that has a venue with 3 meeting rooms side by side so that at the end of each single committee mtg. everybody get together for a common gathering and exchange of information.</p> <p>The President agrees and decides to make this format mandatory from now on.</p> <p>The past and present Hon. Treasurers will work out a feasibility plan according to the financial expenses reimbursable under current ARCASIA regulations, then they will email all O.B.</p> <p>The President accepts the motion of Ar. Kwong to have a yearly calendar of the activities and meetings of the 3 committees so to better coordinate them with the O.B. mtg, the Council mtg. and the other events of ARCASIA.</p>	<p>closed</p> <p>pending action by: Ar. Ishtiaque Ar. Ito</p> <p>pending action by: committees chairmen</p>
	<p>7.2 7.2.1</p> <p>7.2.2</p>	<p>Chairman ACGSA Action Plan 2011-2012 Ar. Ashvinkumar presents his action plan for 2011-2012.</p> <p>Indian Heritage Centre Architectural Competition Announcement He also informs the O.B. of an architectural competition for an Indian Heritage Centre that will be announced on Jan. 25th by SIA, and welcomes participants from ARCASIA member countries.</p> <p>Fees will be defined upfront and there will be an exhibition of all the participants' works, for transparency and accountability. As with most international competitions, participants will have to tie up with a local architect.</p> <p>Ar. Ashvinkumar will send information to the Hon. Sec. and he will distribute it to all members Institute.</p>	<p>closed</p> <p>pending action by: Ar. Ashvin- kumar and SIA</p>
	<p>7.3 7.3.1</p> <p>7.3.2</p>	<p>Chairman ACAE Priority Based Agenda Being the chairman absent for personal reasons, the Hon. Sec. reads out to the O.B. the Priority Based Agenda that was emailed by Prof. Sayeed.</p> <p>Student design competition in ARCASIA Forum in Vietnam Ar. Lee Chor Wah on behalf of PAM talks about the</p>	

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
		<p>students' competition that will be organized as part of ARCASIA Forum 2011 in Vietnam.</p> <p>The competition, launched in May 2010, had 221 registrations and it was closed on the 15th of December with 84 entries of which 2 from Vietnam and the rest from Malaysia.</p> <p>Ar. Lee asks the O.B. if the deadline should be postponed to allow more applicants from other countries, so to make the competition more international.</p> <p>The past President, Ar. Mubasshar says that he was not aware of this competition.</p> <p>The President, Ar. Reyes and Ar. K.C. Yi also say that they do not know about it.</p> <p>Asked about the jury Ar. Lee replies that in the jury there were ACAE and Dr. Chalay from ASA.</p> <p>Asked if this is a PAM competition endorsed by ARCASIA or and ARCASIA competition ran by PAM, Ar. Lee replies that it was organized by ACAE and PAM.</p> <p>Ar. Mubasshar says that ACAE and PAM cannot use the name of ARCASIA on a competition without informing both the Council and the O.B.</p> <p>Ar. Jalal says that there was only a one line reference in ACAE report.</p> <p>The President says that it would not be fair to those who submitted their works on time to postpone the deadline, so PAM should finish this competition as quietly as possible and judge the submitted works. PAM should rename the competition as "ARCASIA sponsored competition".</p>
	<p>7.4 7.4.1</p>	<p>Chairman Fellowship Committee Concept paper, 2010-2012 Fellowship Committee</p> <p>Ar. Nela De Zoysa reads her concept paper on the program for 2010-2012.</p> <p>The President thanks Ar. De Zoysa for her work and gives her the credit to have put all these inputs together but he instructs the O.B. to consider her report only until point 2.3 because the following points are only personal suggestions that go beyond the scope of the Fellowship Committee and should therefore not be discussed in this session but just kept for information only.</p> <p>Ar. B. Verma tells that suggestions, such as those in red in the report, are welcome but they have to be reviewed and approved by the ACAE committee first and then proposed to the Council. Also, ARCASIA is a Council and not an Institute and therefore it is not possible to hand out titles such as "Associate member" or "Fellow member".</p>

pending
action by:
PAM

ARCASIA		1 st OB Meeting Minutes BALI	January 10, 2011
		<p>All official titles are already decided by the Council. The spirit of fellowship is to respect seniority and experience and therefore use this pool of experience for suggestions and recommendations to the Council, not to get a title to get more status in the profession.</p> <p>Ar. K.C. Yi and Ar. Mubasshar agree that the Fellowship Committee is for ex servants of ARCASIA, for friendship and to share experience and knowledge. It is not an active committee or an active position or function.</p> <p>Ar. Mubasshar says that ARCASIA is an organization of 17 persons, Presidents of the member Institutes.</p> <p>Ar. Siddiqui replies that instead ARCASIA is an organization of 17 Institutes because the Presidents of the Institutes are there as representative of their Institute and not in their personal capacity.</p> <p>The President says that the Fellowship is about social not professional activities. The challenge of the Fellowship committee is to have fellows that can give lectures (without overshadowing the rest of ARCASIA), build a think-tank and discuss issues like the future of ARCASIA or education. The Chairman of this committee should constantly keep in touch with the Fellows and maintain high their interest in participating to ARCASIA events and to contribute to ARCASIA goals.</p> <p>Ar. Balbir reminds that originally the committee has been formed to organize and chair the fellows' meetings. The fellowship is a think-tank more than an active committee. Also the directory should be something for personal use, to remember former fellows not for professional or advertisement use.</p> <p>The President stresses that the Fellowship committee chairman should work towards making those 3 hours in August 25th at ARCASIA Forum the most memorable happening and that whatever has been discussed there can be then reported at the Council. He instructs Ar. De Zoysa to look at the presidential agenda and at the programs of the other committees for reference, and to come out with her own program and have the Fellows' feedback. Not just invite them but prepare a program and discuss it and advertise it constantly to the Fellows.</p>	<p>pending action by: Ar. De Zoysa</p>
8.0	Other issues		
	8.1	<p>Student competition for ARCASIA President medallion The President explains his idea for a competition for the design of a new medallion with the engraved name of the</p>	

ARCASIA	1 st OB Meeting Minutes <i>BALI</i>	January 10, 2011
	<p data-bbox="499 237 1243 331">President. The medallion is worn by the President and then taken home at the end of the term and a new medallion is made for the next President.</p> <p data-bbox="499 367 1243 495">The competition should be judged before August and the result announced at the Council meeting. The President and his team of Hon. Sec. and Hon. Treas. will take care of this competition.</p> <p data-bbox="397 528 659 562">8.2 Heritage book</p> <p data-bbox="499 562 1243 689">700 copies have been printed. They cost 150USD each plus freight charges. The President asks Ar. Mubasshar to consider making a paperback version.</p> <p data-bbox="397 723 687 757">8.3 ARCASIA award</p> <p data-bbox="499 757 1243 848">Ar. K.C. Yi says that Vietnam is supposed to be handled the ARCASIA Award this year, but we haven't hear from them.</p> <p data-bbox="499 884 1243 976">The President will contact them and possibly visit them or having an O.B. mtg. there as previously suggested by the past President.</p>	<p data-bbox="1283 344 1410 510">pending action by: Presid. Hon. Sec. Hon. Treas.</p> <p data-bbox="1283 875 1410 967">pending action by: Presid.</p>
9.0	<p data-bbox="467 1077 646 1111">Adjournment</p> <p data-bbox="499 1111 1243 1238">Having all the issues been discussed, the President thanks all the participants of the O.B. meeting for their contribution, thanks the IAI for its kind hospitality and adjourns the meeting.</p>	<p data-bbox="1289 1137 1378 1171">closed</p>

1.6 Financial Updates



ARCHITECTS REGIONAL COUNCIL, ASIA

**Summary of Income and Expenses Statement for the Period of
up to 30 June 2011**

(in US Dallars)

■ ARCASIA Fund - see details in following pages	\$ 60,955.37
■ Fellowship Fund - see details in following pages	\$ 2,162.93
TOTAL BALANCE FUND ①	\$ 63,118.30
<input type="checkbox"/> ARCASIA MAIN BANK (HSBC Hong Kong) ②	\$ 3,690.83
<input type="checkbox"/> KIRA BANK ③	
<input type="checkbox"/> IBA BANK ④	
①-②-③-④	\$ 59,427.47

Submitted by:

Ar. Junichi ITO

JIA

Honorary Treasurer, ARCASIA (Year 2011-2012)

Noted by:

Ar. George KUNIHIRO

JIA FAIA

President, ARCASIA (Year 2011-2012)

ARCHITECTS REGIONAL COUNCIL, ASIA

Income and Expenses Statement for the Period of up to 30 June 2011

(in US Dollars) ※Yellow is UPDATE



ARCASIA Fund

INCOME	(USD)
Surplus Fund Transferred from 2009 (till 17 August, 2009) -- Appendix - 1	42,789.00
2009 Membership Subscription Fee (after 18 August, 2009) -- Appendix - 2	12,900.00
2010 Membership Subscription Fee (Till 31 December 2010) -- Appendix - 3	13,500.00
AA magazine postage cost payments ---- -- Appendix - 4	2,420.00
ARCASIA History book Payment -- Appendix - 5	7,675.00
2009 & 2010 Bank interest from KIRA Account	29.46
2009 & 2010 bank Interest income from IAB account	54.00
TOTAL INCOME	79,367.46

Note: surplus fund from 2007 & 2008 Remains with previous Hon. Treasurer.ARCASIA 2007-2008

EXPENSES	(USD)
Postage Paid for AA Magazine to Dr. Tan (PAM) in Mongolia	1,080.00
History book Publication final Payment made to UAP Ar. Yolanda in Singapore OB meeting from ARCASIA Money with KC	10,000.00
Service Charge : AUDITOR FEES	300.00
Payment to Barry will - Loan refund	5,000.00
Bank service charge from Korea	19.71
Bank service charge for usd4000 transfer to HSBC account in Hongkong	20.38
Foreign exchange loss (calculated only for wire transferred to IAB)	292.00
Gold medal and certificates from The Union of MONGOLIAN Architects account	1,700.00
TOTAL EXPENSES	18,412.09

BALANCE	USD	60,955.37
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Submitted by:

Ar. Jun'ichi ITO

JIA

Honorary Treasurer(Year 2011-2012)

Noted by:

Ar. George KUNIHIRO

JIA FAIA

President ARCASIA(Year 2011-2012)

ARCHITECTS REGIONAL COUNCIL, ASIA

**FELLOWSHIP - Income and Expenses Statement for the Period of
up to 30 June 2011**

(in US Dallars)



■ **Fellowship** (The New account was opened on June 19, 2007) - Funds remain with KC

INCOME	(USD)
Surplus Fund Transfer from 2009	2,136.46
2009 internet income	14.25
2010 Interest income	12.22
TOTAL INCOME	2,162.93

EXPENSES	(USD)
Nil	-
TOTAL EXPENSES	-
BALANCE	2,162.93

(The fund remains with KIRA)

Submitted by:

Ar. Junichi ITO

JIA

Honorary Treasurer, ARCASIA (Year 2011-2012)

Noted by:

Ar. George KUNIHIRO

JIA FAIA

President, ARCASIA (Year 2011-2012)

ARCHITECTS REGIONAL COUNCIL, ASIA**Statements of Subscription Payment****for 2008~ 2009**

	Name of Institute	Subscription Fees for 2008 (US\$)	Subscription 2008 Collected (US\$)	Date of Collection	Subscription Fees for 2009 (US\$)	Subscription 2009 Collected before 17/08/09 (US\$)	Subscription 2009 Collected on 22/08/09 (US\$)
1	Institute of Architects BANGLADESH	1000	1000	2008/4/11	1000	1000	-
2	Architectural Society of CHINA	1000	1000	2008/11/18	1000	-	1000
3	HONG KONG Institute of Architects	1000	1000	2008/10/24	1000	-	1000
4	The INDIAN Institute of Architects	1000	1000	500 to be collected from KIRA	1000	-	1000
5	Ikatan Arsitek INDONESIA	1000	1000	2008/11/4	1000	-	1000
6	JAPAN Institute of Architects	1000	1000	2008/11/28	1000	1000 wire transfer	-
7	KOREA Institute of Registered Architect	1000	1000	2008/8/11	1000	1000 wire transfer	-
8	MACAU Architects Associatio	1000	1000	2008/11/4	1000	-	1000
9	Pertubuhan Akitek MALAYSIA	1000	1000	2008/11/4	1000	-	1000
10	The Union of MONGOLIAN Architects	500	500	2008/11/4	500	-	500
11	Society of NEPALESE Architects	200	200	2009/8/22	200	-	200
12	Institute of Architects PAKINSTAN	500	500	2008/11/4	500	-	500
13	United Architects og the PHILIPPINES	1000	1000	2008/11/4	1000	-	1000
14	SINGAPORE Institute of Architects	1000	1000	2008/10/31	1000	-	1000
15	SRI LANKA Institute of Architects	500	500	2008/11/4	500	-	500
16	Association of SIAMESE Architects	1000	1000	2008/11/6	1000	-	1000
17	VIETNAM Architects of Association	1000	1000	2008/11/14	1000	-	1000
	A	US\$14,700.00	US\$1,200.00		US\$14,700.00	B	US\$11,700.00

Total collected after 18 October, 2009 (A 700 +B 11700)**US\$ 12,900.00**

(us\$ 500 of IIA to be collected from KIRA- this money is additional in hand of KIRA- confirmed by KC)

Submitted by:

Ar. Junichi Ito
Hon Treasurer

ARCHITECTS REGIONAL COUNCIL, ASIA

Statements of Subscription Payment

up to 30 June , 2011



	Name of Institute			Subscription Fees for 2010 (US\$)	Subscription 2010 Collected (US\$)	Date of Collection
1	Institute of Architects BANGLADESH			1000	1000	2010/10/10
2	Architectural Society of CHINA			1000	0	
3	HONG KONG Institute of Architects			1000	1000	wire transfered on 2010/10/10
4	The INDIAN Institute of Architects			1000	1000	2010/10/25
5	Ikatan Arsitek INDONESIA			1000	1000	2010/10/26
6	JAPAN Institute of Architects			1000	1000	2010/10/25
7	KOREA Institute of Registered Architect			1000	1000	2010/10/12
8	MACAU Architects Associatio			1000	1000	2010/10/25
9	Pertubuhan Akitek MALAYSIA			1000	1000	2011/1/10
10	The Union of MONGOLIAN Architects			500	500	2010/10/26
11	Society of NEPALESE Architects			200	0	
12	Institute of Architects PAKISTAN			500	500	wire transfered on 2010/10/12
13	United Architects og the PHILIPPINES			1000	1000	wire transfered on 2010/10/21
14	SINGAPORE Institute of Architects			1000	1000	wire transfered on 2010/9/29
15	SRI LANKA Institute of Architects			500	500	2010/10/25
16	Association of SIAMESE Architects			1000	1000	wire transferred on 2010/10/7
17	VIETNAM Architects of Association			1000	1000	2010/10/25
				US\$14,700.00	US\$13,500.00	

Total collected in 2010**US\$13,500.00**

Submitted by:

Ar. Junichi Ito
Hon Treasurer

FF0000Appendix – 04

ARCHITECTS REGIONAL COUNCIL, ASIA

Payment for AA Magazine postage Year 2009(in US\$)

up to 30 June, 2011



	Name of Institute	Postage cost billed (US\$)	Postage cost Collected (US\$)	Date of Collection
1	Institute of Architects BANGLADESH	300	300	200/8/18
2	Architectural Society of CHINA	220	0	
3	HONG KONG Institute of Architects	208	208	wire transferred on 2010/10/10
4	The INDIAN Institute of Architects	172	172	2010/10/25
5	Ikatan Arsitek INDONESIA	152	152	2010/10/26
6	JAPAN Institute of Architects	248	248	wire transferred on 2009/11/18
7	KOREA Institute of Registered Architect	216	216	2009/8/20
8	MACAU Architects Association	144	144	2009/8/20
9	Pertubuhan Akitek MALAYSIA	0	0	-
10	The Union of MONGOLIAN Architects	164	164	2010/10/26
11	Society of NEPALESE Architects	88	0	
12	Institute of Architects PAKISTAN	148	148	2009/8/19
13	United Architects of the PHILIPPINES	108	108	2009/8/19
14	SINGAPORE Institute of Architects	32	32	2009/8/19
15	SRI LANKA Institute of Architects	152	152	wire transferred on 2009/10/7
16	Association of SIAMESE Architects	244	244	wire transferred on 2009/10/8
17	VIETNAM Architects of Association	132	132	2009/8/18
		US\$2,728.00	US\$2,420.00	

Submitted by:

Ar. Junichi Ito
Hon. Treasurer
ARCASIA

ARCHITECTS REGIONAL COUNCIL, ASIA

Payment for ARCASIA HISTORY BOOK, 2009(in US\$)

up to 30 June , 2011



	Name of Institute	no of copies	BOOK Cost Billed (US\$)	BOOK Cost Collected (US\$)	Date of Collection
1	Institute of Architects BANGLADESH	20	500	500	2009/9/15 Bangladesh
2	Architectural Society of CHINA	20	500	0	
3	HONG KONG Institute of Architects	20	500	500	wire transferred on 2010/10/10
4	The INDIAN Institute of Architects	20	500	500	2010/10/10
5	Ikatan Arsitek INDONESIA	20	500	500	2010/10/26
6	JAPAN Institute of Architects	20	500	500	wire transferred on 2010/11/18
7	KOREA Institute of Registered Architect	25	625	625	2009/8/20 ullan bataar
8	MACAU Architects Association	20	500	500	2010/10/25
9	Pertubuhan Akitek MALAYSIA	20	500	500	2011/1/10
10	The Union of MONGOLIAN Architects	20	500	500	2010/10/26
11	Society of NEPALESE Architects	20	500	0	
12	Institute of Architects PAKISTAN	20	500	500	2009/8/19 ullan bataar
13	United Architects of the PHILIPPINES	20	500	500	wire transferred on 2010/10/21
14	SINGAPORE Institute of Architects	20	500	500	2010/4/21 manila
15	SRI LANKA Institute of Architects	20	500	500	2010/10/25
16	Association of SIAMESE Architects	20	500	500	wire transferred on 2010/10/7
17	VIETNAM Architects of Association	20	500	500	2009/8/21 ullan bataar
18	Ar. Ronald Poon (Independent Purchase)	1	50	50	2010/4/21 manila
			US\$8,675.00	US\$7,675.00	

Submitted by:

Ar. Junichi Ito
Hon. Treasurer
ARCASIA



ARCHITECTS REGIONAL COUNCIL ASIA,
INC.
19/F ONE HYSAN AVENUE
CAUSEWAY BAY HK

Number * + 8 9 : 808-877252-838

Branch: 3 : HK OFFICE CVC

Page 1 of 2

10 June 2011

M

HSBC Business Direct Portfolio Summary ! " # \$ % & ' () * + , - . /

	HKD Equivalent : < = > ? @ (DR=Debit, A)
Total balance in HKD/ B, C	0.00
Total balance in Foreign Currency D >, C	28,722.78
Total balance in Wayfoong Statement Gold E F G, C	0.00
Total balance in Overdraft HI J	0.00
Net Position KL	28,722.78



Number
* + 8 9

808-877252-838

Branch
: 3

HK OFFICE CVC

10 June 2011

Portfolio Summary , - . /

HSBC Business Direct ! " # \$ % & ' () * +

	Account Number * + 8 9	CCY = >	Balance , C (DR=Debit, A)	HKD Equivalent ; < = > ? @ (DR=Debit, A)
Deposits 2 3				
Foreign Currency Savings D > S T	808-877252-838	USD	3,690.83	28,722.78
Total HU				28,722.78

Account Activities * + 4 5 6 7

HSBC Business Direct Foreign Currency Savings ! " # \$ % & ' () * + 8 9 : ; <

CCY Date = > V W	Transaction Details X J Y Z	Deposit [\	Withdrawal] ^	Balance , C
USD 9 May	B/F BALANCE			3,690.83
Total No. of Deposits:		USD 0	Total No. of Withdrawals:	USD 0
[\ b c HU] ^ b c HU	
Total Deposit Amount:		USD 0.00	Total Withdrawal Amount:	USD 0.00
[\ HL] ^ HL	

Special Privileges = > ? @

Thank you for maintaining your average Total Relationship Balance at \$28,717.17 from 1 Mar 2011 to 31 May 2011. As a token of our appreciation, your monthly service fee has been waived.

MN d e f g h i j k h v l f g h i n k j h v W n o p q r \$ % H @ s t u v e w f x y z { | } ~ N d 的 J v o 本 W Q) k 費 q 免 |

Exchange Rate 0 1
USD 7.782200

2.0 ARCASIA AFFAIRS

2.1 Progress of HK Bank Account signatures change



12th Nov 2010

Dear George ,

We have now opened our account in the Hong Kong and Shanghai Banking Corporation Ltd in Hong Kong. The Account no is 808-877252-838. We need the following documents for arranging signing formalities :—

- 1) Copy of your passport and those of the Hon Secretary and Hon Treasurer to be notarized by a Notary Public.
- 2) Signatures of all three of you on the Business Account Signature Card (enclosed) with each signature verified by a banker.
- 3) Residential address proof such as electric bills, telephone bills or ID card with address shown etc, to be certified by a notary public.

Please send all the above to me by carrier.

Regards

Ronald Poon

2.3 New format of Council Mtg. Agenda

ARCASIA, ARCHITECTS REGIONAL COUNCIL OF ASIA
N th Council Meeting
August XX, XXXX
Venue..



Day One : XX,XXXX

Session 1:

1.0 Convening of the ARCASIA Nth Council Meeting

1.1 Presence of Quorum by Hon. Secretary Ar..

Hon. Secretary will report on the quorum and present the following:

Chairman,
Zone A Deputy Chairman,
Zone B Deputy Chairman,
Zone C Deputy Chairman,
Hon. Secretary,
Hon. Treasurer,
Permanent Adviser,
Permanent Adviser,
Immediate Past Chairman,
Adviser,
Adviser,

- Convener of ACAE, Convener of APPC, Convener of ACGSA, Fellowship Convener.
- Awards Convener, Forum 15 Convener.

Presidents of Bangladesh, China, Hong Kong, India, Indonesia, Japan, Korea, Macau, Malaysia, Mongolia, Nepal, Pakistan, Philippines, Singapore, Sri Lanka, Thailand and Vietnam, representatives of all the 17 member institutes present according to the ARCASIA by-laws for the required quorum.

1.2 Chairman calls the meeting to order

1.3 Chairman introduces the Special Invitees, Guests and Council Members

1.4 Welcome Address by the President of Host Institute

1.5 Brief Remarks from Special Invitees/Guests

1.6 Announcement of Housekeeping Matters by Host Institute

1.7 Group Photo Session

1.8 Closing of Session

Session 2:**2.0 ARCASIA Council Meeting**

- 2.1 Meeting to be called to Order by the Hon. Secretary.
- 2.2 Hon. Secretary calls the meeting to order and the Chairman will place the agenda before the council for adoption.

3.0 Minutes of the N-1th Council Meeting Held in

- 3.1 The minutes of the N-1 th Council meeting to be placed before the council for review and adoption.

4.0 Treasurer's report

- 4.1 Presentation of the Audited Account for the Preceding Year/term of Office by the Hon. Treasurer
- 4.2 Up to date Statement of Member Subscription status to be presented
- 4.3 Proposed Income and Expenditure Heads and Budget Estimate

5.0 Deputy Chairmen's Reports

The 3 Deputy chairmen, Zone A, Zone B and Zone C to present brief summary reports on the activities and future plans of the respective zones. The respective detail reports on challenges of the zones to be discussed on Day 2 of Council meeting

- 5.1 Discussions on the Reports and adoption by Council.

6.0 Chairman's Report

ARCASIA Chairman to present brief report highlighting the activities performed during the preceding year.

Session 3: Review State of ARCASIA Affairs**7.0 ARCASIA Projects**

- 7.1 ARCASIA HQ building Update
- 7.2 ARCASIA Website Update
- 7.3 Publication of History Book
- 7.4 Publication of ARCASIA Heritage Architecture Book
- 7.5 Publication of Updated Time Line chart

Session 4: Review of ARCASIA Information Dissemination and Awards**8.0 ARCASIA Information Dissemination**

- 8.1 ARCASIA RESOURCE DATA BANK
- 8.2 ARCHITECTURE ASIA Magazine
- 8.3 Discussions:

9.0 ARCASIA Awards

9.1 ARCASIA Awards - Policy

10.0 Revision of By-Laws:**11.0 New Membership****Session-5 : Assessment and Future Plans- ACA & Forums****12.0 Asian Congress of Architects (ACA) / Forums**

12.1 Presentation ACA- N+1th Congress

Update on the ACA N+1th Congress

12.2 ARCASIA Nth Forum

Update by Host Institute on current Forum

Day Two : XX, XXXX**Session 6:**

Combined ACP and ACGSA Round-table Reports / Discussions facilitated by Deputy Chairmen

13.0 ACP and ACGSA Reports – Summary supported by 17 Institutions

13.1 Roundtable Discussions

14.0 Session 7: ARCASIA Fellowship Report

14.1 Report and discussions

15.0 ACAE Report

15.1 Report and Discussion

16.0 Session 8: Inviting Offers to Host ACA-N+2 Congress

16.1 Interested Institutions to present

17.0 ARCASIA AWARDS –prevailing award

17.1 Update of the Awards process

18.0 Election of ARCASIA Chairman for the next term

18.1 Incumbent Chairman to hand over floor to immediate past Chairman to conduct the election of the Chairman for the next term.

Presentation by candidates

18.2 Voting Process

18.3 Announcement of the newly elected Chairman

19.0 Other Matters

20.0 Summary of Decisions and Actions of the 30th Council Meeting

Hon. Secretary together with Hon. Treasurer presented the summary of the prevailing Council Meeting

21.0 Closing Remarks by Chairman

DRAFT

ARCASIA, ARCHITECTS REGIONAL COUNCIL OF ASIA
32th Council Meeting
August 16-17, 2011
Venue: Furama Resort Da Nang, Vietnam



Day One : Aug. 16th, 2011, Tuesday

Session 1: Inaugural Session

1.0 Convening of the ARCASIA 32nd Council Meeting

1.1 Presence of Quorum by Hon. Secretary Ar. Marco Corbella

Hon. Secretary will report on the quorum and present the following:

President Ar. George Kunihiro,
Imm. Past President Ar. Mubasshar Hussain,
Zone A Vice President Ar. Kalim A. Siddiqui,
Zone B Vice President Ar. Sathirut Tandanand,
Zone C Vice President Ar. Anna Kwong Sum-Yee,
Hon. Secretary Ar. Marco Corbella,
Hon. Treasurer Ar. Junichi Ito,
Adviser Ar. Yolanda Reyes,
Adviser Ar. Kun-Chang Yi,
Chairman ACPP Ar. Balbir Verma,
Chairman ACSGA Ar. Ashvinkumar Kantilal
Chairman ACAE, Prof. Ar. Abu Sayeed,
Chairman Fellowship Committee Ar. Nela De Zoysa,
Awards Convener, Forum 16 Convener,

Presidents of the architectural Institutes of Bangladesh, China, Hong Kong, India, Indonesia, Japan, Korea, Macau, Malaysia, Mongolia, Nepal, Pakistan, Philippines, Singapore, Sri Lanka, Thailand and Vietnam, representatives of all the 17 member Institutes present according to the ARCASIA by-laws for the required quorum.

1.2 President calls the meeting to order and address

1.3 Welcome Address by the President of Host Institute, VAA, Ar. Nguyen Tan Van

1.4 Brief Remarks from Special Invitees/Guests

1.5 Announcement of Housekeeping Matters by Host Institute

1.6 President Calls Recess for Group Photo Session

1.7 Closing of Inaugural Session

Session 2: Council meeting**2.0 ARCASIA Council Meeting**

- 2.1 President calls resumption of meeting.
- 2.2 President places the agenda before the council for adoption.
- 2.3 Addition and/or amendment to the proposed agenda.

3.0 Minutes of the 31st Council Meeting Held in Lahore, Pakistan

- 3.1 The minutes of the 31st Council meeting to be placed before the council for review and adoption.
- 3.2 Corrections of minutes
- 3.3 Matters arising from minutes

4.0 Treasurer's report

- 4.1 Financial Updates and Presentation of Auditing Firm (for 2011-2012 term) by the Hon. Treasurer
- 4.2 Up to date Statement of Member Subscription status to be presented
- 4.3 Proposed Income and Expenditure Heads and Budget Estimate

5.0 President's Report

- 5.1 ARCASIA President to present brief report highlighting the activities performed during the preceding period.
- 5.2 Discussion of the report & adoption by council.

6.0 Vice Presidents' Reports

- 6.1 The 3 Vice Presidents, Zone A, Zone B and Zone C to present brief summary reports on the activities and future plans of the respective zones. The respective detail reports on challenges of the zones to be discussed on Day 2 of Council meeting.
- 6.2 Discussions on the Reports and adoption by Council.

7.0 Institute Presidents' / Country Reports

- 7.1 Very short summary by each Institute President, focused on issues of concern about Green and Sustainable Architecture, Professional Practice and Architectural Education (2 to 3 minutes per Institute).

Session 3: Review State of ARCASIA Affairs**8.0 ARCASIA Projects**

- 8.1 Preparation of the ARCASIA Exhibition at the UIA 2011 Tokyo Congress – Ar. George Kunihiro
- 8.2 Publication of Updated Time Line chart – Ar. Abu Sayeed
- 8.3 Publication of ARCASIA Heritage Architecture Book – Ar. Mubasshar Hussain

- 8.4 Distribution of Arcasia Book (History Book) – Ar. Yolanda Reyes
- 8.5 ARCASIA Website Update – Mr. Shin Chun Gyu
- 8.6 ARCASIA HQ building Update – Mr. Shin Chun Gyu

Session 4: Review of ARCASIA Information Dissemination and Awards

9.0 ARCASIA Information Dissemination

- 9.1 ARCHITECTURE ASIA Magazine, printed and online version - Ar. Lee Chor Wah
- 9.2 Relationship with other International and Regional Organizations - Ar. George Kunihiro
 - Proposed MOU with AUA,
 - Progress Discussion with ACE, MASA
 - others
- 9.3 Others

10.0 ARCASIA Awards

- 10.1 ARCASIA Awards, policy and process - Ar. George Kunihiro
- 10.2 Report by Convener on 2011-2012 awards – Dr. Hoang Huu Phe
- 10.3 Other matters for ARCASIA awards

11.0 Revision of By-Laws

12.0 New Membership

- 12.1 Cambodia, Chinese Taipei and Laos (ALACE)

Session-5 : Assessment and Future Plans for ACA & Forums

13.0 Asian Congress of Architects (ACA) / Forums

- 13.1 Update on the progress for ACA-15 Congress, in Bali, for 2012 – Ar. Endy Subijono
- 13.2 Presentation about the Forum 17th by HKIA, for 2013 – Ar. Anna Kwong
- 13.3 ARCASIA 16th Forum
 - Update by Host Institute, VAA, on current Forum
- 13.4 Preliminary call of expression of interest by Member Institutes to host ACA-16 & Forum 18 (2014 & 2015 respectively)

End of Day 1 Sessions

Day Two : Aug. 17th, 2011, Wednesday**Session 6: Call to Order & Resumption of Meeting by President
Committees Round-table Reports / Discussions
(facilitated by Vice Presidents)**

- 14.0 Presentation of the preparation for the launching of the proposed “Inter-Committee” : joint Report**
- 15.0 Committee Reports – Summary supported by 17 Institutions**
- 15.1 ACPP Report and discussion – Ar. Balbir Verma
 - 15.2 ACGSA Report and discussion – Ar. Ashvinkumar Kantilal
 - 15.3 ACAE Report and discussion – Ar. Abu Sayeed
 - 15.4 ARCASIA Fellowship Report and discussion – Ar. Nela De Zoysa

Session 7: Presidential Elections and other matters

- 16.0 Election of ARCASIA President for the next term**
- 16.1 Incumbent President, Ar. George Kunihiro, to hand over floor to immediate past President, Ar. Mubasshar, to conduct the election of the President for the next term 2013-2014. Presentation by candidates.
 - 16.2 Voting Process
 - 16.3 Announcement of the newly elected President for 2013-2014
- 17.0 Other Matters**
- 18.0 Summary of Decisions and Actions of the 32th Council Meeting**
- Hon. Secretary presents the summary of the Decisions of 32nd Council Meeting
- 19.0 Closing Remarks by President**
- 20.0 Adjournment by President**

2.4.1 Ten years Growth Plan

2.4.1 Working Group on ARCASIA 10 Year Growth Plan

2.4.1.1 New Membership

- Laos, Taiwan, Cambodia request for ARCASIA Membership
- Future members can include
Myanmar, Brunei, E. Timor, Bhutan, Maldives, Kazakhstan, Uzbekistan,
Bahrain, Oman, Qatar

2.4.1.2 Develop programs and guidelines to help strengthened our member institutes

a. Current Activities

- Architectural Design Awards through ARCASIA Award
- ARCASIA Committee on Professional Practice
- ARCASIA Committee on Green and Sustainable Architecture
- ARCASIA Committee on Architectural Education
 - Cross Border Education

b. New Activities

ARCASIA Committee on Social Responsibility

- Handicapped accessibility
- Historic Conservation & Preservation
- Community Planning
- Vernacular Documentation
- Schools and Orphanages for under privileged
- Affordable Housing

International Licensing and Cross Border Practice

- ASEAN Architects
- APEC Architects

c. Disaster Preparedness and Relief Efforts

2.4.1.3 Cooperation with Other International Organizations

- Habitat for Humanities
- Asia Disaster Preparedness Center
- UN Habitat

- UNESCO World Heritage
- UIA

2.4.5 Propose Program for Social Responsibility Committee

Recommended programs are as follow:

- Handicapped Accessibility for All
- Historic Conservation and preservation
- Vernacular Documentation
- Community Improvement Planning
- Schools and orphanages for the Under Privileges
- Affordable Housing
- Disaster Preparedness and Relief Effort

2.5.1 Proposed MOU with AUA

MEMORANDUM OF UNDERSTANDING

MOU
BETWEEN



THE AFRICA UNION OF ARCHITECTS
(Hereafter *AUA*)

AND



THE ARCHITECTS REGIONAL COUNCIL OF ASIA
(Hereafter *ARCASIA*)

SIGNED AT SINGAPORE

ON 6 JUNE 2011

MEMORANDUM OF UNDERSTANDING

(MOU)

BETWEEN

The Africa Union of Architects (AUA)

And

Architects Regional Council of Asia (ARCASIA)

- WHEREAS the Africa Union of Architects hereinafter called AUA and the Architects Regional Council for Asia hereinafter called ARCASIA, having regard to the long standing cooperation that exists between them and to the expressed intention to reinforce this cooperation where and by all means possible;
- WHEREAS both the AUA President and the Chairman of ARCASIA reaffirmed this intention during the UIA Meeting in Singapore on June 5-6, 2011 in the presence of AUA Office Bearers and the ARCASIA Office Bearers;
- WHEREAS the AUA and ARCASIA recognize the need to organize a closer cooperation between them, in search of more coherence and rationalization of resources;
- WHEREAS the AUA is the Body that represents the architectural profession in AFRICA;
- WHEREAS the ARCASIA is the Body that represents the architectural profession in ASIA;
- WHEREAS both Organizations enjoy their own statutes, bylaws, procedures and also their full independence;
- WHEREAS both Organizations are operating on similar issues from different perspectives and with different legal frameworks;
- NOW THEREFORE, convinced that the reinforced cooperation described in this Memorandum of Understanding will help consolidate actions and efforts in addressing mutual concerns and interests pertaining to architecture, architecture education, research, professional development and professional practice among others;

- LIKEWISE, confident that this cooperation will also help to promote harmonious coordination between the AUA and the ARCASIA, in relation to their respective decisions and actions and;
- FURTHER MORE having already identified several work areas in which such a rationalization can be sought, in principle, and being aware of the mutual benefit that can result for each of the two Organizations in adopting an approach that allows for the search for more complementarities and synergies to be effectively pursued;

THE TWO ORGANIZATIONS NOW AGREED THE FOLLOWING;

- 1- To rationalize the resources of the Parties in pertinent activities at all levels;
 - 2- To reinforce the capacity for action of the Parties towards third parties; To explore opportunities for joint positions and / or joint actions of the Parties towards third parties;
 - 3- To cooperate in lobbying activities, if and when appropriate.
 - 4- To ensure reciprocal representation at their respective working bodies
 - 5- To share information of mutual interest
- AND THAT FINALLY the Parties undertake to establish a closer cooperation between them at political, technical and working levels and that both will strike out details of this cooperation.

Singed by;

Seif Allah A. ALNAGA
AUA President

George KUNIHURO
Chairman ARCASIA

.....

.....

Witnessed by;

AUA (office bearer)

Arcasia (office bearer)

.....

.....

6 June 2011
Singapore,
(SF)

2.6 New Membership Applications



ສາມາດ ສ້າງ ມາດຕະຖານ ທີ່ ສຳຄັນ ທີ່ ຈຳເປັນ ທີ່ ຈຳເປັນ ທີ່ ຈຳເປັນ
Association of Lao Architects and Civil Engineers



7, Phonthan Road, Saysettha District, Vientiane Capital LAO PDR
Tel: (856-21) 416056 Fax: (856-21) 414568 P.O.Box: 8806 Website: www.alace.org.la E-mail: info@alace.org.la

Document 1

Mr. Marco Corbella
Honorary Secretary ARCASIA 2011-2012
E-mail : arcasia@jia.or.jp

Subject: Submission of Application for Membership of ARCASIA

Dear Mr. Marco Corbella,

On behalf of the Association of Lao Architects and Civil Engineers (ALACE), I would like to officially submit our Application for Membership of ARCASIA.

By this letter, I confirm that our country (Lao People's Democratic Republic-Lao PDR) is not yet represented in ARCASIA and ALACE is the sole professional organization representing the majority of qualified architects of Lao PDR.

We also confirm that the number of Lao Architects is 251 persons (as of May 31, 2011) and the number of registered architects is 150 persons. We declare that we will follow the spirit and accept the Constitution and By-Laws of ARCASIA and the payment of membership fees of ARCASIA as well.

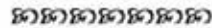
We attach herewith various documents required for membership of ARCASIA as specified in the ARCASIA handbook & Checklist (Appendix H).

WE would appreciate very much if you could submit our Application for Membership to the consideration of the next ARCASIA Council so as to admit our Association as the new country member of ARCASIA.

Yours Sincerely,

Sengkham PHINITH
Alace President (2009-2012)

**RESOLUTION OF THE EXECUTIVE
COMMITTEE OF ALACE**



With reference to the decision unanimously taken at Executive Committee held in Vientiane on June 17, 2011 to re-submit an Application for Membership of ARCASIA,

The Executive Committee of ALACE authorizes Mr. Sengkham PHINITH, President of ALACE, to prepare and submit an official letter to the Honorary Secretary ARCASIA requesting for Membership of ARCASIA for ALACE with necessary documents in accordance with the Rules and Regulations of ARCASIA.

This resolution is made on June 8, 2011 in Vientiane (Lao PDR)

Executive Committee of ALACE (2009-2012)

Standing Committee :

President : Mr. Sengkham Phinith (Arch/Eng):.....

1st Vice-President Mr. Seune Phetsanghane (Eng):


2nd Vice-President Mr. Keophilavanh Aphaylath (Arch).....

General Secretary Mr. Khamthavy Thayphachanh (Eng):.....

Committees of ALACE :
Ethical Committee

Dr. Somphone Deth-Oudom (Arch)

Training Committee Prof. Dr. Boualinh Soysouvan (Eng):.....

Mass communication Dr. Aphixayadeth Insixiengmay (Arch):.....

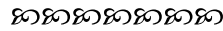
Mr. Desaparamy Abhay (Eng):.....

Finance Committee Mrs. Phanomvan Chitpanya (Eng):

Mr. Phonexay Southiphong (Arch):

Mr. Kotsada Soukbandith (Eng):.....

BRIEF HISTORY OF ALACE



The Official Decree authorizing the founding of the Association of Lao Architects and Civil Engineers with its abbreviation as “ALACE” was issued on July 23, 2004 by the President of Science, Technology and Environment Committee (STEC) of the Prime Minister Office . ALACE was placed under the patronage of the Ministry of Communication, Transport, Post and Construction (MCTPC) of Lao People’s Democratic Republic (Lao PDR). ALACE was also admitted as an affiliated member of the “Lao Union of Science and Engineering Associations- LUSEA”.

After the STEC Decree has been issued, a provisional committee composed of 12 persons from public institutions and private sector was appointed by the MCTPC for drafting the rules and regulations of ALACE, selecting potential Architects to be the founding members in view to organize the General Assembly for electing the first Executive Committee. But, due many reasons, the General Assembly could not take place in 2004 and had to be postponed to August 2005.

But, since 1997 and although ALACE was not yet founded, a small group of Lao Architects was formed under the guidance of the Department of Housing and Urban Planning (DHUP) relevant to the MCTPC and authorized to represent Lao Architects community for dealing with various Associations of Architects or Architecture and Civil Engineering Faculties/Universities in neighboring countries.

Finally, on August 29, 2005, the first General Assembly of ALACE funding members was officially held and the first Executive Committee elected composed of 11 members for a mandate of 3 years (2006-2009). The Rules and Regulations of ALACE were also approved by the General Assembly and later on confirmed by the Minister of Communication, Transport, Post and Construction who was also the Honorary President of ALACE.

The Executive Committee is the highest authority of “ALACE” with the responsibility to plan, implement and supervise all activities of the Association and to ensure that these activities should comply with its regulations and the resolutions of the General Assembly. The Executive Assembly comprises of 11 members, of which 7 were elected by the General Assembly and 4 directly designated by the elected President.

The second General Assembly of ALACE was held in March 2009 in Vientiane and elected its new Executive Committee for another mandate of 3 years (2009-2012).



(Translation from the original Text in Lao Language)

Lao People's Democratic Republic
Peace Independence Democracy Unity and Prosperity

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MINISTRY OF PUBLIC WORKS AND TRANSPORTS

**STATUS OF THE ASSOCIATION OF LAO
ARCHITECTS AND CIVIL ENGINEERS**

**Revised and Approved by the
General Assembly of Alace on March 14, 2009**

STATUS OF THE ASSOCIATION OF LAO ARCHITECTS AND CIVIL ENGINEERS

- Pursuant to Section III, Article 31 and 32 of the Constitution of Lao People's Democratic Republic (Lao PDR),
- Pursuant to the new policy of the Lao's People Revolutionary Party Central Committee related to the mass organization No. 05/PBCC dated February 10, 1993,
- Pursuant to the Prime Minister's Decree related to the organization and management of the Ministry of Public Works and Transports,

PART I

GENERAL

Article 01 : Name of the Association :

The name of the Association is : "Association of Lao Architects and Civil Engineers", with the abbreviation "ALACE"

Article 02 : Form of the Association and Activities of ALACE :

ALACE is a professional organization under the patronage of the Ministry of Public Works and Transports and deploys its activities on the basis of voluntary of its members and in compliance with the status, laws of the Lao PDR, its own regulations with high efficiency and great usefulness.

PART II

OBJECTIVES AND TASKS OF ALACE

Article 03 : Objectives of "Alace" :

The objectives of "Alace" are to consolidate solidarity and strength of human resources, intellects and professional experience of proactive Architects and Civil Engineers, for mutual assistance so as to serve public interest and to participate in the development of the country in line with the policy framework of the Party and the Government.

Article 04 : Tasks of "Alace" :

"Alace" has the following tasks:

- to diffuse and actively contribute to the successful implementation of the Party policy, laws, regulations and the state socio-economic development policy as regularly promulgated and set up.
- to assist its members to observe a fair and right conduct with the Code of Ethical and the Standards of Professional Practice.
- to assist its members to achieve and develop their professional activities with success and to ensure that its members should, at no time, act in a manner detrimental to best interest of the profession.

- to protect legitimate rights and interests of its members in compliance with the policy framework of the Party and the regulations of the Government.
- to study, research for preservation, promote and diffuse the national heritage in the field of architecture that reflects national architecture combined with the most advanced architectural designs in the world.
- to diffuse and develop the use of advanced science, technique and modern construction technology, to organize workshops, seminars so as to permit its members to exchange lesson and experience and to gradually upgrade their skills and technical capability .
- to strengthen solidarity and unity between Architects and Civil Engineers under the leadership of the Party, to develop cooperation between “Alace” and other party-government institutions, similar professional organizations and international agencies in the region and in the world.

PART III

ALACE MEMBERS

Article 05 : Category of Members:

The members of “Alace” comprise of 3 categories: active members, supporting members and honorary members. Each category of member should comply with the following conditions:

5.1 Active members:

- Active member must be a Lao citizen or a foreigner who has taken up permanent residence in Lao PDR, holding at least a bachelor degree of Architecture and civil engineering, practicing architectural and civil engineering professions; willing voluntarily and actively participate in the “Alace” activities and in the development of the country.

5.2 Supporting members :

- Supporting member may be any person (Lao or foreigner) who is practicing professional activities in the fields of architecture and civil engineering in compliance with the law and regulations of the Lao PDR; voluntarily willing to participate in the activities of the “Alace” or to provide any support and assistance to the Association.

5.3 Honorary members :

- Honorary member may be any person (Lao or foreigner) who has contributed to a great extent to the development of the Lao PDR ; has proven in the past his technical capability or solid experience and professional skill in the fields of architecture and civil engineering ; has voluntarily accepted to assist and develop the activities of “Alace”.
- Honorary member may be any person who provide exceptional assistance to “Alace” or to architectural and civil engineering profession. Such person will be invited by “Alace” to be its honorary member.

Article 06 : General Conditions and Qualifications of Alace member:

All three categories of member should meet the following requirements :

- to take up permanent residence in LaoPDR.
- to have a revolutionary discipline and to be a good citizen.
- to attend a training with company or organization dealing with architectural and civil engineering activities, showing good result and experience of at least 2 years.
- to prove skill and technical capability, to show willingness for defending and honoring the profession, and to voluntarily devote his intelligence, creativity and sincerity for the development of Alace activities .
- to accept compliance with all regulations of “Alace” , including the payment of membership fees (exception for the honorary members who will not pay any membership fees)

Article 07 : Conditions to be admitted as Alace member :

7.1 Application for membership

Any person who meets the requirement as set out in Articles 05 and 06 above and desirous to be admitted as a member of “Alace” must personally submit an application to the Executive Board of “Alace” with the following documents:

- Application form
- Curriculum Vitae
- Certificate of training
- List of experience in the past years
- Copy of diploma (for active member) or copy of business license and business registration (for supporting member)
- Membership fees.

7.2 Examination of Application

- Application for membership will be examined by the Executive Board which will accept or refuse the application.
- Applicants who are accepted by the Executive Board and have already paid appropriate fees in accordance with the regulations will be admitted as member of the Association. The certificate of membership will be issued to the new member. (for the honorary member, a certificate of honorary member will be issued after the Executive Board had sent the invitation and received the confirmation from the interested person to accept the invitation)

Article 08 : Termination of Membership :

Member of all categories cease to be a member of “Alace” in the following cases:

- Death of the member, stop business operations (for supporting members) or resignation for some reasons.
- Delay of payment of annual supporting fees for more than 2 consecutive years.

- Non observance of the regulations of professional misconduct that seriously affect the honor and reputation of “Alace”.
- Involvement in juridical affair with the decision of the court to stop exercising the profession.

In case of decision to suspend the professional activities of a member, if the latter has corrected his fault and misconduct to the satisfaction of the Executive Board, and if he submitted an application to be admitted once again, after three years, the Executive Board might consider returning the suspended membership.

PART IV

RIGHTS AND DUTIES OF ALACE MEMBER

Article 09 : Rights of Members :

Members of three (3) categories will have the following rights :

- to participate, discuss, formulate advices and opinions and to vote, decide on the activities of “Alace” at every meeting, to join socio-economic and cultural activities organized by “Alace”
- to carry out business in the survey-design and construction of housing and civil engineering works in compliance with the law and regulations of the country.
- to be protected, assisted and promoted in the exercise of architectural and civil engineering professions; to receive information, technical documents, newsletters, magazines from “Alace” as appropriate and as the Association can afford to provide.
- to submit request-claim through “Alace” for protecting legitimate rights and interests based on the laws, if it is proven that their rights are unfairly treated.
- to vote and to stand for a candidacy in any management level of “Alace” in compliance with election regulations of the General Assembly (exception for the honorary members who do not have these rights).
- to receive assistance and support from “Alace” as appropriate in case of physical failure that prevents a member from practicing his profession.

Article 10 : Duties of Members :

Members will have the following duties :

- to assume the duty and responsibility that a good Lao citizen should act, to observe and vigorously implement the policy of the Party, Laws and regulations of the Government.
- to execute actively and voluntarily all regulations, instructions, decisions and tasks of “Alace” with sincerity and high responsibility.
- to support, cooperate, promote and carry out all activities of “Alace” in accordance with its objectives and targets.
- to protect the honor and reputation and interest of “Alace” against all attempts from any person or organization to discredit or create harmful situation to the detriment of the Association.
- to actively study, carry out researches, upgrade qualification and professional skills, observe and protect professional ethics of architects and civil engineers

as set out by the Executive Board so as to preserve the honor and reputation of “Alace”.

- to assist in the expansion of members, keep contact and good relationship, help each other so as to maintain friendship and unity between members so as to strengthen and develop the activities of “Alace”.
- to participate to meetings, general assembly and to regularly pay annual supporting fees in accordance with the regulations.

PART V

ORGANIZATIONAL STRUCTURE AND MANAGEMENT OF ALACE

Article 11 : Organizational structure of “Alace” :

The organizational structure of “Alace” is as follows:

- Honorary President
- Advisory Board
- Central Executive Board
- Provincial Alace Branch

11.1 Honorary President

- The Ministry of Public Works and Transports will be automatically the Honorary President of “Alace”.
- In the provinces, the Director of the Public Works and Transports Provincial Department will be the Honorary President of Alace’s Provincial Branch.

11.2 Advisory Board

Each Executive Board of “Alace” might have its own advisory board after the approval and official nomination by the Honorary President. The advisors will be invited and selected among well-known professionals, former managers from public or private sector, such as :

- Ministries and equivalent Organizations
- Education, cultural and environment institutions
- Business sector-private or state (architects, consultants, engineers, construction companies).

11.3 Central Executive Board of “Alace”

- The Executive Board of “Alace” will comprise of the Central Executive Board and the chiefs of all “Alace” provincial branches.
- The Central Executive Board will comprise of 11 members, of which 7 (seven) will be elected by members through secret voting at the General Assembly and 4 (four) will be directly appointed by the President.
- The mandate of each Executive Board is 3 (three) years, but the President of “Alace” could not be elected for more than 2 successive mandates.

- For any reason, if the number of the Executive Board members has to be modified before the end of the mandate, the President of “Alace” may appoint active members for temporary replacement until the next General Assembly.

11.4 Provincial Executive Board

- The Executive Board of “Alace” Provincial Branches will comprise of 5 (five) members, of which 3 will be elected through secret voting at the General Assembly of the General Assembly of the “Alace” Branch, and 2 (two) will be directly appointed by the Chief of the “Alace” Provincial Branch.
- The mandate of the Executive Board is 3 (three) years, but the Chief of “Alace” Branch could not be elected for more than 2 successive mandates.
- For any reason, if the number of the Provincial Executive Board members has to be modified before the end of the mandate, the Chief of the “Alace” Branch may appoint active members for temporary replacement until the next General Assembly of the Branch.

Article 12 : Responsibilities and Rights of the Honorary President :

12.1 Responsibilities of Honorary President

The Honorary President is responsible for giving directives and policy to the Executive Board of “Alace” to ensure that all actions undertaken will be in line with the policy of the Party, laws and regulations and socio-economic planning of the Government.

12.2 Rights of the Honorary President

The Honorary President has the rights :

- to reconsider and propose to higher instance for the founding of “Alace” or its liquidation.
- to authorize and make effective the use of regulations, to ratify the election of the Executive Board as well as the operation planning of “Alace” after the decision of the General Assembly.
- to authorize the appointment of temporary members for replacement of vacant positions in the Executive Board and the appointment of Advisors based on the proposal made by the Executive Board.
- to award or take sanctions against faulty members which include the suspension of membership and the dismissal of the Executive Board members.

Article 13 : Responsibilities and Rights of the Executive Board :

13.1 Responsibilities of the Executive Board

The Executive Board will have following responsibilities:

- Report to the Ministry of Public Works and Transports about the progress of the implementation of “Alace” plans, objectives and regulations.
- Management of “Alace” between 2 General Assemblies, implementation of Party policies, instructions, laws and regulations of the Government.

- To provide information, political and technical training to members so as to help them become more professionals, respecting the law and ethical codes, being more aware of their roles, duties and responsibilities toward the society and the country.
- To improve and develop “Alace” by strengthening its organization and roles and to participate in the development of the country, ensuring a good reputation of the Association not only inside the country but also abroad.
- To approve the application for membership, to follow and monitor the works performed by members, to propose the classification of seniority for members, to propose the reward to those who got a better achievement or the sanctions against those whose actions caused prejudice to the honor and reputation of “Alace”.
- To give advice and recommendations to members in the preparation, implementation of their works, including the survey-design of architectural and civil engineering projects.
- To provide assistance as appropriate to members who are facing difficulties, or not able to exercise the profession because of illness or in case of dead.
- To improve the organization of “Alace”, maintain and strengthen unity, friendship and cooperation among “Alace” members, between the Executive Board and the Ministry of Public Works and Transports, Party, Government and foreign organizations.

13.2 Rights of the Executive Board

The Executive Board will have the following rights:

- To issue instructions, recommendations which deem necessary to assist the Executive Board and its members in the management of the “Alace” activities so as to meet the targets.
- To liaise, coordinate, cooperate and request assistance with various organizations inside and outside the country, particularly with similar professional associations in neighboring countries and progressive international associations so as to achieve the target and objectives of “Alace”.
- To claim and protect the legitimate interests of “Alace” and members based on the laws, if it is found that the rights and reputation of “Alace” are attacked.
- To propose the nomination of advisors, to issue the certificate of membership, to reward or take sanctions against “Alace” members, except the rights of the Honorary President.
- To appoint members at each position of the “Alace” organizational structure or to nominate representatives for participating in conference, seminar or other important events held inside the country or abroad.

Article 14 : The Organization of the Executive Board :

14.1 The Management

- The Executive Board of “Alace” should be managed based on the principle of democracy. Any member should be individually responsible for the

execution of works entrusted to him by the Executive Board after the decision was made.

- In case the President is absent or not able to perform his role, one of the Vice-Presidents will be in charge temporarily of the presidency. But in case the President and both Vice-Presidents are not able to exercise their roles, the Executive Board will appoint a member of the Board to temporarily replace them, but the replacement period should not exceed 2 months. Beyond this period, an extraordinary General Assembly should be called for electing a new Executive Board.

14.2 The Executive Board Office

- The Executive Board will be assisted by a team of personnel as follows: the chief of the office, staff for general administration and secretaries as appropriate.
- The office is responsible to carry out the day-to-day activities, liaise and cooperate with all concerned organizations for executing the Alace work plans, prepare the meeting of the Executive Board, the printing of magazine and technical documents, monitor the accounting and filing.

14.3 Organization of Meetings

- The meeting of Executive board for the whole (central and provincial) will be held every 6 months. The chief of the office will be responsible for inviting and organizing the meeting with the approval from the President. The meeting is aiming at summarizing the activities performed in the past 6 months and presenting the plan for the next 6 months.
- The Central and Provincial Executive Board of each province will organize a meeting every 3 (three) months aiming at summarizing the activities performed during the past 3 months and compared to the plan, follow, monitor and rectify the “Alace” works.
- The minutes of each meeting should be prepared as rapidly as possible and sent to the members of the Executive Board and the Honorary President within 15 days.
- Any future activity of “Alace” in the future should be referred to the decisions made at the meetings.

Article 15 : Annual Ordinary Assembly of “Alace”

The Annual Ordinary Assembly of “Alace” is a meeting held annually and open to all members, but the Executive Board has to make advertisement via newspapers one month in advance prior to the opening of the Assembly.

The objectives of the Annual Ordinary Assembly are :

- To summarize, assess the activities of “Alace” during the past year and to present for approval the planning of activities for the coming year.
- To present the financial report
- To discuss about the ways to resolve all issues related to the regulations and activities of “Alace”.

Article 16 : Extraordinary meeting of the Executive Board :

- If it is necessary to urgently resolve some special issues, the extraordinary meeting of the Executive Board at any level (central or provincial) could be called.
- The extraordinary meeting would be held if the concerned Executive Board found the necessity to do so and an announcement of the agenda should be made at least 15 days prior to the meeting.

Article 17 : General Assembly of “Alace”

- The General Assembly of “Alace” is the highest Assembly to be held every 3 (three) years. If it is found necessary, the General Assembly could be held ahead or behind schedule, but announcement for members should be made one month prior to the meeting.
- Each General Assembly of “Alace” could be held if the number of members attending the Assembly was higher than 2/3 of the number agreed in advance by the Executive Board.
- The objectives of the General Assembly are to :
 - Discuss, refuse or accept the report on the activities of “Alace” in the past submitted by the Executive Board and discuss the planning of activities for the years to come.
 - Discuss, revise, amend and approve the status of “Alace”
 - Vote for electing the new Executive Board
 - Submit financial report.

PART VI

REWARD AND SANCTION

Article 18 : Reward :

Any “Alace” member whose activities are in accordance with the Party policy, law and regulations of the Government, and had achieved a good performance is entitled to receive a reward from “Alace”. The reward might be made in the form of :

- Giving materials or certificate of good performance
- Upgrading professional skill, technique and technology

Article 19 : Sanctions :

Sanction might be taken against any member of “Alace”, including the members of the Executive Board if a fault was found. The level of sanction will depend on the gravity of the fault :

- Professional fault or non-observance of the status of “Alace”
- Non payment of membership fees
- Wrong conduct in the exercise of the profession causing prejudice to the reputation of “Alace”.
- Imprisonment pronounced by the court following a lawsuit
- Bad reputation regarding financial situation and important unpaid debts due to “Alace” beyond allowable limit.

4 forms of sanctions will be applied :

- Education or first warning (verbal)
- Second warning with written report on the warning
- Suspension of activities during one year for active members or dismissal for a member of Executive Board.
- Suspension of membership (removal of the name automatically from the list of members), with notice to the concerned authority for not issuing business license .

Article 20 : Process of taking sanctions :

- In case a claim is made against a member for professional fault, the Executive Board will appoint a special committee for investigating the claim and preparing a report on the real fact to the Executive Board.
- Upon receipt of the report, the Executive Board will call a meeting to discuss the case with impartiality and decide whether a sanction should be pronounced or not against the member in question.
- If the Executive Board decides to dismiss the faulty member, the decision should be submitted to the Honorary President for final approval and making it effective. Except this case only, the Executive Board will have the right to take sanctions, but should inform the Honorary President each time a sanction is pronounced.

PART VII

FINANCIAL MANAGEMENT

Article 21 : Financial Resources :

- Financial resources of Alace will come from the membership fees, supporting fees, contribution or grants from state and private organizations, and income or fees from particular lucrative actions of Alace.
- The amount of membership and annual supporting fees from active and supporting members will be fixed by the Executive Board from time to time.

Article 22 : Financial Management Monitoring :

- All money of Alace should be deposited at a bank or a well-established and officially recognized financial institution as agreed by the Executive Board; but in order to facilitate the operations of Alace, a petty cash will be allowed with an amount of Kip 10,000,000 (Ten millions Kip). The accountant will be in charge of keeping this petty cash. The balance sheet must be certified by an auditor.
- All assets of Alace will be under the management of the General Secretary and balance sheet must be submitted to members for information and comments at least twice per year.
- Saving money is the prime policy of Alace. All expenses should be made with reasons and justifications. Regulations for monitoring expenses will be issued by the Executive Board from time to time as appropriate.

- If it is found that the income of Alace is not sufficient to cover all necessary expenses for normal operations of Alace , the Executive Board will be entitled to call meetings aiming at discussing the way how to raise additional contribution.

PART VIII

PROVISIONS FOR LIQUIDATION

Article 23 : Liquidation of Alace :

- Alace will be liquidated if its actions are against the policy of the Party, constitution, law of the Lao PDR, and against the status of ALACE itself, or in case of the decision made by more than 2/3 of the total member attending the General Assembly to liquidate the Association.
- The liquidation of Alace could take place only if there was an order from the concerned higher authority based upon the request made by the Honorary member.
- The liquidation of Alace assets will be carried out in accordance with the law. The remaining assets after paying all debts, will be granted to organization having the objectives to promote architectural and civil engineering activities and with the approval of the General Assembly.

PART IX

FINAL PROVISIONS

Article 24 : Stamp and Sign :

“Alace” has its own stamp for official use with standard format as imposed by the concerned authorities and its particular sign symbolizing or representing its own organization.

Article 25 : implementation of Alace Status :

- This status will become effective after it has been approved by the General Assembly and endorsed by the Honorary President of Alace.
- This status of part of it could be revised, amended only by the General Assembly of Alace.

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1. LEGAL STATUS OF THE ASSOCIATION OF LAO ARCHITECTS AND CIVIL ENGINEERS (ALACE)

The original “Decree” issued by the Science, Technology, Environment Council was in Lao language. The following is the informal translation of the said Decree.

LAO PEOPLE’S DEMOCRATIC REPUBLIC
Peace Independence Democracy Unity Prosperity

PRIME MINISTER OFFICE
Science and Technology Council

No.340/04/ STE
Vientiane Capital, July 23, 2004

AUTHORIZATION FOR FOUNDING THE ASSOCIATION

- With reference to the Prime Minister Decree No.04/PM dated January 28, 2002 related to the activities of the National Council of Science and Technology,
- With reference to the recommendations made by the Committee in charge of the re-organization of the government structure No. 53/GSRC, dated May 2, 2002 related to the founding of the National Council of Science and Technology,
- Based on the proposal made by the “Lao Union of Science and Engineering Associations”, No 321/04/STE, dated July 13 2004,
- Based on the proposal made by the Ministry of Communication, Transport, Post and Construction related to the founding of the Association of Lao Architects and Civil Engineers, No 357/AAE, dated 26 September 2003,

The Minister to the Prime Minister Office, President of the National Council of Science and Technology authorizes:

THE FOUNDING OF THE ASSOCIATION OF LAO ARCHITECTS AND CIVIL ENGINEERS.

This authorization is valid for 5 years (and can be extended), starting from the date of its signature.

Minister to the Prime Minister Office
President of National Council
of Science and Technology

Prof. Dr. Bountiem PHISSAMAY



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ

ສັນຕິພາບ ເອກະລາດ ປະຊາທິປະໄຕ ເອກະພາບ ວັດທະນະຖາວອນ

ສຳນັກງານນາຍົກລັດຖະມົນຕີ
ສະພາວິທະຍາສາດແຫ່ງຊາດ

ເລກທີ 346/04/ສວຊ
ນະຄອນຫຼວງວຽງຈັນ, ວັນທີ 13 ກໍລະກົດ 2004

ໃບອະນຸຍາດ ສ້າງຕັ້ງສະມາຄົມ

- ອີງຕາມດຳລັດຂອງນາຍົກລັດຖະມົນຕີ ສະບັບເລກທີ 04/ນຍ ລົງວັນທີ 28 ມັງກອນ 2002 ວ່າດ້ວຍ ການຈັດຕັ້ງ ແລະ ການເຄື່ອນໄຫວຂອງ ສະພາວິທະຍາສາດແຫ່ງຊາດ.
- ອີງຕາມແຈ້ງການຂອງຄະນະປັບປຸງກົງຈັກລັດຖະບານ ສະບັບເລກທີ 53/ຄປກລ, ລົງວັນທີ 3 ພຶດສະພາ 2002, ວ່າດ້ວຍການສ້າງຕັ້ງ ສະຫະສະມາຄົມວິທະຍາສາດ ແລະ ວິສະວະກຳສາດ ແຫ່ງຊາດລາວ.
- ອີງຕາມການສະເໜີຂອງ ສະຫະສະມາຄົມວິທະຍາສາດ ແລະ ວິສະວະກຳສາດ ແຫ່ງຊາດລາວ ສະບັບເລກທີ 321/04/ສວຊ, ລົງວັນທີ 13 ກໍລະກົດ 2004.
- ອີງຕາມການສະເໜີຂອງ ສະມາຄົມ ສະຖາປະນິກ ແລະ ວິສະວະກອນກໍ່ສ້າງ, ສະບັບເລກທີ 357/ສສວ, ລົງວັນທີ 26 ກັນຍາ 2003.

ລັດຖະມົນຕີ ປະຈຳສຳນັກງານນາຍົກລັດຖະມົນຕີ, ປະທານສະພາວິທະຍາສາດ ແຫ່ງຊາດ
ອະນຸຍາດສ້າງຕັ້ງ ສະມາຄົມ ສະຖາປະນິກ ແລະ ວິສະວະກອນກໍ່ສ້າງ
ໃບອະນຸຍາດນີ້ມີອາຍຸ ໃຊ້ໄດ້ 5 ປີ (ສາມາດຕໍ່ໄດ້) ນັບແຕ່ມີລົງລາຍເຊັນເປັນຕົ້ນໄປ.

ລັດຖະມົນຕີ ປະຈຳສຳນັກງານນາຍົກລັດຖະມົນຕີ
ປະທານສະພາວິທະຍາສາດ ແຫ່ງຊາດ



ບຸນຕຽມ ພິດສະໄໝ

1. INTERNATIONAL AFFILIATION : NO

2. Number of MOU signed with International Institutes :

(i) MOU with ASA : May 4,2006

(ii) MOU with VAA : November 13, 2006

(iii) MOU with VFCEA (Vietnam Federation of Civil Engineering Associations)-
December 14, 2007

(iv) MOU with PAM : July 1, 2010

(v) MOU with KIRA : August 20, 2010

(vi) MOU with SIA : June 15, 2011

3. Member of UIA : October 2009

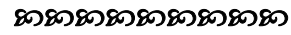
Document No7 and No8

1. Number of Architects in Lao PDR :.....398 persons
 2. Number of Registered Architects, member of ALACE :.....251 persons
 4. Number of Civil Engineers, members of ALACE :.....644 persons
-

LIST OF CURRENT OFFICE BEARERS (2009-2012)

No	Name of Bearers	Position	Address	Tel/Email address
1	Mr. Sengkham Phinith (Arch/Eng)	President	7, Phonthan Road, Saysetha District P.O. Box 8806	Tel : + 856-21-413896, 416014-416056 Fax : +856-21-414568 Mob: +856-20-55515600 Email : skconst@loxinfo.co.th Email : info@alace.org.la www.alace.org.la
2	Mr. Seune Phetsanghane (Eng)	1 st Vice- President	--ditto--	Mob: +856-20-55511002
3	Mr. Keophilavanh Aphaylath (Arch)	2 nd Vice- President	--ditto--	Mob: +856-20-55520422
4	Mr.Khamthavy Thayphachan (Arch/Eng)	General Secretary	--ditto--	Mob: +856-20-55676353
5	Dr. Somphone Deth- Oudom (Arch)	Ethical Committee	--ditto--	Mob: +856-20-55512315
6	Prof. Dr. Boualin Sousouvan (Eng)	Training Committee	--ditto--	Mob: +856-20-55507321
7	Dr. Aphixayadeth Insixiengmay (Arch)	Public relation Committee	--ditto--	Mob: +856-20-55409959
8	Mr. Dejaparamy Abhay (Eng)	--ditto--	--ditto--	Mob: +856-20-55512829
9	Mrs. Phanomvan Chitpaya (Eng)	Finance Committee	--ditto--	Mob: +856-20-55528520
10	Mr. Phonexay Southiphong (Arch)	--ditto--	--ditto--	Mob: +856-20-55514324
11	Mr. Kotsada Soukbandith (Eng)	--ditto--	--ditto--	Mob: +856-20-55502749

OFFICIAL ADDRESS OF ALACE



1. **Address** : **7, Phonthan Road- Saysetha District-Vientiane Capital.**
2. **PO. BOX** : **No 8806**
3. **Telephone** : **+856-21-413896-416014-416056**
Mobile : **+856-20-55515600**
4. **Fax** : **+856-21-414568**
5. **Email** : **info@alace.org.la**
: **skconst@loxinfo.co.th**
6. **website** : **www.alace.org.la/**

JIA

送信者: "Chea Sarin" <md@greengoal.net>
宛先: "arcasia" <arcasia@jia.or.jp>; "Sin Sochiet" <ssochiet@gmail.com>
Cc: "JOBPR-Junichi ITO" <jun_i@zd5.so-net.ne.jp>; "JOBPR-KUNIHIRO George" <kunihiro@kokushikan.ac.jp>; "Arcasia ASA Sathirut Nui" <sathirut@dhevanand.com>; "JAYANTHA PERERA" <jayap@isplanka.lk>
送信日時: 2011年6月2日 16:14
件名: Re: ARCASIA 32nd council meeting - Vietnam - Danang - August 15th to 20th

Dear Mr. Marco,

Sorry for being late in reply to your message as waiting for comment from our colleague. Now we decided to get together next week to discuss your proposal and will let you know afterward.

Regards
Chea Sarin

On 5/31/11 5:02 PM, "arcasia" <arcasia@jia.or.jp> wrote:

Dear Mr. Sarin and Mr. Sin Sochiet of the Cambodia Society Of Architects,

my name is Marco Corbella, current Honorary Secretary of ARCASIA.

I would like to follow up to the recent emails of our friend Ar. Jayantha Perera, regarding your Institute's application for membership.

It is intention of ARCASIA's current President, Ar. George Kunihiro, to pursue a policy of "Communication, Contribution, Connection, Change and Continuity" which can lead to the "Growth" of our organization, with a more active international role and an increased membership.

We understand that you Institute is about to be fully recognized by Royal Decree.

Should you wish to submit your membership application to ARCASIA, we would appreciate if you could do so by the 20th of June 2011 so that the documents can be reviewed in the next Council meeting this august.

Documents to be submitted are listed in the Appendix H of the ARCASIA CHECKLIST, page 31.

The documents provided shall help ARCASIA President to determine the fulfillment of the conditions listed in the Checklist, article 16 page 14, and in the ARCASIA Constitution and Rules & Regulations.

The ARCASIA Constitution, ByLaws, Checklist, Rules & Regulations, and other official documents can be downloaded from the library of the ARCASIA website

http://www.arcasia.org/library/lib_11.asp

http://www.arcasia.org/library/lib_12.asp

http://www.arcasia.org/library/lib_13.asp

We look forward to hearing from your Institute.

With the warmest regards,

Ar. Marco Corbella
Honorary Secretary ARCASIA 2011-2012 (Architects Regional Council Asia)

<http://www.arcasia.org>

arcasia@jia.or.jp

JIA International committee

UIA 2011Tokyo PR Task Unit

<http://www.uia2011tokyo.com/en/>

Design Manager

ISHIMOTO ARCHITECTURAL & ENGINEERING FIRM, INC.

Project Development

4-6-12 Kudan Minami, Chiyoda-ku

Tokyo 102-0074 Japan

tel. #81-(0)3-3221-8921

Direct: #81-(0)3-6831-5185

fax #81-(0)3-3221-8936

corbella@ishimoto.co.jp

<http://www.ishimoto.co.jp/>

----- Original Message -----

From: JAYANTHA PERERA <<mailto:jayap@isplanka.lk>>

To: Bunseang Chea <<mailto:cbunseang@yahoo.com>> ; Sin Sochiet <<mailto:ssochiet@gmail.com>>

Cc: Thea Kun <mailto:thea_kun09@hotmail.com> ; tep makathy <mailto:tep_makathy@yahoo.com> ; Sochet Vitou Tang <<mailto:sochetvitou@hotmail.com>> ; Chea Sarin <<mailto:md@greengoal.net>>

Sent: Thursday, May 19, 2011 2:23 AM

Subject: ARCASIA 32nd council meeting - Vietnam - Danang - August 15th to 20th

Dear friends from Cambodia Society Of Architects,,

Greetings from Sri Lanka. This is to renew our efforts re- CSA joining
ARCASIA.

The next ARCASIA council meeting is scheduled to be held in Danang, Vietnam from 15th August 15th to 20th. Your request to join the ARCASIA was presented at the 30th council meeting of ARCASIA held in Lahore Pakistan, The decision of the council was to for the ARCASIA to send a formal application form to CAS to be filled and submitted to ARCASIA for formalities.

Dear Sarin and Sin Sochiet I am forwarding this mail to the current President and Secretary of Arcasia so that you can communicate with them direct to expedite the matter and be present in vietnam as observers.

Thank you.

Ar.Jayantha Perera

Past President SLIA

Past Deputy Chairman - Arcasia Zone A

CC - Ar.Marco Corbella (Hony Sec.ARCASIA)- for your information and follow up - I am attaching the invitation e-mail sent by Past

Chairman Ar.Mubasshar Hussain to CSA as well
for your information.

Ar. George Kunihiro (President ARCASIA)- for your information

Date: October 11, 2010

To: Mr. Mubassahar Hussein

ARCASIA Chairman

Re: Application for the Membership to ARCASIA

Dear Chairman Hussein,

Chinese Taipei sincerely applies for the membership to ARCASIA. The reasons are simple:

First: Chinese Taipei strongly believes that the Architectural Professional Practice has to adopt to the internationalization policy, which should be started with its close neighboring economies.

Secondly: The economical and cultural exchange will broaden the architectural practice. And the architectural technological exchange will also strengthen the regional economical growth. With ARCASIA, it will be a closer relationship in achieving such efforts.

The third: As most of the APEC Architects Registration member economies feel the needs of joining the ARCASIA, Chinese Taipei is willingly to follow.

Thank you for your kindly consideration.

Sincerely,



CHOU, KUANG-CHOU
Chinese Taipei
The National Association of Architects
Republic of China

2.7 Calendar of Activities

ARCASIA Member Institutes Event Calendar 2011

No.	Date	Event Topic	Institute	Event Category
Jan				
Feb				
1	8th-13th	ASA National Convention and International Forum 2011	ASA	International/Educational
2	23th-26th	SLIA National Convention/Trade Exhibition/Conference	SLIA	
Mar				
1	3rd-4th	Practice Convention 2011 "Embrancing the New Frontiers"	SIA	
Apr				
1		UAP National Convention CONEX	UAP	
2	5th	"21 Chairs Exhibition" by Institute of Architects, Pakistan Karachi Chapter	IAP	
3	22nd-24th	IAPEX 2011 - Building Material Exhibition & Forum (Rawalpindi / Islamabad Chapter)	IAP	National
4	22nd -23rd	Celebration" Architecture day of Vietnam" including with a seminar, Architecture exhibition and National Architecture Award	VAA	National
May				
1	10th to 12th	IAPEX 2011 - Building Material Exhibition & Forum (Karachi Chapter)	IAP	National
June				
1	3rd to 6th	IAPEX 2011 - Building Material Exhibition & Forum (lahore Chapter)	IAP	National
2	June 30th -July 3rd	PAM Convention/ Archidex and Datum KL	PAM	International
Jul				
Aug				
1	15th-20th	ARCASIA Forum 16, Danang, Vietnam	ARCASIA	International
Sep.				
1	25th-1st Oct.	UIA 2011 Tokyo, Japan	UIA	International
Oct.				
1		ArchiFest' 11	SIA	Design
14		SAARCH DAY(SOUTH ASIAN ARCHITECTS DAY)	Zone A	anniversary
Nov.				
1	5th	HKIA 55th Anniversary Conference (Theme & Details to be confirmed)	HKIA	International
2	25th-26th	IAI National Convention	IAI	
Dec.				

2.8 Nominations for ARCASIA Presidency 2013-2014

PAM/MIS/02/11-50

8 June 2011

Mr George Kunihiro
President
Architects Regional Council of Asia (ARCASIA)
c/o Department of Architecture
School of Science & Engineering
Kokushikan University
4-28-1, Setagaya, Setagaya-ku
Tokyo, Japan 154-8515

Dear Mr George Kunihiro

**NOMINATION OF PAM PAST PRESIDENT Ar. TAN PEI ING FOR THE POSITION OF
ARCASIA PRESIDENT-ELECT / PRESIDENT**

On behalf of the Malaysian Institute of Architects (PAM), I am pleased to nominate PAM Past President Ar. TAN Pei Ing for the position of ARCASIA President-Elect / President for the next tenure at the forthcoming ARCASIA Council Meeting, and attach herewith is a resume of Ar. Tan Pei Ing for your perusal.

Pei Ing is a member of PAM Council since 1989 and a member of the Board of Architects Malaysia since 2001, and has been very active in representing both PAM and the Board of Architects Malaysia in matters of national importance including the drafting of the key amendment to the regulations and laws governing Malaysia's building and construction industry.

Pei Ing was a Past Deputy Chairman of ARCASIA Zone B, and has travelled to all regions of ARCASIA to participate in ARCASIA activities, and is very familiar with the aspirations and visions of ARCASIA.

Pei Ing is also participating actively in APEC Architect Project, and is currently also the alternate Council Member for Region IV of UIA.

With your support, and Pei Ing's commitment and experience in the **PROMOTION AND STRENGTHENING OF THE ARCHITECTURAL PROFESSION**, PAM is confident of Ar. Tan Pei Ing's ability in leading ARCASIA.

Yours sincerely
for **MALAYSIAN INSTITUTE OF ARCHITECTS (PAM)**



Ar Boon Chee Wee
President

Personal Profile

Name	:	Tan Pei Ing
Sex	:	Female
Date of Birth	:	03-03-1960
Academic Qualification	:	Bachelor of Architecture with Honours, University of Melbourne
Professional Qualification	:	Registered with the Board of Architect as Professional Architect (Ar.)
Other Professional Bodies	:	Corporate Member of Malaysian Institute of Architects Fellow Member of Malaysian Institute of Architects Member of Australian Institute of Architects Member of Malaysian Institute of Interior Designers Member of the Malaysian Institute of Arbitrators Fellow Member of ARCASIA Green Building Index Facilitator Member of APEC Architect Member of ASEAN Architect



Professional Involvement – Malaysian Institute of Architects (PAM)

- Council Member 1989 – 1991
 - Hon Treasurer 1991 – 1995
 - Hon Secretary 1995 – 1996
 - Vice President 1996 – 1998
 - Deputy President 1998 – 2001
 - President 2001 – 2002 (First Lady President of PAM)
 - President 2002- 2003
 - Immediate Past President 2003 – 2004
 - Immediate Past President 2004 – 2005
 - Past President On Council 2005 – 2006
 - Past President On Council 2006 - 2007
 - Past President On council 2007 – 2008
 - Past President On Council 2008 – 2009
 - Past President on Council 2009 – 2010
 - Past President on Council 2010 – 2011
-
- Member Housing Committee (PAM) 1987 – 1990
 - Member Practice Committee (PAM) 1987 – 1989
 - Member PAM-SIA-CAA Int Conference Committee (PAM) 1989
 - Member Building Committee (PAM) 1988 – 1989
 - Co-Chairman Practice Committee (PAM) 1989 – 1991
 - Co-Chairman Practice & Housing Committee (PAM) 1991 – 1994
 - Chairman Practice & Housing Committee (PAM) 1994 – 2001
 - Member Joint LAM-PAM Practice Committee 1991 – 2001
 - Hon Treasurer of PAM Education Fund 1991 – 1995
 - Director of Pusat Binaan Sdn Bhd 1991 – 1996
 - Chairman Secretariat & Finance Committee 1995 – 1996
 - Member Joint LAM-PAM Part 3 Exam panel 1995 – 2001
 - Member of PAM Education Fund 1995 – 1996
 - Member of Arbitration Committee 2000 – 2001, 2009-2010
 - Chairman Sub-Committee for Design & Building Contract 2000 – 2001

- Chairman Sub-Committee for Minor Works Contract 2000 – 2001
- Chairman Panel on Practitioners Group 1996 – 1997
- Chairman Community Outreach Programme 1999 – 2001
- Chairman of Drafting Committee for PAM 2006 Form of Contract (2002 – 2009)
- Member of PAM Contract Review Committee (2010-2011)
- Director of Architect Centre Sdn Bhd 2008
- Director of Green Building Index Sdn Bhd 2009, 2010, 2011
- Member of Disciplinary Committee 2009-2011
- Co-Chairman of Professional Services Globalisation and International Affairs of PAM 2003 – 2008
- Member of International Affairs Committee 2009-2011

Other Professional Involvement:

- Member BIM Board of Management 1995 – 1999
- Member BIM Executive Committee 1995 – 1997
- Member Advisory Committee on Services For Disabled – Ministry of Welfare 1990 – 1994
- Member SIRIM Technical Committee on Code Of Practice for Access and Facilities For Disabled People To Public Building 1990 – 1992
- Member SIRIM Technical Committee on Code Of Practice For Access and Facilities for Disabled People Outside Building 1992 – 1995
- Member Committee on Amendment to the Street, Drainage & Building Act 1974, Ministry of Housing and Local Government 1994 – 1996, 1998 – 2004
- Member Committee of J.P. Bomba on Guidelines for Uniform Building By-Law 1995 – 1998
- Member LAM Examination Syndicate 1996 – 1999
- Member CIDB Technical Committee for Standard Housing 1996 – 1997
- Member CIDB Technical Committee on Code of Practice for Disabled to Public Building 1997 – 2001
- Member Town & Country Planning Department on preparation of guidelines for optimum layout for housing development 1998 – 1999
- Member Various Technical Committees under CIDB 1996 – 2001
- Member Various Technical Committees under SIRIM 1997 – 2001
- Member Various Committee under Ministry of Housing and Local Government covering National Housing Policy, Amendment of Housing Developers Act, Proposed Building and Common Property Bill, Amendment to UBBL, Certificate of Completion and Compliance etc.
- Member of Board of Architect (BOA) 2001-2011
- Member of Investigation Committee of BOA 2001- 2011
- Member of Part III Examination panel under BOA
- Member of International Affairs Committee under BOA
- Chairman of Practice Committee under BOA 2006 - 2010
- Representative on Asian Forum, organised by Ministry of Infrastructure of Japan
- PAM representative on APEC Architect Project
- Member of advisory panel under Professional Services Development Corporation (PSDC) under Ministry of Works
- Member of steering committee under PSC on Professional Services Export Promotion
- Member of Advisory board for Proposed Kuala Lumpur Structure Plan 2020
- PAM representative on National Economic Action Council (National Consultative group on Globalisations)
- Committee member on Code of Conduct for Architect and Conditions of engagement for BOA 2002 – 2009
- Deputy Chairman (Zone B) of ARCASIA (Architect Regional Council of Asia) 2007-2008
- Alternative Council Member of Region IV of International Union of Architect (UIA)
- Member of UIA Vision and Strategic Planning Committee 2008 - 2011
- Member of Monitoring Committee for ASEAN Architect Council (AAC) 2009, 2010, 2011
- Member of Monitoring Committee for APEC Architect
- Chairman of Committee on amendment to Architect's Act under BOA 2008-2011
- Chairman of Working Group for amendment to the Uniform Building By-Law (Building) under Ministry of Housing and Local Government



- 120/7, Vidya Mawatha,
Colombo 7,
Sri Lanka.
- Tel : (+94 -11)2697109, 2691710, 2682472
- Fax : (+94 -11)2682757
- E-mail : sliagen@slt.net.lk, silagm@slt.lk
sliasec@slt.net.lk
- Web : www.slia.lk

Ar Marco Corbella
Honorary Secretary ARCASIA 2011-2012(Architects Regional Council Asia)
Dear Ar Marco Corbella

13th June 2011

Nominations for the Post of President Elect ARCASIA for the Term 2013/14

We refer to the call for nominations for the Post of President Elect, ARCASIA for the term 2013/14. The Council of the Sri Lanka Institute of Architects (SLIA) takes great pleasure in unanimously approving the nomination of Past President Archt. Prof. Lalith de Silva, FIA (SL) to the Post of President Elect, ARCASIA for the term 2013/14.

Archt. Prof. Lalith de Silva is an academic of the University of Mortuwa, Sri Lanka, and is a Fellow Member of SLIA. Arch. Prof. Lalith de Silva has served SLIA Council and has held many responsible positions including the post of President SLIA. SLIA is confident that with his experience and vision, the leadership qualities displayed, Archt. Lalith de Silva can lead ARCASIA taking it from strength to strength, thus strategically placing it in a position of greater importance globally.

We are well aware of the functions and responsibilities the position of President of ARCASIA would entail, also Archt. Prof. Lalith de Silva is fully aware of the responsibilities to be cast upon him. His experience and rapport developed with the fraternity of the Profession through his regular participation, particularly at ARCASIA, SAARCH and UIA will no doubt be able to muster support to achieve the expectations of ARCASIA in the global scenario. A copy of his CV will stand testimony of his wide ranging expertise to the Profession.

As an academic moulding the future generation entering the profession, it will give him the added qualification to fulfill the expectations of the Membership of the region and globally.

Archt. Prof. Lalith de Silva's candidature has been decided after much deliberation and I wish to officially declare his candidature with the full endorsement of the Council of SLIA.

A copy of the resume` of Archt Prof. Lalith de Silva is attached for perusal.

Thank you
Yours sincerely

Ar Ranjan Nadesapillai FIA (SL)
President

SRI LANKA INSTITUTE OF ARCHITECTS

Copy to Ar George Kunihiro
President
Architects Regional Council of Asia- ARCASIA

OFFICE BEARERS FOR SESSIONS 2011 - 2012 & 2012 - 2013

Archt. Ranjan Nadesapillai, FIA (SL) - President

Archt. Chandana Edirisuriya, FIA (SL) - Immediate Past President

Archt.(Prof.) Chitra Weddickara, FIA (SL) - Senior Vice President
Archt. D H Wijewardena, FIA (SL) - Hony. Secretary

Archt. Harsha Fernando, FIA (SL) - Vice President
Archt. Jayanath Silva, FIA (SL) - Hony. Treasurer

PERSONAL PROFILE



Prof. Lalith De Silva, FIA (SL)

Name

Sri Lanka Institute of Architects (SLIA)

Institute

Sri Lankan

Nationality

6th December 1954

Date of Birth

No. 24, 1st Lane, Ratmalana, Sri Lanka.

Complete Mailing Address

(+ 94 11) 2624544

(+94 11) 2650738

lalith.consultantarch@hotmail.com

Telephone Number

Facsimile Number

E-mail

Positions Held

Professor of Architecture

Department of Building Economics University of Moratuwa

Principal Architect

HABITAT Chartered Architects & Engineers

Academic Qualifications

B.Sc. (Built Environment) Hons. -August1979
University of Moratuwa, Sri Lanka.

M. Sc. (Architecture) - August 1983
University of Moratuwa, Sri Lanka.

M. Eng. Science (Construction Management) - November 1998
James Cook University, Townsville, Australia.

Professional Qualifications

Fellow Member of Sri Lanka Institute of Architects (FIA) 1999

Corporate member of the Royal Institute of British Architects (RIBA) 1986 –1992

Associate Member of Sri Lanka Institute of Architects (AIA) 1985

Countries of work Experience

Sri Lanka

Australia

Academic positions held
University of Moratuwa, Sri Lanka

May 1990 to date

- 2009 - date Professor - Faculty of Architecture, University of Moratuwa.
- 2000 - 2006 Head - Department of Building Economics.
- 2004, 2005 Acting Dean Faculty of Architecture.
- 2004 Senior Lecturer (Grade 1)
- 2000 - 2006 Member University Senate
- 2004 Treasurer UNI CONSULTANCY UOM
- 2005 Member Student Disciplinary Committee 2005
- 2000 - 2006 Member Curriculum and leave Committee
- 1997 Member University Sports Council
- 1996-1997 Senior Treasurer QS Student Association

Professional positions held Sri Lanka Institute of Architects

- 2003 - 2005 President Sri Lanka Institute of Architects.
- 2005 - 2006 Immediate Past President Sri Lanka Institute of Architects.
- 2005 - 2007 Member - Board of Architectural Education, SLIA
- 2007 - 2009 Chairman - Architects Registration Board

Other Associations

- 2007 Vice President Organization of Professional Associations (OPA) (Good governance)
- 1992 President Rotary Club, Mount Lavinia (Save the elephant fund)

Appointments by H.E the President

- 2006 - 2009 Board Member - Advisory Board NATIONAL PHYSICAL PLAN' (NPP for Sri Lanka).
- 2005 - 2009 Board Member Board of Management, Urban Development Authority (UDA).
Policy planning for the Hambantota new city
- 2010 -date Board Member Central Environmental authority.(CEA).("Pilisar" NL waste Mismanagement)

Contribution to ARCASIA

- 2010 ARCASIA Conference and Assembly meeting Lahore, Pakistan.
- 2008 ARCASIA Conference and Assembly meeting Busan, South Korea.
- 2007 ARCASIA Conference and Assembly meeting Colombo, Sri Lanka.
- 2006 ARCASIA Conference and Assembly meeting Beijing, China.
- 2005 ARCASIA resource person at workshop on "Tsunami Reconstruction" Pukhet, Thailand.
- 2005 ARCASIA board meeting in Philippines, representing SLIA on Tsunami reconstruction.
Presented paper proposal for establishing an "Architect Tsunami Rehabilitation Fund"
- 2004 ARCASIA Conference and Assembly meeting in as president SLIA Macau
- 2003 ARCASIA forum and council meeting in Bangladesh as president SLIA.

Participation in Conferences

- 2006 **UNESCO** *Presented Paper* at Emergency Architects Conference on "Emergency Another world" Paris, France.
- 2005 **UNESCO** *Presented Paper* at Emergency Architects Conference on "Disaster Management" Paris, France.
- 2005 **UIA** *Represented Chairman ARCASIA* at **UIA** Board meeting on *Tsunami reconstruction*
- 2004 **AYA** *Jury member* Architect of the Year Awards India (IIA)
- 2003 **Social service Ministry** Workshop on Living and Building in Land slide Prone Areas. *R.p.*
- 2003 **CAA** International Conference South Africa.
- 2003 **UNDP** Workshop on Natural Disaster Mitigation , Reconstruction and rehabilitation and relocation of housing. *Paper presented*
- 2002 **UIA XXI** World CONGRESS on Architecture Berlin, Germany.
- 2002 **UN** Seminar Natural Disaster Mitigation / Management & its Importance in the fields of Architecture, Town Planning and Building Economics' Colombo.. *Paper presented*
- 2001 World of Work National and International employability of University Graduates'. **PIM, University of Sri Jayawardenapura**, Colombo. *Paper presented*
- 2001 Quantum Leap Time Management, University of Moratuwa. *Work shop. (resource person)*
- 2000 Cities and Sustainability -Millennium Conference 2000'- **CIB** International conference held in Johannesburg, South Africa.. *Paper presented on 'Sustainable Tourism in Hikkaduwa, SL'*
- 1997 Towards 21st Century -'Land Management for Integrated Development of Sri Lanka'
-Regional workshops in Colombo, Galle & Anuradapura. **SLIA**. *Paper presented*

(Note: Underlined Italic denotes special contribution during the office held)

Lalith de Silva
June 2011

2.9.1 Proposal for a Hand Over Meeting

MEMO ON HAND-OVER MEETING

2011-06-30 OB mtg. Bali

By George Kunihiro, ARCASIA President,

To the attention of the Office Bearers:

This is to propose to bring to the vote of the Council a Hand-Over Meeting for a newly elected Arcasia President and his team of Hon. Secretary and Hon. Treasurer, like the one we provisionally had at last OB meeting in Bali.

The Arcasia President for a new term is usually officially voted and announced at the Council meeting.

The objective of a "Hand-Over Meeting" is, beside to symbolically acknowledge the "change of guard", also to officially pass the Presidential role, the Presidential medallion and all the documentation (on paper and on electronic format) relevant to the positions of Arcasia President, Arcasia Hon. Secretary and Arcasia Hon. Treasurer.

The material should be passed by the past executive team (Immediate Past President and Immediate Past Hon. Secretary and Treasurer) to the new executive team and it should happen on the occasion of the first Office Bearer meeting chaired by the new President.

The presence of the past team at the first OB mtg. is functional to effectively provide the necessary support to the new team and assuring therefore a proper continuity.

The proposed procedure is therefore to have the Immediate Past President to chair a very short meeting with the following steps:

- 1.0 Convening of the Hand-Over Meeting
- 1.1 Welcome Remarks- ARCASIA Immediate Past President
- 1.2 Acknowledgements - Immediate Past Hon. Secretary
- 1.3 Handing Over Ceremony
 - 1.3.1 Immediate Past President to pass to the new President the Presidential Medallion
 - 1.3.2 Immediate Past Hon. Secretary to pass to the new Hon. Sec. relevant material
 - 1.3.3 Immediate Past Hon. Treasurer to pass to the new Hon. Treas. relevant material
- 1.4 Introduction of the Hon. Secretary, Hon. Treasurer by the new President
- 1.5 Group photo



ARCHITECTS REGIONAL COUNCIL ASIA

date

Official Handover of Presidency of Architects Regional Council Asia (ARCASIA)

at ceremony location.

Today, *date*, I, **Ar. *Outgoing President's name*** hereby officially hand over the presidency of Architects Regional Council Asia (ARCASIA) to **Ar. *Incoming President's name***.

Signature of Outgoing President

Date

Witness:

I, **Ar. *Incoming President's name***, hereby officially take over as the President of Architects Regional Council Asia (ARCASIA) for the term 20xx-20xx from **Ar. *Outgoing President's name***.

Signature of Incoming President

Date

Witness:



ARCHITECTS REGIONAL COUNCIL ASIA

January 10, 2011

Official Handover of Chairmanship to President (previously Chairman) of Architects Regional Council Asia (ARCASIA) at Bali, Indonesia.

Today, Monday the 10th January, 2011, I, **Ar. Mubasshar Hussain** hereby officially handover the Chairmanship of Architects Regional Council Asia (ARCASIA) to **Ar. George Kunihiro** at the Island of Bali, Indonesia.

Signature of Outgoing Chairman

Date

Witness:

I, **Ar. George Kunihiro**, hereby officially takeover as the President of Architects Regional Council Asia (ARCASIA) for the term 2011-2012 from **Ar. Mubasshar Hussain**.

Signature of Incoming President

Date

Witness:

3.0 ARCASIA PROJECTS

3.1 Architecture Asia Magazine

REPORT ON ARCHITECTURE ASIA 2011

1. 2 issues of Architecture Asia have been published in 2011.

- a) The themes were:
 Mar 2011 - Shelter
 July 2011 - Transportation

2. Breakdown of projects featured in 2010 issues:

	IAB	ASC	HKIA	IIA	IAI	JIA	KIRA	AAM	PAM	UMA	IAP	UAP	SIA	SLIA	ASA	VAA	SONA
1		1		1	2	1			1				1	2	2		
2	1	2				2	3		2				1		1		
3		1		1	1	2	1		2		2		1		1		
4		1				2	1		3		1		2	1	1		

Breakdown of projects featured in 2011 issues:

	IAB	ASC	HKIA	IIA	IAI	JIA	KIRA	AAM	PAM	UMA	IAP	UAP	SIA	SLIA	ASA	VAA	SONA
1		1			1	3	1		2		1			1	2		
2	1		2	1		2	1		2				1	1	1		

3. Comments by Editorial Board

3.1 Sourcing for advertisement, has always been and still is the main concern of the Editorial Board, and until now none of the ARCASIA member countries, except for PAM have managed to get advertisements from their home countries, despite the offer for a 30% commission on advertisement secured by the respective institutes.

3.2 We need contributions of projects from all member institutes in order to make Architecture Asia truly reflective of ARCASIA's membership.

4 Council Members to note the following:

- a) The themes and the deadlines (in brackets) for submission of projects for the year are given one year in advance.

The themes for the remaining issues for 2011 are as follows:

Sept 2011 - Government Buildings (30 August 2011)

Dec 2011 - Students' Works (30 November 2011)

- b) All member institutes to submit projects for publication and to abide by the Editorial Board's deadlines for the submission of project materials.
- c) The Corresponding Editor, nominated by each member institute must ensure that he/she sources for projects for publication in each of the 4 issues of Architecture Asia.
- d) Each member institute to encourage architects and academicians to submit theoretical papers relating to architecture, design, environment and other related topics for publication, to promote more theoretical and intellectual discourse.

All institutes are requested to help promote the magazine among their Architects to get subscribers to the magazine.

5. PAM/Pusat Binaan Sdn Bhd (PBSB) as Publisher of AA on behalf of ARCASIA

- a) PAM/Pusat Binaan Sdn Bhd (PBSB) and ARCASIA have signed a collaboration agreement on 1 January 2011 to publish Architecture Asia for another 2 years, with an option of renewal for another 2 years.
- b) The Editorial Team will be given independence in the editorial policy.
- c) It was agreed at the last ARCASIA Council meeting in Mongolia that PBSB would use the money payable to ARCASIA at USD1,800 per issue to offset the costs of postage in mailing the magazines to all member countries.

Lee Chor Wah
Editor-in-Chief, Architecture Asia

Advisers : Kun-Chang Yi
Dr Tan Loke Mun

Editorial Board : Lee Chor Wah
Boon Che Wee
Saifuddin Ahmad
Abu Zarim Abu Bakar
Adele Chong

3.2 Timeline Chart

ARCASIA ARCHITECTURAL TIMELINE CHART PUBLICATION ~ 2ND EDITION

NELA DE ZOYSA
COORDINATING DIRECTOR

16 JUNE 2011

1. BACKGROUND

This project is a new book publication based on the "ARCASIA Architectural Timeline Chart" (published in 2006, edited by Johannes Widodo and Yolanda Reyes, ISBN 978971506399, which has been recommended as a text book in schools of Architecture throughout Asia), offers in depth summary of the architectural heritages and evolution of all ARCASIA member countries, also provides contextual interpretation, empirical comparison, critical evaluation, and general theorization from ARCASIA's perspective.

It affords an opportunity to observe, through comparison, the development of Architectural manifestations within a specific period, amongst the countries of ARCASIA, rather than in isolation. This becomes a coherent method to understand the development of Architecture in Asian context holistically and comprehensively. This publication provides an effective method to study and compare the architecture of the 17 countries of ARCASIA: Bangladesh, China, Hong Kong, India, Indonesia, Japan, Korea, Macau, Mongolia, Malaysia, Nepal, Pakistan, Philippines, Singapore, Sri Lanka, Thailand & Vietnam.

This book is of interest of Academic community, Architecture professionals, and general public. It would also be used as a reference material to teach history and theory of Architecture, not only in ARCASIA member countries but also globally. This book is not focused on Architectural Heritage, and will not duplicate the other publication by ARCASIA, UIA, or others.

2. EDITOR ~ 2ND EDITION

It was decided to talk to the Editor of the 1st Edition Dr. Johannes Widodo to have his thoughts on the matter and his willingness to act as the Editor of the 2nd Edition.

Therefore, the Co-ordinating Director ~ Nela De Zoysa met Dr. Widodo at his office at NUS in Singapore, en route to Bali on the 6th of January 2011 to discuss this matter.

This paper henceforth takes into consideration Dr. Johannes Widodo's thoughts.

Dr. Widodo would have to be formally appointed. An Honorarium of US \$ 5,000.00 to be paid.

3. PROPOSED COORDINATING COMMITTEE

EDITOR

~ **Dr. Johannes Widodo** (IAI)
Editor ~ Arcasia Time Line Chart 1st Edition ~ 2006

COORDINATING DIRECTOR

~ **Nela De Zoysa** (SLIA)
Coordinator ~ Arcasia Time Line Chart 1st Edition ~ 2006

Committee:

1. Ar. George Kunihiro (JIA) ~ President Arcasia 2010 / 2012
Chairman ACAE 2002 / 2004
2. Prof. Abu Sayeed Ahmed (IAB) ~ Chairman ACAE ~ 2010 / 2012
Deputy Chairman ~ ACAE 2008 / 2010
Editor ~ Arcasia Heritage Publication
3. Ar. Yolanda Reyes (UAP) ~ Chairperson ~ Arcasia 2002 / 2004
Chairman ~ ACAE 2000 / 2002
Architect ~ Arcasia Time Line Chart
4. Dr. Chalay Kunawong (ASA) ~ Deputy Chairman ~ ACAE 2010 / 2012
5. Ar. Jayantha Perera (SLIA) ~ Deputy Chairman Zone A ~ 2008 / 2010
Chairman ~ ACAE 2004 / 2006

PROPOSAL ~ I

4. FORMAT

Tentatively the title is: "ARCHITECTURE ASIA - ARCASIA Perspectives"

The main content of the book will have two main parts: 1) the Chart (consists of summary of architectural characteristics and developments and contextual interpretation of the architecture of every member countries), and 2) the Overview (empirical comparison, critical evaluation, and general theorization).

The book will have a total of 120 pages with the following breakdown:

1. The Chart: 4 pages will be dedicated to each member country (4 x 17 = 68 pages)
2. The Overview: 40 pages

3. Others: 12 pages for preface, introductions, table of contents, technical information, etc.

Following the recommendation given at the ACAE Meeting in Busan, Korea, in 2008, bigger & clearer pictures will be selected, more careful selection of representative cases will be carried out, and the information bellow will be added to each selected case:

- 1) Name of the Architect / Regime
- 2) Purpose of the Building
- 3) Character
- 4) Influence
- 5) Style
- 6) Materials used

Editorial work will be done in Singapore. The type setting, copy editing, printing, publication, and distribution could be done somewhere else.

5. EDITORIAL

- a. EDITOR ~ Dr. Johannes Widodo (IAI) ~ (to be appointed.)
Editor ~ Arcasia Time Line Chart 1st Edition ~ 2006

Learning from the past experience, to ensure coherency and good quality of the contents, it is necessary to have a strong editorial team with members who can work and communicate easily. Therefore it is suggested that the Chief Editor would be able to propose Country Editor names in consultation with and endorsed by the Institute of Architects of each member country. For each country the essay will be carefully written and the cases will be selectively chosen, based on careful and critical analysis by Country Editor in coordination and consultation with the Chief Editor.

b. SUB EDITORS

Following has been proposed by Dr. Johannes Widodo.

Bangladesh	- Mizanur Rashid, Iftekhar Ahmed
China	- Xu Subin,
Hongkong	- Lee Hoyin, David Lung
India	- Miki Desai, Jagan Shah
Indonesia	- Josef Priyotomo, Gunawan Tjahjono
Japan	- Shin Muramatsu
Korea	- Ahn Changmo
Macau	- Francisco Pinheiro
Malaysia	- Khoo Salma Nasution
Sri Lanka	- Nela De Zoysa , Veranjan Kurukulasuriya
Thailand	- Piyalada Devakula
Vietnam	- Ngo Minh Hung

Singapore - Wong Yunn Chii, Lai Chee Kien
 Philippines - Michael Dakudao, Gerard Lico
 Nepal - Devendranath Gongal
 Mongolia - Batkhuyag Batjav
 Pakistan - Shahab Ghani Khan

However, the Coordinating Director has informed Dr. Widodo that the Country Presidents would have to take total responsibility for the content. Therefore, it would be up to the Country Presidents to either accept the Sub Editor / Editors suggested by Dr. Widodo or reject them, by appointing their own.

Also, no funds have been allocated to pay the honorarium at US \$ 500.00 per Country for Sub Editor / Editors.

6. TIME FRAME

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter 6
1					
	2				
		3			
				4	
					5

- | | |
|----------------------------|-----------------------------------------------------|
| 1 Quarter 1 (3 months) | : Coordination and preliminary editorial discussion |
| 2 Quarter 2 & 3 (6 months) | : Country editorial works |
| 3 Quarter 3 & 4 (6 months) | : Main editorial works |
| 4 Quarter 5 (3 months) | : Typesetting, Copy Editing, Printing |
| 5 Quarter 6 (3 months) | : Distribution |

7. COST

COST TO ARCASIA = 0

Total cost of typesetting, publication, distribution & honorarium to be borne by the Publisher ~ Messrs. B. T. Options.

8. PUBLISHER

Messrs. B. T. Options
 Chairman / Managing Director ~ Mr. Mathi Pathipan

Mr. Pathipan has wanted to handle the **Cover, Editorial & Typesetting** together with the Editor. Dr. Johannes Widodo has agreed to same.

9. COMPLIMENTRY COPIES TO ARCASIA

250 copies (suggested)

10. SELLING COST

It is suggested to the Publisher not to exceed US \$ 50.00.
However, the Publisher was of the opinion that it would end up at US \$ 60 - 75

PROPOSAL ~ II

4. FORMAT

Just an update of the 1st Edition, using a different format to be able to display larger photographs.

5. EDITORIAL

b. EDITOR ~ **Dr. Johannes Widodo** (IAI) ~ (to be appointed.)
Editor ~ Arcasia Time Line Chart 1st Edition ~ 2006

Learning from the past experience, to ensure coherency and good quality of the contents, it is necessary to have a strong editorial team with members who can work and communicate easily. Therefore it is suggested that the Chief Editor would be able to propose Country Editor names in consultation with and endorsed by the Institute of Architects of each member country. For each country the essay will be carefully written and the cases will be selectively chosen, based on careful and critical analysis by Country Editor in coordination and consultation with the Chief Editor.

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China	- Xu Subin,
Hongkong	- Lee Hoyin, David Lung
India	- Miki Desai, Jagan Shah
Indonesia	- Josef Priyotomo, Gunawan Tjahjono
Japan	- Shin Muramatsu
Korea	- Ahn Changmo
Macau	- Francisco Pinheiro
Malaysia	- Khoo Salma Nasution
Sri Lanka	- Nela De Zoysa , Veranjan Kurukulasuriya
Thailand	- Piyalada Devakula
Vietnam	- Ngo Minh Hung
Singapore	- Wong Yunn Chii, Lai Chee Kien
Philippines	- Michael Dakudao, Gerard Lico
Nepal	- Devendranath Gongal
Mongolia	- Batkhuyag Batjav
Pakistan	- Shahab Ghani Khan

However, the Coordinating Director has informed Dr. Widodo that the Country Presidents would have to take total responsibility for the content. Therefore, it would be up to the Country Presidents to either accept the Sub Editor / Editors suggested by Dr. Widodo or reject them, by appointing their own.

Also, no funds have been allocated to pay the honorarium at US \$ 500.00 per Country for Sub Editor / Editors.

6. TIME FRAME

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Quarter 5	Quarter 6
1					
	2				
		3			
				4	
					5

- | | | |
|---|--------------------------|-----------------------------------------------------|
| 1 | Quarter 1 (3 months) | : Coordination and preliminary editorial discussion |
| 2 | Quarter 2 & 3 (6 months) | : Country editorial works |
| 3 | Quarter 3 & 4 (6 months) | : Main editorial works |
| 6 | Quarter 5 (3 months) | : Typesetting, Copy Editing, Printing |
| 7 | Quarter 6 (3 months) | : Distribution |

7. COST

Approximate cost of publication of 2000 books @ US \$ 20.00 (approximate)

Honorarium to Editor US \$ 5,000.00

Distribution (has to addressed)

8. PUBLISHER

Needs to be secured.

9. COPIES TO ARCASIA

2000 Copies of the 1st edition was published. But it was distributed / sold no sooner it was published.

Therefore, it is suggested that we order 2000 Copies extra (4000 in total).

FOC 10 per each country = 170 nos. and 1 per International Institution

10. SELLING COST

Suggested US \$ 35.00 – 40.00

3.5 ARCASIA website update and domain renewal

JIA

送信者: "Marco Corbella" <corbella@ishimoto.co.jp>
宛先: "ARCASIA Hon.Sec. Marco" <arcasia@jia.or.jp>
送信日時: 2011年7月7日 16:23
件名: Fw: Arcasia:The Server of ARCASIA Website

----- Original Message -----

From: Ashvinkumar
To: corbella@ishimoto.co.jp
Cc: kcyi@aumlee.co.kr ; asykwong@hkia.net
Sent: Thursday, June 30, 2011 6:35 PM
Subject: Fwd: Arcasia:The Server of ARCASIA Website

Marco,
As discussed today, please attach a copy of this e mail with the appended trail so that the matter is rested once and for all. Thanks

KC/Anna,
Please follow up as you deemed necessary and appropriate. Thanks too

regards,
ashvin

Sent from my iPhone

Begin forwarded message:

From: "O Woon Leng" <arcasia@sia.org.sg>
Date: June 30, 2011 4:32:00 PM GMT+08:00
To: "Ashvinkumar S/o Kantilal" <kantilal.ashvin@ong-ong.com>
Cc: "adminfinance" <adminfinance@sia.org.sg>
Subject: **FW: Arcasia:The Server of ARCASIA Website**

Hi Ash

Ref to your sms to Jessica, pls see below the email to KIRA in Jan 2010.

Best Regards

Woon Leng
Singapore Institute of Architects
79B Neil Road Singapore 088904
Tel : +65 6226 2668
Fax : +65 6226 2663

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----- Original Message -----

From: O Woon Leng(arcasia@sia.org.sg)
To: "hrhelen2@gmail.com"(hrhelen2@gmail.com)
Cc: "Ashvinkumar S/o Kantilal"(ashvin@a61.com.sg); "Ow Chin Cheow"(owcc@sia.org.sg); "adminfinance@sia.org.sg"(adminfinance@sia.org.sg)
Sent: 08/01/2010 Friday, 16:38

2011/07/14

Subject: Arcasia: The Server of ARCASIA Website

Dear Helen

Reference to your email dated 8 Jan 2010 re the ARCASIA website.

Please be informed that SIA is no longer maintaining the ARCASIA domain account. It was transferred to Hong Kong Institute of Architects (HKIA) in 2004 and subsequently your colleague in KIRA renewed the domain account twice in 2007 for 1 year and in 2008 for another 3 years till March 2011 (Please see the following email thread for details).

If you have any problem accessing the ARCASIA website, please contact the domain host [register.com](http://www.register.com):

<http://www.register.com/customersupport/contact.rcmx>

<!--[if !supportLists]--> <!--[endif]-->

Best Regards

Woon Leng
Singapore Institute of Architects
79B Neil Road Singapore 088904
Tel : +65 6226 2668
Fax : +65 6226 2663

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----- Original Message -----

From: Jessica Koh(adminfinance@sia.org.sg)
To: "dive530@gmail.com"(dive530@gmail.com)
Cc: "sia@siacad.com"(sia@siacad.com); "r.soh@rdca.com.sg"(r.soh@rdca.com.sg)
Sent: 28/08/2008 Thursday, 12:36
Subject: [Urgent] Renewing ARCASIA webhosting

Dear Seryeong Oh,

I had contact "[Register.Com](http://www.register.com)" for renewal of arcaisa.org domain name and was informed that this domain name had already renew and will be **expired on 09/03/11**.

Regards
Jessica
Singapore Institute of Architects
79B Neil Road Singapore 088904
Website : www.sia.org.sg
Tel : 6226 2668
Fax : 6226 2663

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----- Original Message -----

From: Jessica Koh(adminfinance@sia.org.sg)
To: "Seryeong Oh"(dive530@gmail.com); "KLGan"(sia@siacad.com)

Cc: "Rita Soh"(r.soh@rdca.com.sg)
Sent: 26/08/2008 Tuesday, 14:58
Subject: Re:[Urgent] Renewing ARCASIA webhosting

Dear Seryeong Oh,

Kindly be advised that Arcaisa Website had already been transferred to Hong Kong Institute long ago. We will assist you by checking with the website hosting how you should renew and revert back as soon as possible.

Regards

Jessica

Singapore Institute of Architects
79B Neil Road Singapore 088904

Website : www.sia.org.sg

Tel : 6226 2668

Fax : 6226 2663

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----- Original Message -----

From: "Seryeong Oh" (dive530@gmail.com)
To: "SIA(Singapore)" (info@sia.org.sg), KLGan (sia@siacad.com)
Cc: "Rita Soh" (r.soh@rdca.com.sg)
Sent: Mon, 25 Aug 2008 18:32:17 +0900
Subject: [Urgent] Renewing ARCASIA webhosting

Dear Secretariat,

Greetings from KIRA!

Lately HKIA Secretariat noticed that the hosting period of <http://www.arcasia.org> will due on 3 September 2008.

Therefore we would like to renew it for the next 3 years, and check if current registrant of this domain (Wei Chonglin of SIA) will cooperate in keeping ARCASIA website for the new term. If not, please inform us of what measures we have to take to maintain ARCASIA website.

Looking forward to your kind information and advice.

Many thanks in advance.

--

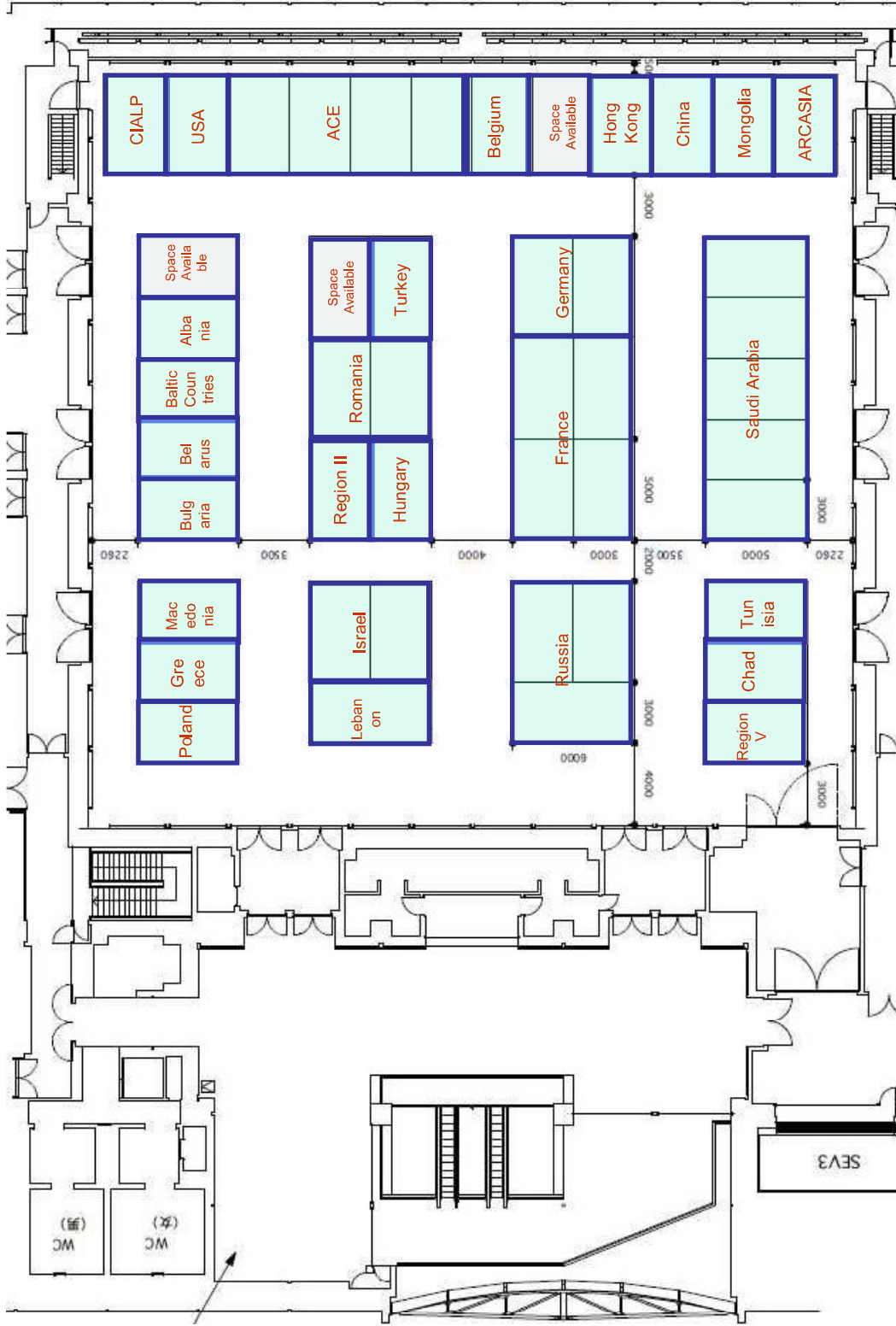
Seryeong OH (Ms.)
International Cooperation Team
Korea Institute of Registered Architects

Office: 82.2.581.5711~4 (Ext.403)
Fax: 82.2.586.8823
dive@kira.or.kr, dive530@gmail.com

3.6 ARCASIA Exhibition at UIA 2011 Tokyo

Exhibition for Member sections & Regional organizations

Hall B7



JIA

送信者 : "Marco Corbella" <corbella@ishimoto.co.jp>
宛先 : "ARCASIA Hon.Sec. Marco" <arcasia@jia.or.jp>
送信日時 : 2011年7月7日 16:24
件名 : Fw: Arcasia: ARCASIA Exhibition Booth at 2011 UIA Congress in Tokyo

----- Original Message -----

From: [O Woon Leng](#)
To: [Marco Corbella](#) ; [ARCASIA Kalim A. Siddiqui](#) ; [Sathirut Tandanand](#) ; [ARCASIA Anna Kwong](#)
Cc: [Ar Endy Subijono](#) ; [George Kunihiro](#) ; [Dr Tan Loke Mun](#) ; [Nuno R Jorge](#) ; [Taro Ashihara](#) ; [Han Myoung-Soo](#) ;
[Jayantha Perera](#) ; [Song Chun Hua](#) ; [Ronald Lu](#) ; [Ejaz Ahed](#) ; [Ar Devendra Nath Gongal](#) ; [Ashvinkumar S/o](#)
[Kantilal](#) ; [Cheong Yew Kee](#) ; [Boon Che Wee](#) ; [Institute of Architects Bangladesh](#) ; [Ar Endy Subijono](#) ; [Mubasshar](#)
[Hussain](#) ; [Batkhuyag Batjau](#) ; [Malaysian Institute of Architects](#) ; [Ar. Jalal Ahmad](#) ; [Nela de Zoysa](#) ; [nelarcht](#)
Sent: Thursday, June 30, 2011 6:59 PM
Subject: Arcasia: ARCASIA Exhibition Booth at 2011 UIA Congress in Tokyo

Dear ARCASIA Hon Sec and Vice Presidents

Resend herewith the request to submit contents to showcase for the ARCASIA booth.

Forward herewith the link showcasing the contents of SIA's exhibition at the World Cities Summit for your information.

http://www.sia.org.sg/xshare/world_cities_summit_2010.zip

There will be no costs involve from any of the individual member institute.

Please revert with the information by Monday 11 July 2011 without fail.

Thank you.

Best Regards

Woon Leng
Singapore Institute of Architects
79B Neil Road Singapore 088904
Tel : +65 6226 2668
Fax : +65 6226 2663

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----- Original Message -----

From: "O Woon Leng"(arcasia@sia.org.sg)
To: "Marco Corbella"(corbella@ishimoto.co.jp), "ARCASIA Kalim A. Siddiqui"(kalim@kalimsiddiquiassociates.com), "Sathirut Tandanand"(sathirut@dhevanand.com), "ARCASIA Anna Kwong"(asykwong@hkia.net)
Cc: "Ar Endy Subijono"(esubijono@yahoo.com), "George Kunihiro"(kunihiro@kokushikan.ac.jp), "Dr Tan Loke Mun"(drtanlm@gmail.com), "Nuno R Jorge"(macauaam@macau.ctm.net), "Taro Ashihara"(jiapresident@jia.or.jp), "Han Myoung-Soo"(president@kira.or.kr), "Jayantha Perera"(sliagen@sltnet.lk), "Song Chun Hua"(asc@mail.cin.gov.cn), "Ronald Lu"(hkiasec@hkia.org.hk), "Ejaz Ahed"(info@iap.com.pk), "Ar Devendra Nath Gongal"(sona@htp.com.np), "Ashvinkumar S/o Kantilal"(kantilal.ashvin@ong-ong.com), "Cheong Yew Kee"(yewkee@2Barchitects.com.sg), "Boon Che Wee"(booncw@gra.com.my), "Institute of Architects Bangladesh"(jab@bdonline.com), "Ar Endy Subijono"(esubijono@yahoo.com), "Mubasshar Hussain"(architect.muba@yahoo.com), "Batkhuyag Batjau"(batjav@mail.ru), "Malaysian Institute of Architects"(info@pam.org.my), "Ar. Jalal Ahmad"(jahmad@bangla.net)

Sent: 08/02/2011 Tuesday, 11:38

Subject: REMINDER: Arcasia: ARCASIA Exhibition Booth at 2011 UIA Congress in Tokyo

Dear ARCASIA Hon Sec and Vice Presidents

Reference to the above matter, we look forward to receiving the information by **Tuesday 15 February 2011** .

Thank you.

Best Regards

Woon Leng
Singapore Institute of Architects
79B Neil Road Singapore 088904
Tel : +65 6226 2668
Fax : +65 6226 2663

Excellence in Architecture and the Built Environment

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----- Original Message -----

From: "O Woon Leng"(arcasia@sia.org.sg)

To: "Marco Corbella"(corbella@ishimoto.co.jp), "ARCASIA Kalim A.

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Cc: "Ar Endy Subijono"(esubijono@yahoo.com), "George Kunihiro"(kunihiro@kokushikan.ac.jp), "Dr Tan Loke Mun"(drtanlm@gmail.com), "Nuno R Jorge"(macauaam@macau.ctm.net), "Taro Ashihara"(jiapresident@jia.or.jp), "Han Myoung-Soo"(president@kira.or.kr), "Jayantha Perera"(sliagen@sltnet.lk), "Song Chun Hua"(asc@mail.cin.gov.cn), "Ronald Lu"(hkiasec@hkia.org.hk), "Ejaz Ahed"(info@iap.com.pk), "Ar Devendra Nath Gongal"(sona@htp.com.np), "Ashvinkumar S/o Kantilal"(kantilal.ashvin@ong-ong.com), "Cheong Yew Kee"(yewkee@2Barchitects.com.sg), "Boon Che Wee"(booncw@gra.com.my), "Institute of Architects Bangladesh"(jab@bdonline.com), "Ar Endy Subijono"(esubijono@yahoo.com), "Mubasshar Hussain"(architect.muba@yahoo.com), "Batkhuayag Batjau"(batjav@mail.ru), "Malaysian Institute of Architects"(info@pam.org.my)

Sent: 14/01/2011 Friday, 14:07

Subject: Arcasia: ARCASIA Exhibition Booth at 2011 UIA Congress in Tokyo

Dear ARCASIA Hon Sec and Vice Presidents

As discussed at the recent OB Meeting in Bali, forward herewith the link showcasing the contents of SIA's exhibition at the World Cities Summit for your information.

http://www.sia.org.sg/xshare/world_cities_summit_2010.zip

Vice Presidents - Please coordinate with your respective institutes on the contents to showcase for the ARCASIA booth and forward the information to the organising committee by **Tuesday 15 Feb 2011** for final selection.

Thank you.

Best Regards

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Excellence in Architecture and the Built Environment

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4.0 UPDATES FROM ZONAL V.P.

4.1 Zone A

Activity Report of Zone A Vice President

Vice – President Zone – A Report

Congratulation to President ARCASIA, Ar. George Kunihiro for the AIA Presidential Medal awarded to him by the President AIA at their Annual Convention.

The American Institute of Architects held the AIA 2011, National Convention and Exposition in New Orleans, Louisiana May, 12-14, 2011

I must thank George Kunihiro for inviting me to attend the AIA convention as a representative of ARCASIA. It was a great opportunity for us to project ARCASIA at the AIA Forum with a strong presence of members from our region. The Office Bearers who attended the AIA Convention were Ar. George Kunihiro, Ar. Yolanda Reyes, Ar. Nela Dzousa and Ar. Kalim A. Siddiqui. Besides the above others from the region were Ar. Shahab Ghani Khan President IAP and a very strong delegation from Korea as well.





I was also invited by the Association of Siamese Architects to attend the Annual National Convention and International Forum 2011 which was held from 8th – 13th February 2011, at Challenger Hall, Impact Convention, Maun Thong, Thani, Bangkok Thailand. This year it featured the theme "Bottom up", a vision to address the foundation that will have an affect all the way to the top.



Flood relief for Pakistan

I would like to extend my thanks and gratitude to all those who donated generously in the IAP flood relief fund and extended their assistance and support.

Thailand \$2000/- donation received on 9th February, 2011

Srilanka \$1000/- donation received in February 2011

Ar. Bashir ul Haq from Bangladesh donated \$ 607/- received in October 2011.

Ms. Louise Cox from Australia donation \$ 1400/- received on 16th November, 2011

Various Activities in Zone A

BANGLADESH

IAB Organized the following seminars

- **Workshop on Building Rules and Regulations**
- **Different Building Services**
- **Legal issues related to land titles, building designs & approvals**

- Exhibition on ARCASIA heritage planned for 16th July, 2011
 - Diplomats of 17 countries and Bangladesh foreign minister will inaugurate this occasion at the National Museum Dhaka.
-
- Annual General Meeting & Election in April, 2011
 - Installation Ceremony of the 19th Executive Committee of IAB was held on 04, June 2011.

INDIA

Seminars were organised by IIA on Green Architecture, under the auspices of Ministry of New And Renewable Energy, Govt. of India, in various Chapters and Centres of IIA. To spread the knowledge of GREEN ARCHITECTURE and about the guidelines of "National Rating System for Green Buildings-GRIHA", the new rating system for Green Architecture suitable for Indian Climatic conditions. These Seminars were organised as under;

- In New Delhi, on 22nd November, 2009.
- In Bhopal, on 19th December, 2009.
- In Chandigarh, on 17th January, 2010.

In Cochin, the green Architecture movement known as "**GREEN EYE**" was inaugurated in a public park on 9th May, 2009 for the benefit of Architects, engineers, Interior Designers and public at large, which was supported by various government bodies, professional bodies and N.G.O.s.

This movement was spread thereafter through out KERALA state by the Chapter.

•The Young Architects Festival was held at Indore, Madhya Pradesh from 24th to 26th September, 2010. The theme of the Festival was

“**Architecture – 2013, A Vision for future**”.

•Young Architects Festival will be held Chandigarh, Punjab from 14th to 16th October, 2011. The theme of the Festival is

“**Contemporary Architecture – Beyond Corbusierism**”

•National Convention 2010 was held at Lucknow – Uttarpradesh from 3rd to 5th December, 2010. The theme of the Convention was “**Sustainability Global Problem – Local Initiatives**”.

•National Convention 2011 will be held at Hyderabad, Andhra Pradesh on the Theme “**Emerging Trends and issues in Indian Architecture.**”



PAKISTAN

IAPEX 2011 was organized by the local chapters of IAP and was held through out

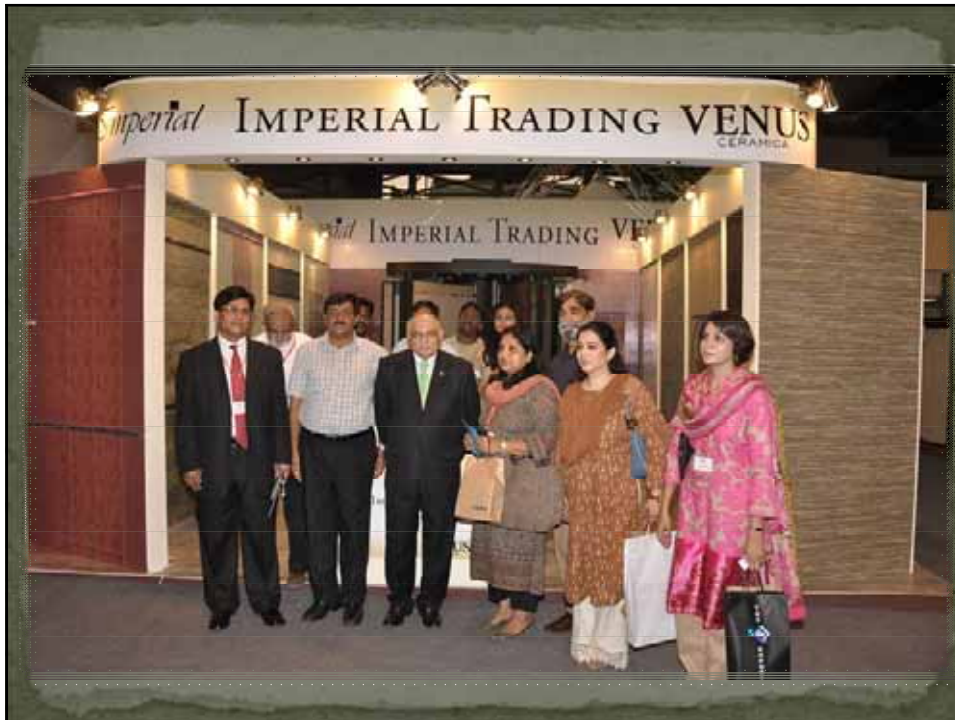
- Karachi
- Lahore
- Islamabad

KARACHI

10th-12th May

IAPEX Karachi 2011 was held at Expo Centre,
Karachi, on theme “**Generation Next**” .





LAHORE

3rd- 5th June, 2011

IAPEX Lahore 2011 was held at the Expo and Convention Centre, Lahore, on the theme “**Architecture as an expression of poetic spaces**”.





ISLAMABAD

22nd – 24th April, 2011 :

IAPEX Islamabad 2011 was held at Pearl Continental Hotel, Rawalpindi, on the theme “50 years of Islamabad architecture: honoring our heritage.”



SRILANKA

23-27 February, 2011

A Convention was held in Srilanka, Colombo.

- **Ar. Shahab Ghani Khan, and**
 - **Ar. Zaigham Jaffery**
- attended the conference and represented IAP.



THANKYOU!!

4.2 Zone B



MINUTE OF MEETING

Date February 17, 2011

Page 1 Total 2

Held at ASA Convention 2011

Date February 11, 2011

Subject Tri-Nation/ARCASIA Meeting

Reporter Sathirut Tandanand

Chairman -

Present From	Name	Organization
	Ar. George Kunihiro	JIA/ARCASIA President
	Ar. Sathirut Tandanand	ASA
	Ar. Thaweejit Chandrasakha	ASA
	Ar. Dr. Chalay Kunawong	ASA
	Ar. Boon Che Wee	PAM
	Ar. Tan Loke Mun	PAM
	Ar. Saifuddin Ahmad	PAM
	Ar. Wan Sofiah Wan Ishak	PAM
	Ar. Lillian Tay	PAM
	Ar. Ashvin Kumar	SIA
	Ar. Tai Lee Siang	SIA
	Ar. Cheong Yew Kee	SIA
	Ar. Kalim A. Siddiqui	IAP
	Ar. Chandana Edirisuriya	SLIA
	Ar. Endy Subijono	IIA

Description	Action by
1.0 Introduction of all members present.	
2.0 Ar. Sathirut made a request for all ARCASIA member institute to designate an official contact person so that ARCASIA news and information can be sent to that person to ensure proper communications, distribution and transfer of information to each member institute. ASA will provide standard format for each institute to fill in the names, addresses, and e-mail addresses before end of February 2011.	Ar. Sathirut ASA
3.0 Ar. Sathirut requested all ARCASIA member institute to provide Activity Schedule for 2011 to be put in ARCASIA Calendar 2011 before end of February 2011.	Ar. Sathirut ASA
4.0 Report on meeting with Asian Disaster Preparedness Center in Bangkok. ASA met with ADPC to coordinate ARCASIA + ADPC efforts on Disaster preparedness for both pre and post disaster relief effort. ARCASIA can assist in providing architectural design solutions for proper housing to prevent or minimize the effects from natural disaster. ASA will make a formal request to all member institutions to submit any Natural Disaster Relief Housing previously done by each institute.	Ar. Sathirut ASA



MINUTE OF MEETING

Date February 17, 2011

Page 2 Total 2

Description	Action by
<p>ASA will collect all studies and meet with ADPC for comment. This joint collaboration with ADPD will increase the profile of ARCASIA to other NGO organization as well.</p>	
<p>5.0 Sponsorship and Fund raising for ARCASIA. Pres. George Kunihiro will further explain in more detail what the sponsorship and fund raising will be used for what project in ARCASIA.</p>	<p>Pres. George Kunihiro</p>
<p>6.0 Pres. George Kunihiro has contacted VAA to advise them on ARCASIA Awards. Pres. Kunihiro has requested Ar. Nitith Sthapitanonda of ASA to join in the advisory group with additional assistance coming from Ar. Zaigham Jaffery of IAP. Awaiting return comment from VAA on this matter.</p>	<p>Noted, VAA</p>
<p>7.0 New Membership – ASA has met with Ar. Sengkham Phinith, President of ALACE in Bangkok to discuss about the possibility of ALACE separating the Architecture Association from Engineer Association in order to satisfy the ARCASIA requirement.</p> <p>The feedback from Ar. Sengkham Phinith was that because ALACE is supported by the Laos Government, it is a national policy to combine Architects and Engineers together. To separate into two institutions would require changing Laos Government Procedure which will be very difficult. In addition, there is not enough architect members to form new Board of Directors for administrative terms every 2 years. ALACE has ask ASA to help present their case to ARCASIA Council for reconsideration because they have been accepted by UIA already and are very keen to join ARCASIA.</p>	
<ul style="list-style-type: none"> - Myanmar membership to ARCASIA: SIA will approach Myanmar Architectural Association to submit a formal request to ARCASIA. 	<p>SIA</p>
<ul style="list-style-type: none"> - Brunei membership to ARCASIA: PAM will approach Brunei Architectural Association to submit a formal request to ARCASIA. 	<p>PAM</p>
<p>8.0 UIA questionnaire on Green and Sustainable Design has been circulated many months previously and have not had any submission from member institutes. SIA request that all member institutes to fill out the questionnaire form and forward to SIA for compilation within end of February 2011.</p>	
<p>9.0 PAM request the names of all corresponding editors from each member institute for Architecture Asia Magazine by end of February 2011.</p>	
<p>10.0 ARCASIA Booth at UIA Congress 2011. SIA on behalf of Tri-Nation ASA, PAM, SIA request submission of projects to be displayed at ARCASIA Booth. The Theme of the booth will be Green and Sustainable Designs. The deadline for submission will be 28 February 2011. Working Committee will submit budget for ARCASIA Booth to Pres. Kunihiro for review and approval prior to final design. Working Committee request final location to be given by JIA as soon as possible.</p>	
<p>11.0 Date of next meeting: ARCASIA Forum 2011 in Danang, Vietnam.</p>	

5.0 COMMITTEE REPORTS

5.1 Inter-Committee report

Report on the tri-committee chairmen meeting

The three committees will work towards updating, education/training and practice for effective implementation of responsible and sustainable solutions for built environment.

It is proposed to title the program as **SEARCH**.

Students- **E**ducation-**A**rchitects for **R**espect to **C**ommunity & **H**umanity

This common program will be in addition to the individual agenda of three respective committees, which will be prioritize to achieve the goal of **SEARCH**.

The role of three Vice presidents will be of utmost important to pursue the program among the member countries in their zone.

A detailed note on issues to be dealt by each committee will be prepared in consultation amongst three chairmen and will be circulated to the presidents and three Vice presidents for their comments and remarks.

It is expected that this will be done by the end of third week of July, so that the comments that are received can be taken up by three committees at their meeting in Da Nang.

It is also noted that as per the agenda of the next council meeting that each member country's report is expected to focus on issues of professional practice-education and green & sustainable architecture.

It is recommended that the copy of these reports as and when received should be forwarded to the chairmen of three committees,

so as to help them in deciding the agendas for their committee meeting in Da Nang.

In addition to all above the three chairmen jointly agreed to make the following recommendations for adoption by the office bearers so as to facilitate effective working and role of three committees.

- 1) Duration of meeting time at Congress/Forum to be minimum for a half day.
- 1) Each member country should be asked to formally nominate members for three committees with an alternate to maintain continuity. For the meetings during ARCASIA congress and Forum it is expected that minimum one member from each country should attend in the committee meeting and the host should offer complimentary registration to the members of ACPP and ACGSA as the member of ACAE is already provided for with registration and hospitality.
- 2) At the time of OB meeting, if possible each or any of these committee should plan to conduct workshops to have wider consultation sessions even if sometimes the participation is from the zone members
- 3) A procedure of formal format for recording and documentation of committees work needs to be put in place, and also the minutes of the council meetings should specifically record the accepted recommendations of each committee's report as resolutions.
- 4) Inform the three chairmen about the fund allocated for working of the committee as decided in Lahore Council.

The Chairmen are of the view that if the recommendations are acted upon immediately then we can expect to have better participation by member countries and the work done by the committees will be easier to disseminate amongst architects within ARCASIA for implementation of the recommendation in collaboration with government and others in their countries.

5.3 ACGSA Committee Report



REPORT BY
COMMITTEE ON GREEN & SUSTAINABLE ARCHITECTURE
2nd OB Meeting on Thursday 30 June 2011, Kuala Lumpur Convention Centre

TERMS OF REFERENCE

Create a dialogue and share ideas / findings / research amongst ARCASIA member institutes

INITIATIVES

Short Term

ARCASIA Booth at 2011 UIA World Congress in Tokyo
Sustainability By Design Survey for UIA

Medium Term

Singapore Roundtable (ASA/PAM/SIA) MOU + Expansion of Participation
Sharing of Costs to invite speakers to Regional Events

Long Term

ARCASIA Interactive Website / Facebook to dialogue on issues / topics on Sustainability

UPDATES

ARCASIA Booth at 2011 UIA World Congress in Tokyo

The objective of the ARCASIA booth is to feature works by ARCASIA Member Institutes. To-date, 5 Institutes have confirmed their participation

Association of Siamese Architects (ASA)
Architectural Society of China (ASC)
Japan Institute of Architects (JIA)
Pertubuhan Arsitek Malaysia (PAM)
Singapore Institute of Architects (SIA)

The projected cost for the exhibition booth is USD 15,000.00 (inclusive of USD 1,000.00 from JOB). Each participating Institute is required to contribute USD 2,820.00.



Projected Budget:

	USD
SUPPORT	1,000.00
JOB Funding	1000.00
EXPENDITURE	15,100.00
Rental of Space	Complimentary
Design of Booth	2,000.00
Exhibition Construction (supply and install wall, graphic printing, lighting, dismantling work)	10,000.00
Electrical Wiring	500.00
Collateral (design and printing) x 5000 booklets	2,000.00
Booth staff	600.00
OUTSTANDING AMOUNT	14,100.00
Shared equally among the participating institutes	2820.00

Sustainability by Design Survey for UIA

The following Member Institutes had responded to the Sustainability by Design Survey for UIA which was sent out via email on 14 February 2011.

Associate of Siamese Architects (ASA)
 Architectural Society of China (ASC)
 Hong Kong Institute of Architects (HKIA)
 Institute of Architects, Pakistan (IAP)
 Pertubuhan Aksitek Malaysia (PAM)
 Singapore Institute of Architects (SIA)

Singapore Roundtable

The Singapore Roundtable, which started in October 2009, is a platform for architectural institute in Asia to come together to deliberate on pressing issues related to an ever-increasing concern for global warming, climate change as well as sustainability. Representatives from the regional Green Building Councils were also invited to contribute to the discussion.



First Roundtable discussion – October 2009

A Memorandum of Understanding on common approach to promote a sustainable movement in Asia was drafted.

Second Roundtable – September 2010

The meeting supported to establish a mechanism where participants begin to share information and communicate directly with one another. SIA took on the role to setup the online discussion forum for this purpose the online discussion was set up in December 2009 and each participating institute was given a login username and password.

The forthcoming Singapore Roundtable will be held on 13 September 2011 (Tuesday), 5.30pm – 6.30pm in Suntec Convention Hall.

Ashvinkumar
Chairman, ACGSA

MEMORANDUM OF UNDERSTANDING ON SUSTAINABLE BUILT ENVIRONMENT

WE, as concerned parties, agree to co-operate and collaborate, to undertake the following:

Share the concerns that global warming, climate change and sustainability are pressing issues confronting mankind and the earth's bio-diversity

Note the need to strive for a balance between man and his environment in a sustainable manner.

Hereby Recognise:

A) that collective, coordinated and continued partnership in a sustainable approach can significantly reduce the effects of global warming and climate change and that our individual countries are ecologically interdependent and this calls for partnership in working collectively to address the above concerns.

B) that although our individual Asian countries are at different stages of economic development, we share similar challenges with regards to environmental sustainability

C) that buildings and our built environment play a major role on the preservation of the natural environment and improved quality of life and that a sustainable approach can help achieve the above objectives.

D) that the integration of resources coupled with water and energy efficiencies will result in the making of healthy buildings and this a key consideration in embracing a sustainable approach

E) that we are responsible for the built environment and hence it is our concern and responsibility to encourage and persuade our communities / societies on the importance to embrace a sustainable approach in our work for the benefit of our future generations.

HEREBY COMMIT OURSELVES TO AGREE

1. To establish a permanent Roundtable with participation from the respective Institutes of Architects and Green Building Councils in Asia
2. To collectively deliberate, debate, examine and contribute ideas and solutions towards addressing the increasing concerns of and on the built environment and preservation of our bio-diversity
3. To share and exchange information on sustainable and green built environmental initiatives and activities of individual countries

4. To formulate strategies and guidelines for sustainable and green built environment
5. To develop new and contextual solutions that can work in each country; in this regard, to formulate guidelines on principles that could be adopted by each country, including but not limited to the following:
 - Environment protection and management
 - Sustainable design
 - Sustainable energy
 - Sustainable building materials
 - Waste management
 - Water, land and air management
 - Carbon footprint
6. To document and publish findings and recommendations which could serve as templates for use by individual countries
7. To collaborate with other organisations that share common vision on the concerns on global warming, climatic change and sustainable environment
8. To communicate the findings, recommendations and principles to individual governments
9. To promote and educate our fellow professionals, clients, students and the general public

And endorse this Memorandum of Understanding in Singapore, this thirtieth day of October in the Year Two Thousand and Nine

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UIA SUSTAINABLE BY DESIGN STRATEGY

- 1. What is the current situation in your country regarding the level of awareness in the community and in the architectural profession of Sustainability/Responsibility?**
- 2. What word(s) do you use in your country to describe Sustainability / Responsibility?**
- 3. What aspects of Sustainable/Responsibility?**
- 4. What national plan do you have for Sustainability/Responsibility?**
- 5. What are the key aspects of your plan?**
- 6. What practical methods do you have to implement this plan?**
- 7. How do you work with your government/s to implement this plan?**
- 8. How is this changing your country, socially, economically for the betterment of people?**
- 9. If you do not have a plan, are you working on one, when will it be finished and how do you think you can have it implemented with the help of your government?**
- 10. If you do not have a plan will you start to investigate having one or not, do you need help to start a plan?**

IAP

Response to UIA Sustainable by Design Survey

By

IAP - Institute of Architects of Pakistan

Q1. What is the current situation in your country regarding the level of awareness in the community and in the architectural profession of Sustainability/Responsibility?

The current level of conscious awareness of 'sustainability' and what the term implies is at a minimum among professional architects in Pakistan at present. Although this is a general condition it is important to note the following highlights.

Young professionals who have graduated in the last ten years are more abreast with theoretical and practical examples of sustainability available through web browsing. In the past few years interest in this aspect has risen substantially and architects are now exploring design strategies that would promote resource efficiency, reduce energy costs and promote inhabitant comfort. Some projects have already been designed keeping these in view and noteworthy among these are the ones that use historical, traditional and vernacular architecture in the country as a point of reference. In addition, as majority of the population in Pakistan is still 'rural' that is where vernacular architecture is still 'sustainable' by default and it is in the urban areas where most of the problem lies.

For internationally 'certified' green buildings, as of 2010 there is not one single green building in the country. There is however interest from the architectural community and some sponsors (e.g., the Aga Khan Foundation) to use this concept in future projects. Despite the absence of such buildings in Pakistan, it should be noted that there is some experience in green buildings within the country's architectural community, but only from their activities outside of Pakistan, e.g., in the Gulf countries and in South East Asia.

Of the Government of Pakistan (GOP)-sponsored activities surveyed, only two are worth mentioning: the preparation on the new Energy Building Code, which is planned for publication later this year, and the Zero Energy Homes (ZEH), an initiative sponsored by the Alternative Energy Development Board (AEDB).

There is no private sector initiative of note, especially at the developer level. In addition, there is little awareness of the full benefits of green buildings, even on the energy side only, let alone the water and waste dimensions. Due to this and other above-mentioned conditions, raising awareness and sharing of knowledge is the key aspect of our national sustainability plan as outlined further in the answer to Q.4.

Q2. What word(s) do you use in your country to describe Sustainability/Responsibility?

'Sustainability' as a buzz word is gaining awareness among the community and NGO's and the term used more generally among the architectural community is 'Green Buildings'. In addition, we have often discussed the need to look for appropriate words in Urdu (our national language) that encompass both the global meaning and our particular local orientation.

Q3. What aspects of Sustainable/Responsible architecture are recognised in your country ?

As outlined in the answer to Q.1, technical knowledge about aspects like carbon footprint, life cycle analysis etc. is few and far in between among Pakistani architects, however some general aspects are widely accepted as responsible actions for sustainability. These include; designing for climatic

responsiveness, appropriate orientation, using passive heating and cooling techniques, deriving reference from vernacular traditions, reducing energy costs through design, minimizing building cost, using local materials, recycling water, building for user comfort and wellbeing etc. etc.

Q4. What national plan do you have for Sustainability/Responsibility?

A formal agreed upon national plan for Sustainability/Responsibility does not exist in Pakistan however the Institute of Architects Pakistan has initiated a Green Sustainable Committee which after doing ground work since the beginning of 2010 has been vibrantly active since the month of May. Several milestones have already been achieved. These include; increasing awareness among architects through seminars, lectures, presentations and brainstorming sessions, developing active teams and committees to work on several plan directions, surveying existing practices of sustainability and green architecture in the country, bringing key players together, providing a platform for knowledge sharing among architects, allied professionals and other stakeholders, organizing efforts towards the establishment of PGBC (Pakistan Green Building Council), researching on tangible attributes of Green Buildings, developing curriculum for sustainability in existing schools of architecture. All of these activities and works are documented and have been shared widely with members.

Q5. What are the key aspects of your plan?

We believe that it will take a long time before we see green building principles widely adopted in the building industry for reasons explained above. However, we also believe that both short-term and long-term benefits can be achieved from a well-conceived program, if based on the following principles:

- 1) A sustainable plan. Any plan of sustainability for Pakistan has to be sustainable in its own right by being based on realistic targets that can be worked at in a sustained fashion over a long period of time. Small steps taken surely will lead to tangible results rather than grand plans that do not stand the test of time and limitations of resources.
- 2) A contextual and regional orientation. The solutions, plans and needs are ascertained through localized contextual analysis, let alone led by global trends.
- 3) An all inclusive and participatory attitude and method. Diversity and all inclusiveness of stakeholders into this process will ensure that the frameworks developed are appropriate for the entire country, which includes a wide range of varying geographical and sociological conditions.
- 4) A two-pronged approach. A long-term program based on raising awareness among key stakeholders via new curricula and training – e.g., young, private architects – and a short-term program made up of a set of activities including demonstration projects
- 5) A clear demonstration of the economic and social benefits. The selected demonstration projects, as well as the content of the new university curricula should focus on the most tangible and measurable benefits (even in the absence of immediate financial ones) in order to make a convincing case for green building.
- 6) A reliance on champions for all selected activities. In order to maximize the long-term chances of success for this activity, it will be essential to make true believers of the owners of the program initiatives, so that the benefits become apparent over the life of the program itself (sustainability).

The above guide lines have led us to initiate work on developing plans and teams for several directions as discussed in Q.4. These cover for the time being an Awareness Plan, Institution Building Plan, Green Manual Plan, Education Plan, and Outreach Plan.

Q6. What practical methods do you have to implement this plan?

Several techniques are being employed and adjusted for successful implementation of the plan. Meeting regularly every week, having awareness sessions every month and maintaining list serves are few of the practical methods employed.

Q7. How do you work with your government/s to implement this plan?

Refer to answer of Q.9. for this.

Q8. How is this changing your country, socially, economically for the betterment of people?

Not applicable at present.

Q9. If you do not have a plan, are you working on one, when will it be finished and how do you think you can have it implemented with the help of your government?

As outlined, we have just begun working on a plan and a year at a minimum is estimated to complete the consultative process required for the development of objectives and strategies for sustainability which are contextually appropriate and agreed upon as priority by majority of the stakeholders. After the initial work with architects and professional community, we intend to establish liaison with the Ministry of Environment and Ministry of Housing and Works at the Government level. Other key organizations and NGOs like ENERCON, ABAD, PEC (Pakistan Engineering Council), ISOP (Illumination society of Pakistan), AEDB (Alternative Energy Development Board) etc. will also be important stakeholders and partners in the implementation process.

Q10. If you do not have a plan will you start to investigate having one or not, do you need help to start a plan?

Yes we do need help from the international community in this regard. As outlined above, we have recently started to work towards the sustainability agenda and our small team of motivated architects has already initiated correspondence with counterparts in other institutes with the request to share information on national policies, green building codes and other official documents. This is being encouraged so as to not to reinvent the wheel and to take existing knowledge forward through contextual relevance. The response has been slow so far and UIAs assistance in this regard may facilitate and speed-up this process.

PAM

UIA Survey on Sustainable by Design Strategy

1. What is the current situation in your country regarding the level of awareness in the community and in the architectural profession of Sustainability/Responsibility?

Awareness of Sustainability and the Green movement is just beginning in the community. However the architectural profession has taken a strong lead in this area through the development of the Green Building Index (GBI). GBI was launched in May 2009 and is today recognised as Malaysia's green building rating tool. It was developed by a team headed by professional architects with the assistance of professional engineers. GBI is specifically customised for the local tropical climate, culture and state of development in Malaysia.

2. What word(s) do you use in your country to describe Sustainability/Responsibility?

Green, Hijau (*malay* for green), Mampan (*malay* for sustainability)

3. What aspects of Sustainability/Responsible architecture are recognized in your country?

The Green Building Index provides certified, silver, gold or platinum ratings for buildings (soon also for townships). It gives points for sustainable aspects in 6 criteria - namely Energy Efficiency, Water Efficiency, Site Planning and Management, Materials and Resources, Indoor Environmental Quality and Innovation. The architectural profession in conjunction with the print media also gives out annual excellence awards for Green Homes and Green Developments

4. What national plan do you have for Sustainability/Responsibility?

We will continue to develop and maintain the GBI rating tool for Malaysia and also promote Sustainability/Responsibility through the schools, professional programs, community outreaches, CPDs and also the Malaysian Green Building Confederation (MGBC - affiliated with the WGBC)

5. What are the key aspects of your plan?

The GBI is the key tool in the overall plan

6. What practical methods do you have to implement this plan?

The take-up rate has been very promising with more than 90 projects registered for GBI certification in the first year. We will continue to train all professional architects and engineers to work with the tool and eventually to become part of the normal professional services. Also working on standards and legislation to raise the benchmark in Malaysia.

7. How do you work with your government/s to implement this plan?

We have applied for and received incentives from the Government in the form of tax credits, stamp duty exemptions and also increased plot ratios etc. We are also working with government to develop laws, regulations and standards to eventually implement mandatory green standards.

8. How is this changing your country, socially, economically for the betterment of people?

This has brought a greater awareness of the principles of sustainability that are helping the people to plug the leaks in their homes, offices and buildings. This helps create a better living environment for all and also improves the economic well being of the people.

ASA

UIA SUSTAINABLE BY DESIGN STRATEGY

- 1. What is the current situation in your country regarding the level of awareness in the community and in the architectural profession of Sustainability/Responsibility?**

Thailand has many different schemes on promotion of green buildings. Firstly the Ministry of Energy developed the first energy rating tool called 'TEEAM' or Thailand Energy and Environmental Assessment Method in 2005. More than 100 buildings have been certified under TEEAM. The program is organized by the Ministry until the establishment of TGBI (Thailand Green Building Institute) in 2010. In addition, LEED is becoming more well-known for Thai architects and engineers as new commercial buildings are applying for LEED certification.

- 2. What word(s) do you use in your country to describe Sustainability / Responsibility?**

Green, Environmentally Friendly, Self-Sufficiency, Low-Carbon.

- 3. What aspects of Sustainable/Responsibility?**

Energy conservation together with the utilization of renewable energy is the term the public has perceived mainly about what the green building should be for the country. Some corporations use the term 'CSR' for what they need to do for the environment. Green CSR is the norm that corporate must do and show to the public as the example.

- 4. What national plan do you have for Sustainability/Responsibility?**

The Association of Siamese Architects (ASA) has established a working group call 'ASA Green Committee' to take responsibility about promoting green building design and construction. Programs like publications, seminar, lectures, and green building award have been initiated by the association for many years. Moreover, the association; in corporation with the Engineer Institute of Thailand has established the first 'Thailand Green Building Institute' which will be the certifying body of green buildings in the country.

- 5. What are the key aspects of your plan?**

At the association level, ASA will continue to provide continuing professional development programs or 'CPD' concerning with new technology and regulation of green buildings. In the national level, the Thai Green Building Institute will be responsible for certifying green buildings based on national and international good practice and standards.

- 6. What practical methods do you have to implement this plan?**

The TGBI will launch the formal certification for green commercial buildings within the first quarter of 2011. Along the way is the bi annual green building award organized by ASA. After everything is in place, TGBI will take part in the World Green Building Council (WGBC).

7. How do you work with your government/s to implement this plan?

TGBI adopts standard and regulation developed by the Ministry of Energy and the Department of Pollution Control. TGBI also invites government officials to take part in its advisory board.

8. How is this changing your country, socially, economically for the betterment of people?

Public are more aware of increasing oil prices and climate changes. Most Thai perceive Global Warming and Climate Changes as a real threat to a country as Thailand because it is agriculture based society and very dependent on imported oil. For buildings, green building is viewed as standards of practice that every new building must abide by—whatever it is international or local standards.

9. If you do not have a plan, are you working on one, when will it be finished and how do you think you can have it implemented with the help of your government?

TGBI will be the key coordinator between private and public agencies in the near future. By the end of 2011, all the mechanism will be in place.

10. If you do not have a plan will you start to investigate having one or not, do you need help to start a plan?

Help from other parties in terms of 'Lesson Learnt' or sharing of experience will be highly welcome.

ASC

p1. What is the current situation in your country regarding the level of awareness in the community and in the architectural profession of Sustainability/Responsibility ?

China government has realized the essentiality of sustainable development, especially in the building, community and urban development. So far, the national and local governments have formulated and issued some standards and policies to promote the sustainable design and construction in building, community and urban scales. And the researches on sustainable urban / rural planning are also incepted. However, not all the common people have the awareness of sustainability.

2. What word(s) do you use in your country to describe Sustainability/Responsibility ?

Green, Low-carbon, Energy efficiency, resource-conserving, environment-friendly

3. What aspects of Sustainable/Responsible architecture are recognised in your country ?

The following 6 components of green building are recognized in China, including: (i) land saving and outdoor environment, (ii) energy saving and efficiency, (iii) water saving and efficiency, (iv) building materials saving and efficiency, (v) healthy indoor environment, and (iv) efficient O&M.

4. What national plan do you have for Sustainability/Responsibility?

There is five-year plan in China. The 11th National Economic and Social Development Five-Year Plan was issued in 2006, which makes plan of sustainable development for the whole country, especially defines the goals on sustainable use of energy and on pollutants emission. According to the national plan, the State Council and the local governments had made further detailed plans. The next five-year plan will start in 2011, which will keep on stressing sustainable development.

The legislation on building energy efficiency has been promulgated in China; and the legislation on green building is also under consideration. Several cities has promulgated the compulsory implementing rules of green buildings.

Several standards related to building energy efficiency and green building have been also promulgated in China. The standard of green building in the future will cover all the types of buildings.

5. What are the key aspects of your plan?

In the construction sector, we mainly concern on two aspects: one is to promote the

implementation of sustainable architectural design and construction standards; the other is to carry out the demonstration projects in building, community and city scales.

Currently, the building energy efficiency is under compulsory implementation. Chinese Premier Wen Jiabao has required the full coverage of implementation of green buildings. And in the future, the green building will be compulsory requirements step by step.

Till now, there are over 100 cities in China have confirmed the “ecological or sustainable city” s their goals of development, and several demonstration districts show the systematical implementation and demonstration of green buildings.

6. What practical methods do you have to implement this plan?

In recent years, the Chinese government actively formulate related regulations and policies to improve the sustainable development of building industry.

Firstly, it is required realizing the sustainable design and construction at least for all government invested projects as pilot ones. For example, the central government invests special funds on real-time monitoring systems for governmental buildings and large-scale public buildings; till now, more than 800 such buildings are in the monitoring system.

Secondly, the government is keeping researching on economic incentive policies to promote the R&D, demonstration and industrialization of key technologies of renewable energies. For example, the Golden Solar Engineering is implemented and is estimated of near 10 billion RMB in 2-3 years with hundreds of demonstration projects, which is emphasizing on support the demand side adopting the solar energy into the grid. The installation capacity is estimated as over 500MW; for single project, it will subsidize 50%-70% of the total investment. All such measures really promote the low-carbon and sustainable development in the building industry.

In the future, such policies will be expanded to the urban scale green building development. The local governments are also actively prepare such plans.

7. How do you work with your government/s to implement this plan?

ASC (Architectural Society of China) has good cooperation with the national and local governments in China. Firstly, many members of ASC have been researching and practicing on sustainable building, community and urban development, and providing technical support on the standards and policy formulation. Secondly, ASC is in the leadership of implementing and

disseminating the standards and policies. Thirdly, ASC actively includes the green building related contents into the vocational education and award evaluation of architects, which elevates the knowledge in a optimal extent of the sustainable development for architects.

8. How is this changing your country, socially, economically for the betterment of people?

For common people, it is improving their living conditions and reducing energy fee as well as improving the quality of inhabitant's environment. For the society, it is mitigating the increase of energy consumption and greenhouse green house gas emission as well as helpful to the environment. For the government, it is effectively promoting the upgrading and transforming of building sector, and stimulating the emerge of new industries to increase employment, which improve the competitiveness and attractiveness of the whole country.

9. If you do not have a plan, are you working on one, when will it be finished and how do you think you can have it implemented with the help of your government?

N.A.

10. If you do not have a plan will you start to investigate having one or not, do you need help to start a plan?

N.A.

SIA

UIA SUSTAINABLE BY DESIGN STRATEGY

1. What is the current situation in your country regarding the level of awareness in the community and in the architectural profession of Sustainability/Responsibility?

- Level of awareness is high and getting stronger by the day. The close rapport and co-operation between the Government and private sector has helped to catalyse awareness
- Within the profession, SIA has organized various events/seminars as part of the CPD Programme to elevate the level of understanding on Sustainability/Responsibility.

2. What word(s) do you use in your country to describe Sustainability / Responsibility?

- Sustainable Approach
- 12 Attributes for a Sustainable Built Environment

3. What aspects of Sustainable/Responsibility?

- Land conservation with particular emphasis on increasing the area of nature reserves, parks, wetlands, wildlife/bird sanctuaries
- The increasing importance of passive design is natural ventilation, daylighting, sunshading, indoor environment
- Water harvesting / purification
- Waste management

4. What national plan do you have for Sustainability/Responsibility?

- In Singapore, there is already a national plan in place. It is captioned "Inter-Ministerial Committee on Sustainable Development" and it represents Singapore's roadmap towards addressing the wave of Sustainability
- In response to the above, SIA had used a working document captioned "12 Attributes For A Sustainable Built Environment"

5. What are the key aspects of your plan?

- **Awareness** – to increase awareness of Green Architecture amongst the members

- **Engagement** – to engage the authorities and NGOs by constructive input to refine existing rating tools and renew policy guidelines for increased stakeholders’s buy-in
- **Leadership** – to establish a green region in Southeast Asia and promote research in green initiatives and formation of a green alliance

6. What practical methods do you have to implement this plan?

- Seminars
- Movie Screenings
- Exhibitions at national and regional level
- Awards
- Feedback on Government Policies
- Dissemination of policy paper
- Singapore Roundtable

7. How do you work with your government/s to implement this plan?

- Being pro-active to win over confidence of Government officers so that we can be consulted/involved in renew and formation of new guidelines
- Meetings
- Involve in each other’s initiatives
- Through publications in the media

8. How is this changing your country, socially, economically for the betterment of people?

- Increased publicity at grassroots level has resulted in the people “demanding” an increased responsibility for a green or sustainable end product. This has resulted in developers requiring the consultants to design green.

9. If you do not have a plan, are you working on one, when will it be finished and how do you think you can have it implemented with the help of your government?

- Not applicable to Singapore context

10. If you do not have a plan will you start to investigate having one or not, do you need help to start a plan?

- Not applicable to Singapore context

HKIA

HKIA UIA QUESTIONNAIRE ON SUSTAINABLE DESIGN IN HONG KONG

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	Government Aspect	Professional – HKGBC / PGBC / HKIA / China Green Building (HK) Council / BEAM-PLUS Aspect	Community/ Civic Groups/ NGOs Aspect
<p>1. What is the current situation in your country regarding the level of awareness in the community and in the architectural profession of Sustainability / Responsibility?</p>	<p>a) Environmental Campaign Committee¹</p> <p>The Environmental Campaign Committee is a collection of dignitaries from the educational and academic fields, business and industrial sectors, and green groups who are appointed by the Chief Executive, and representatives from government departments. Since 1990, this group has provided advice to the Government and promoted public awareness of environmental issues. It also organises and coordinates many environment-related activities and programmes, such as:</p> <ul style="list-style-type: none"> • The Hong Kong Awards for Environmental Excellence. • World Environment Day. • Promotion Programme on Source Separation of Waste. • Student Environmental Protection Ambassador Scheme. • Hong Kong Green School Award. • Waste Separation and Recycling Scheme in Schools. <p>b) Activities Related to Environmental Protection</p> <p>The Government conducts publicity campaigns and educational</p>	<ul style="list-style-type: none"> ▪ The professional group has high level of awareness on sustainable design and its responsibility therein. ▪ The Hong Kong Institute of Architects (HKIA) has established Environment and Sustainable Development Committee since last decade to enhance the sustainable development among members through seminars, forums, visits, CPDs and government liaison. Committee is well-established and sustainable-related events are well-supported by our fellow professionals. HKIA has organized Green Tours in 2000, 2002, 2004, 2005, 2008, 2010 to pay visit to leading countries and cities with green design policy and participated in the international Green Building Challenge Conference 2000, 2002, 2005, 2008 to enhance the knowledge and know-how exchange at professional level. ▪ Professional Green Building Council (PGBC) was established in 2002 by the Founding Members including The Hong Kong Institute of Architects (HKIA), The Hong Kong Institution of Engineers 	<ul style="list-style-type: none"> • Some of the HK civic groups considered that the awareness of sustainability in the community is very weak since they would rather be short-sighted and self-interested, the sense of belonging drops dramatically among the community and they lack responsibility as a result. • Some of the HK civic groups considered that most of the HK architectural profession are hindered by profit-maximization. Thus the over-weight economic left behind the social and environmental impacts in decades. • The level of the awareness in Hong Kong community can be reflected by the individual NGO and the feed back from their work. We can check out from their website as below. <ul style="list-style-type: none"> e.g. WWF—offers several carbon reduction initiatives: <ol style="list-style-type: none"> 1. Office Operation Programme (LOOP) 2. Low Carbon Manufacturing Programme (LCMP) 3. WWF's Climate Savers Programme <p>Civic Exchange—to provide study and hold the conference for C40 for climate and sustainable issues.</p>

¹ <http://www.gov.hk/en/residents/environment/public/activities/envactivities.htm>

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	<p>programmes throughout the year to increase environmental awareness of the public, and to show the importance of public involvement. These activities include competitions, recycling days and training programmes that focus on municipal solid waste, recycling, tree protection, environmental awareness in primary schools and environmentally friendly property management.</p> <p>c) Green Hong Kong Campaign</p> <p>The Green Hong Kong Campaign, managed by the Leisure and Cultural Services Department, aims to promote greening in the community and enhance public awareness of environmental issues through a series of education and community involvement programmes.</p> <p>The education programmes currently underway include:</p> <ul style="list-style-type: none"> ▪ Horticulture courses at the Greening Education and Resource Centre in Kowloon Park. ▪ Greening exhibitions and talks at the Greening Education and Resource Centre to enhance public awareness of greening and the need for environmental protection. ▪ The Greening School Subsidy Scheme for environmental improvement in schools. ▪ The distribution of horticultural pamphlets to schools. 	<p>(HKIE), The Hong Kong Institute of Landscape Architects (HKILA) and The Hong Kong Institute of Surveyors (HKIS). The Hong Kong Institute of Planners (HKIP) joined the PGBC in 2005. This demonstrates that the high level of awareness on sustainable design among different professional disciplines. Inter-institutional sustainable-themed events in the format of seminars, forums, visits, CPDs and government liaison are carried out with well-attendance from all disciplines.</p> <ul style="list-style-type: none"> ▪ The Hong Kong Green Building Council (HKGBC) was established in 2009 with four industry leaders united - the Construction Industry Council (CIC), the Business Environment Council (BEC), the BEAM Society (BEAM) and the Professional Green Building Council (PGBC). The founding members represent every stage of the building life cycle and green building value chain – CIC drives sustainable construction among various sections of the construction industry; BEC unites business sector users and supporters of sustainable buildings; BEAM Society helps measure, improve and label green buildings; and PGBC promotes sustainable planning, design construction, 	<p>4. GreenPower— http://www.greenpower.org.hk/gp/e_main.asp</p> <p>5. Green Peace— http://www.greenpeace.org/china/ch/</p> <p>6. Clear the Air http://www.cleartheair.org.hk/</p> <p>7. HK Coastal Cleanup http://www.coastalcleanup.hk/index.htm</p> <p>8. Green sense http://www.greensense.com/</p> <p>there are more in different aspects. However we still have to spread the awareness widely.</p>

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	Buildings Department is currently conducting a research for design and construction requirements for residential buildings for energy efficiency	management maintenance of built environment. With their expertise as the foundation, HKGBC seeks to lead the market transformation to a sustainable built environment in Hong Kong by guiding the development of industry standards, best practices, education, and research in green buildings. HKGBC is an independent and member-based entity, incorporated as a non-profit company limited by guarantee.	
2. What word(s) do you use in your country to describe Sustainability / Responsibility?	n/a	<ul style="list-style-type: none"> ▪ For PGBC, "<i>A sustainable building provides a quality living amenity for its users and neighbours in terms of social, environmental and economic aspects while minimizing environmental impact at the local, regional and global levels throughout its full life cycle.</i>" ▪ Green Building Award (GBA) was established by PGBC in 2006 with the motto "<i>Conserving for Livable Environment - Building toward Sustainable Development</i>". ▪ For HKGBC, "<i>Green buildings are occupied structures that are environmental and sustainable</i>" 	<ul style="list-style-type: none"> ▪ Slogan, Expensive, altruistic

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		<p><i>throughout their life cycle. Green buildings are:</i></p> <ol style="list-style-type: none"> <i>1. Good neighbours, with healthy and productive indoor and outdoor environments</i> <i>2. Low polluters, that minimize waste</i> <i>3. Energy efficient, with low carbon footprints and greenhouse gas emissions</i> <i>4. Sustainable, re-using and recycling materials, and conserving water"</i> 	
3. What aspects of Sustainable / Responsible architecture are recognized in your country?	<p>Hong Kong is committed to building a sustainable future and to ensuring that our future generations can continue to thrive in a clean and green environment.</p> <ul style="list-style-type: none"> To promote green elements in the construction of buildings, the Government allows certain green features to be exempt from the calculation of gross floor area of the developments concerned if they fulfill the specified criteria for exemption. Examples of the green features include balconies, wider corridors and lift lobbies, communal sky gardens, communal podium gardens, acoustic fins, sunshades and reflectors, non-structural prefabricated external walls, utility platforms and 	<ul style="list-style-type: none"> For HKIA, HKIA Annual Award has adopted sustainable design as one of the key criteria for award assessment including the HKIA Medal of the Year, Merit Award and other categories. A special-dedicated category namely "Special Architectural Award – Sustainable Design" is established to highlight the significance of sustainable design in Hong Kong. Other Special Architectural Award winning entries such as Heritage, Architectural Research, Urban Design and others may be awarded to sustainable design projects and proposal as well. 	<ul style="list-style-type: none"> Sustainable/Responsible architecture is rare in HK as the government and developers values more on top of everything. Architecture is not sustainable and even the historic buildings are not well conserved.

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	<p>mail delivery rooms with mailboxes.</p> <ul style="list-style-type: none"> ▪ The Considerate Contractor Site Award Scheme and the Green Contractor Award Scheme have been launched to encourage and give recognition to the private sector to practise sustainable design and construction. <p>To improve the indoor air quality and promote public awareness of the importance of IAQ, the Government has implemented an IAQ Management Programme. One of the core tasks of the Programme is to launch a voluntary IAQ Certification Scheme for Offices and Public Places. Premises have their IAQ meeting the two-level IAQ objectives (Good or Excellent) are awarded with "Good Class" or "Excellent Class" IAQ certificate. IAQ labels are also issued to these premises for posting at prominent locations to make known to the public of such achievement.</p>	<ul style="list-style-type: none"> ▪ For PBGC, Green Building Award (GBA) was established in 2006 to promote the recognition of sustainability among professionals, and this award is organized on a bi-yearly base as a collective effort among the professional institutes to enforce sustainable design development in Hong Kong. In 2010, HKGBC and PBGC jointly organize this award with an extension to 6 categories namely <ol style="list-style-type: none"> 1. RP: Research & Planning 2. · · NB: New Buildings 3. · · EB: Existing Buildings 4. · · AR: Adaptive Reuse & Revitalisation 5. · · IN: Interiors 6. AP: Projects in Asia Pacific Region 	
4. What national plan do you have for Sustainability / Responsibility?	<p>National Plan China is a party to the United Nations Framework Convention on Climate Change (UNFCCC) and the Kyoto Protocol. Protocol was enforced in 2005. China notified the United Nations that the Convention and the Protocol would be extended to HKSAR from 2003.</p>	<p>1. In terms of professional's sustainability force towards the National Plan in China, China Green Building (HK) Council is established in 2010 to address the national development of China Green Building Council. CGB(HK)C will arrange 1-star and 2-star certification of China Green Building Labelling in Hong Kong, while</p>	<ul style="list-style-type: none"> ■ Some of the civic groups focus on lobbying with the government and developers in order to promote more sustainable urban planning. Promotion and education continuously via media coverage and street level contact are important too.

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	<p>HKSAR Environment Bureau set up a (IWGCC) Inter-departmental Working Group on Climate Change to follow up on this and also commissioned a consultancy study to assess all related issues. The consultants outlined the proposal as "HK's Climate Change Strategy and Action Agenda" and the draft was issued out on Sept 2010 for public to comment before execution.</p> <p>http://www.epd.gov.hk/epd/english/climate_change/consult.html</p> <p>National Perspective</p> <p>Under Kyoto Protocol, China (including HKSAR) is not required to meet mandatory GHG emissions limits. However, China announced on Nov 2009 a voluntary national target to reduce the CO₂ by 40%-45% by 2020 as compared with the 2005 level. The progressive National Target will mainly be achieved by intensifying effort to <i>conserve energy and improve efficiency, developing renewable energy and nuclear energy, increasing forest coverage and to develop a low-carbon economy.</i></p> <p>C40 HKSAR is a member of C40 City Climate Leadership Group, a partnership of large cities committed to reducing carbon emissions by working together to share ideas and experiences</p>	<p>certification of 3-star project to be controlled in Beijing.</p> <p>2. In terms of professional's sustainability force towards the Local Plan in Hong Kong, HKIA / PGBC / HKGBC always in response to the HKSAR government's Policy Address and direction of Council for Sustainable Development established as per Chief Executive's Policy Address in 1999.</p>	

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	<p>Council of Sustainable Development—had a document proposal -- Building Design to Foster a Quality and Sustainable Built Environment 2009 , to collect the response from public and to review for execution. Its June 2010 report http://www.susdev.org.hk/download/councilreport_june2010_eng.pdf and key areas of recommendation are extracted below-</p> <ul style="list-style-type: none"> (a) Sustainable Building Design Guidelines Building Separation, Building Setback, Site Coverage of Greenery (b) GFA Concessions Mandatory Features, Green Features, Amenity Features, Car Parks, Public Passage or Road Widening, Categorisation of Different Features, Capping GFA Concessions, Administration of GFA Concessions, Bay Windows (c) Building energy Efficiency (d) Built Environment from a Wider Perspective <p>Role of the Government, Regulatory Review, Planning Issues, Information and Transparency, Education</p> <p>The national plan will cover the areas below:</p> <ol style="list-style-type: none"> 1. Air Quality 2. Business Environmental Protection 3. Energy Efficiency & Conservation 4. Global Environment 		

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5.	<p>What are the key aspects of your plan?</p> <ol style="list-style-type: none"> 5. Nature Conservation 6. Noise 7. Public Participation 8. Sustainable Development 9. Waster & Recycling 		
5.	<ol style="list-style-type: none"> 1. Air Quality <ul style="list-style-type: none"> - Hong Kong's air pollution is mainly contributed by motor vehicles and power plants. The two greatest challenges are local street-level pollution and regional smog. Diesel vehicles, particularly trucks, buses and light buses, are the main source of street-level pollution. Smog is caused by a combination of pollutants mainly from motor vehicles, industry and power plants in Hong Kong and the Pearl River Delta. 2. Business Environmental Protection <ul style="list-style-type: none"> - Everyone can play a part in protecting the environment. That's why the Environmental Protection Department (EPD) has formed partnerships with various industries and sectors to advance environmental awareness and protection in Hong Kong. 3. Energy Efficiency & Conservation <ul style="list-style-type: none"> - Energy is crucial to Hong Kong and its many trade and industrial activities. With relatively little usable land, the city is doing its best to accommodate its 7 million inhabitants. That's 	<p>7. In the Local Plan in Hong Kong, HKGBC becomes the leading organization with input from the government, professionals and sustainable building assessment units. The first year plan for 2010 includes the following aspects:</p> <ol style="list-style-type: none"> a. Green Building Certification and Promulgation b. Influencing and Advising the Government on the Drive for Green Building Growth c. Leading the Community to Adopt Green Building Practices d. Protecting the Environment in an Urban Context e. Reducing Carbon Emissions 	<ul style="list-style-type: none"> ■ Some of the civic groups urge the government for a long-sighted urban planning objective, by restricting the building of irresponsible "walled building" estates in all means, and lower the exception area for the developers. ■ Some of the civic groups continue seeking "responsible" developers in order to promote the atmosphere for better architecture for the community but not solely benefit the property owners.

HKIA UIA QUESTIONNAIRE ON SUSTAINABLE DESIGN IN HONG KONG

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	Government Aspect	Professional – HKGBC / PGBC / HKIA / China Green Building (HK) Council / BEAM-PLUS Aspect	Community/ Civic Groups/ NGOs Aspect
	<p>why building need so much energy – to provide lighting, conditioning etc. The surrounding streets also need lighting to help the city run 24 hours a day, and more energy is required to support a complex infrastructure of water supply, drainage, road networks and transportation such as railways, trams, cars and aeroplanes. So the Government is working hard to promote the efficient use of energy, and is exploring the use of renewable energy sources that are available.</p> <p>4. Noise As Hong Kong's economy has grown in recent decades, so too has the noise that comes from transport, construction, commercial and industrial sources in this compact, densely populated city. The Government has made sure that major forms of environmental noise are under statutory control. The focus is on restricting noise from construction activities, commercial and industrial activities, newly registered vehicles and air transport. Through planning and policy making in consultation with the public, the number of people who are exposed to unnecessary noise is also minimised.</p> <p>5. Sustainable Development - Since 1998, Electrical and Mechanical Services Department has implemented a voluntary Hong Kong Energy Efficiency Registration Scheme for Buildings to promote energy</p>		

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	<p>efficiency in buildings. In 2005, the Government issued a technical circular setting out the guidelines for all capital works projects and minor works projects on the adoption of energy efficient features and renewable energy technologies in Government Projects and Installations. The Government is working on legislation to make the implementation of building energy codes mandatory.</p> <ul style="list-style-type: none"> - In the Team Clean report published in August 2003, HK Government undertook to examine the practicality of stipulating air ventilation assessment (AVA) as one of the considerations for all major development or redevelopment proposals and in future plan making. In the "First Sustainable Development Strategy for Hong Kong" promulgated by the Office of the Chief Secretary for Administration in May 2005, a strategic objective to promote sustainable urban planning and design practices has been set out amongst other objectives with special regard to issues such as buildings affecting view corridors or restricting air flow. A framework for applying AVA is developed on the basis of the "Feasibility Study on Establishment of Air Ventilation Assessment" completed and endorsed by the Committee on Planning and Land Development on 7 June 2005. The Committee agreed that Government will take the lead to apply AVA to all major government projects which may have major impacts on the macro wind environment, including public housing projects, 		

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	<p>planning studies for new development areas and comprehensive redevelopment areas, preparation of new town plans and major revision to town plans. Quasi-government organizations and the private sector are also encouraged to apply AVA to their projects on voluntary and need basis. For details, Housing, Planning and Lands Bureau Technical Circular No. 1/2006 refers.</p> <p>6. Waste & Recycling</p> <ul style="list-style-type: none"> - The high levels of construction activity in Hong Kong generate equally high levels of inert or recyclable waste and non-inert or organic waste. Both these forms of waste pose challenges to the maintenance of our landfill programme, and need to be managed carefully. Under the polluter-pays principle, the Environmental Protection Department operates the Construction Waste Disposal Charging Scheme, whereby construction waste producers pay appropriate charges for the disposal of their waste. The Government is also encouraging the industry to sort and recycle waste as far as possible, and to plan and build more efficiently to minimise waste. 		
6.	<p>What practical methods do you have to implement this plan?</p> <ol style="list-style-type: none"> 1. Air Quality <ul style="list-style-type: none"> - Tighten fuel and emission standards - The Environmental Protection Department releases hourly 	<p>HKGBC will be the organization responsible for the certification of local green building assessment tool BEAM-PRO. This assessment</p>	<p>Meeting & lobbying, pushing the government and developers via media and direct action if needed.</p>

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	<p>information to inform the public about air pollution levels. The API transforms the air quality data measured at monitoring stations into a single number ranging from 0 to 500. Higher values indicate higher levels of pollution. This is particularly useful for the young, the elderly and those with heart or respiratory illnesses who need to take precautions when air pollution levels are high. An API forecast also advises the public before the onset of high air pollution levels.</p> <p>2. Business Environmental Protection</p> <ul style="list-style-type: none"> - Partnership with Trade and Industry - Environmental Guideline for Smart business - Tax reduction on environmental friendly facilities - Cleaner production partnership programme <p>3. Energy Efficiency & Conservation</p> <ul style="list-style-type: none"> - The Electrical and Mechanical Services Department runs a voluntary Energy Efficiency Labelling Scheme for appliances and equipment used in the home and office - a mandatory Energy Efficiency Labelling Scheme (EELS) through the Energy Efficiency (Labelling of Products) Ordinance. The initial phase of the MEELS covers three types of prescribed products, namely room air conditioners, refrigerating appliances and compact fluorescent lamps, and has been fully implemented since 9 November 2009. The 	<p>tool is an upgraded version incorporated with the government's green building initiative CEPAS so that BEAM-PLUS is geared towards more scientific assessment studies.</p> <ul style="list-style-type: none"> ▪ HKGBC engages the community, industry, and government to create practical solutions for Hong Kong's unique subtropical, built environment. Through partnership and engagement, Hong Kong's green building practices will gain momentum, providing better choices, creating a more competitive market internationally, and making good community and business sense. <ol style="list-style-type: none"> 1. HKGBC reaches out to the public and industry on how their actions can contribute to positive change in the built environment 2. By engaging a strong body of members, HKGBC brings together industry leaders and passionate supporters in a united council 3. We promote performance rating standards, such as BEAM, the Building Environment Assessment Method, to benchmark and 	

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	<p>second phase of the MEELS extends the coverage to two more electrical appliances, namely washing machines and dehumidifiers, and commenced on 19 March 2010 with an 18-month grace period.</p> <p>4. Noise</p> <ul style="list-style-type: none"> - The focus is on restricting noise from construction activities, commercial and industrial activities, newly registered vehicles and air transport. - the Government manages construction noise under the Noise Control Ordinance. One of the most obvious ways that this occurs is the issuance of construction noise permits for general construction work using powered mechanical equipment, and for prescribed construction work and percussive piling. Noise emission labels are issued for air compressors and hand-held percussive breakers to make sure that they comply with stringent noise control <p>5. Sustainable Development</p> <ul style="list-style-type: none"> - Since 1998, Electrical and Mechanical Services Department has implemented a voluntary Hong Kong Energy Efficiency Registration Scheme for Buildings to promote energy efficiency in buildings. In 2005, the Government issued a technical circular setting out the guidelines for all capital works projects and minor works projects on the adoption of energy 	<p>enhance the performance of Hong Kong's built environment</p> <p>4. To promote understanding, we will facilitate ongoing educational outreach and research including training, seminars and focused area studies, in partnership with different industry stakeholders</p>	

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	<p>efficient features and renewable energy technologies in Government Projects and Installations. The Government is working on legislation to make the implementation of building energy codes mandatory.</p> <p>6. Waste & Recycling</p> <ul style="list-style-type: none"> - Under the Construction Waste Disposal Charging Scheme, construction waste producers are required to open a billing account with the Environmental Protection Department before using waste disposal facilities and pay the appropriate charges for disposal of their construction waste. Construction waste producers under the scheme are typically: <ul style="list-style-type: none"> - Construction contractors - Renovation contractors - Home owners 		
7. How do you work with your government/s to implement this plan?	n/a	<ul style="list-style-type: none"> ■ The HK SAR Government has joint-force with HKGBC to offer a direct collaboration opportunity among government and professionals. ■ HKGBC establishes HKGBC Green Guide in collaboration with the professional groups addressing the government's launch of new measures to accelerate the revitalisation of 	<ul style="list-style-type: none"> ■ HK civic groups made suggestions on urban planning consultations and express our concerns on some highlighted issues. On the other hand, to cooperate with local communities in fighting for the rights of better living environment.

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		<p>industrial buildings for redevelopment, conversion and change of use of industrial buildings starting from the April 2010. In line with the policy launch, HKGBC has issued its Green Guide on Revitalizing Industrial Building, aiming at providing the preliminary introduction on how BEAM Plus (2009 Edition) green building label, Hong Kong's comprehensive and voluntary environmental assessment scheme, helps owners to understand and capture these opportunities.</p> <ul style="list-style-type: none"> ■ HKGBC Green Labelling Development Steering Committee is formed with representatives from HKSAR government, HKGBC, universities and expert term consultant to form the Green Labelling System for Hong Kong. 	
8. How is this changing your country, socially, economically for the betterment of people?	<p>Sustainable development is required to make Hong Kong a clean, comfortable and pleasant home, and also to maintain our competitive advantage and our position as a world class city. In Hong Kong, it means:</p> <ul style="list-style-type: none"> ■ finding ways to increase prosperity and improve the quality of life while reducing overall pollution and waste; 		<ul style="list-style-type: none"> ■ "Wall building" is now widely concerned by the government as well as the community which first raised this feature of urban development in HK in 2006. ■ The government also put forward the better building design for sustainable development by launching the "Public Engagement on Building Design to Foster a Quality and Sustainable Built Environment" last year. ■ The content of sales brochure was restricted an

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	Government Aspect	Professional – HKGBC / PGBC / HKIA / China Green Building (HK) Council / BEAM-PLUS Aspect	Community/ Civic Groups/ NGOs Aspect
9. If you do not have a plan, are you working on one, when will it be finished and how do you think you can have it implemented with the help of your government?	<ul style="list-style-type: none"> ▪ meeting our own needs and aspirations without doing damage to the prospects of future generations; and ▪ reducing the environmental burden we put on our neighbours and helping to preserve common resources. ("1999 Policy Address"). 		enhanced the information provided in Oct 2009.
9.	n/a	n/a	<ul style="list-style-type: none"> ■ It is a long term battle with the changes everyday We'd continue and monitor the current issues.
10. If you do not have a plan will you start to investigate having one or not, do you need help to start a plan?	n/a	n/a	
10.			

Report prepared by The Hong Kong Institute of Architects

Acknowledgement

Mr. Henry Ho, 30S group

Mr. Kaimond Ma, The Climate Group

Mr. Roy Tam, Green Sense

Ms. Athena Chau, HKIA

Ms. Carolin Fong, HKIA

Mr. Franky Choi, HKIA

Mr. MK Leung, HKIA

Mr. Stephen Ho, HKIA

Ms. Yvonne Leong, HKIA

5.4 ACAE report

Report on the ongoing activities and future Agendas for ACAE:

1. Handbook of Asian Architectural Schools

Recommendation of ACAE meeting at Lahore: A complete "Handbook of Asian Architectural School" will be compiled in matrix form and uploaded onto ACAE/ARCASIA website.

Following information will be included:

1. Name of Schools & Contacts,
2. Vision, Mission
3. Program Offered
4. Enrollments per Year
5. Status of Accreditation
6. Current Affiliation with foreign universities
7. Remarks

Action already taken: Honorable secretary of ACAE Dr. Walaiporn (ASA) in collaboration with Dr Chaley, Dy chairman- ACAE has already prepared a Google spreadsheet with all submitted data from 284 Asian Architectural schools. (See attached pdf file)

Future Action: 1) Fresh request letter may be send to all presidents of non responding countries like Japan, India, Nepal, Singapore, China and Mongolia for immediate action. And final version may be uploaded onto ARCASIA/ACAE website. (see attached pdf file as example)

2) If we could have very good response from all member institutes by the end of 2011, a low budget handbook may be printed before the council meeting in Bali (optional).

2. Country report in Matrix format

Recommendation of ACAE meeting in Lahore: It was suggested that country report will be written and submitted in a matrix format on Google Spreadsheet, in order to provide easy access and comparative information. The issues include:

1. Architectural School Program
2. Registration and License Requirement
3. Accreditation
4. Key Issues in Architectural Education
5. Future Plans
6. CPD PROGRAM
7. Potential for Student Exchange Program
8. Student Internship Program Condition => **new addition**
9. University and Contact List => that refer to Handbook of Asian Architectural School. **new addition**

Action already taken: Honorable secretary of ACAE Dr.Walaiporn (ASA) has already created username/password for the country report matrix written on Google Spreadsheet.

Action to be taken: Discontinuity of the ACAE members is the main reason towards the still mates of ACAE activity. ACAE could perform successfully if the members for ACAE will be selected by the concern institutes for two years. However for this time, we need the name of the representatives ASAP from the concern President to start communicating and share ideas with all ACAE members. To complete the Country report in Matrix format, all members should start working immediately.

3. Cross Border Internship program among member institutes

(ARCASIA objectives: to promote interchange of students and teachers among member institutes)

Recommendation of ACAE meeting in Lahore: The member institutes of ARCASIA should act as a facilitator for the program, providing the list of architectural firms that were interested to have foreign students. The information about inbound and outbound condition should be filled-in in the Matrix form of country report, which will be part of the Handbook of Asian Architectural School.

Action to be taken: OB members are requested for necessary help and assistance in this regards. At least 5 firms from each member institute may be selected. Following information needs to be furnished by them to help the interested students:

- Expected duration of the internship
- Possible accommodation facilities, If possible
- range of token remuneration
- Expected skill of the intern
- Job nature/description

Names of the prospective firms offering internship will be circulated among the listed schools in the Handbook of Asian Architectural Schools.

4. Virtual Asian School of Architecture

Recommendation of ACAE in Lahore: To promote the exchange system for transfer of credit and other

related educational exchange program, the Virtual ASIAN School of Architecture could be established using the ASEAN framework like MRA (Mutual Recognition Arrangement for

Architectural Services in ASEAN Countries). Ar. Gomez (SLIA) deputy chairman of ACAE and Dr. Kemas (IAI) will study the framework and propose the format in the next ACAE meeting in Vietnam.

Action Pending:

5. Publishing of the 2nd Edition of Time Line Chart

Action already taken: Proposed coordinator of TLC Ar. Nela De Zoysa has already submitted a concept paper in the OB meeting in Bali. Discussion and Recommendations were:

Ar. Ashvinkumar expresses the need of having more information about the **scope of works, content and details in order** for the O.B. to be able to decide at the next meeting.

Ar. De Zoysa proposes to set up a committee to work on this second edition.

The President decides that Ar. De Zoysa is to collect all relevant information about this project, including **scope of works and cost estimation**, and to send it by email to all O.B.

The President also decides that leading on this project and eventually setting up **any other committee** to work on this topic is responsibility and decision of Prof. Sayeed as ACAE committee chairman.

Decision required from OB in KL: Ar. Nela has already submitted two alternative proposals, which will be presented in the OB meeting in separate agenda.

6. ARCASIA Student Competition

An "ARCASIA sponsored student's competition" was organized by PAM and it was informed to OB in Bali. The competition, launched in May 2010, had 221 registrations and it was closed on the 15th of December with 84 entries of which 2 from Vietnam and the rest from Malaysia.

Decision : PAM should finish this competition as quietly as possible and judge the submitted works. PAM should rename the competition as "ARCASIA sponsored competition".

New proposals:

7. To Promote students interaction within ARCASIA region: An Interactive Web site for student's of ARCASIA region may be created. Students can upload their studio projects and initiate discourse between them. A full time web site manager may be appointed. In addition

to that a students corner in Architecture Asia may be introduced with those submitted materials. And also recognize them annually or bi-annually in the form of award.

8. Introducing ARCASIA award for research category:

ARCASIA Vision/objective is to promote research and technical advancement in the field of the built environment.

But present financial strength of ARCASIA does not permit any sorts of financial support for research in the field of the built environment in ARCASIA region. However we have to address this issue to fulfill the main objective set by our predecessor. So as a beginning, ARCASIA may offer at least one special award for research project done by the members of any institutes. This award may be associated with the ARCASIA design Award, but judged by different set of jury panel through mail.

9. Publication of ARCASIA Awards book:

ARCASIA council has decided to publish a book on ARCASIA Awards. So work should be start well ahead of the design submission deadline to make a uniform format of submission. Host country could compile and publish it in soft and hard version.

10. Organizing Students idea competition

The objective is to create activities to engage students with ARCASIA annually.

Students Jamboree is a parallel event during the Congress and An ARCASIA student's idea competition could be organized in the forum.

ACAEGoogle Spreadsheet Manual

This manual has been created in order to help you gain access quickly to the Google Spreadsheet.

We use Google Spreadsheet for:

- ACAE Country report in Matrix form,
- Handbook of Asian Architectural Schools.

Google Account

In order to access Google spreadsheet, you will need a Google Account. Your Google Account gives you access to **Gmail** and other Google services, such as **Google Docs** where you will find the spreadsheet.

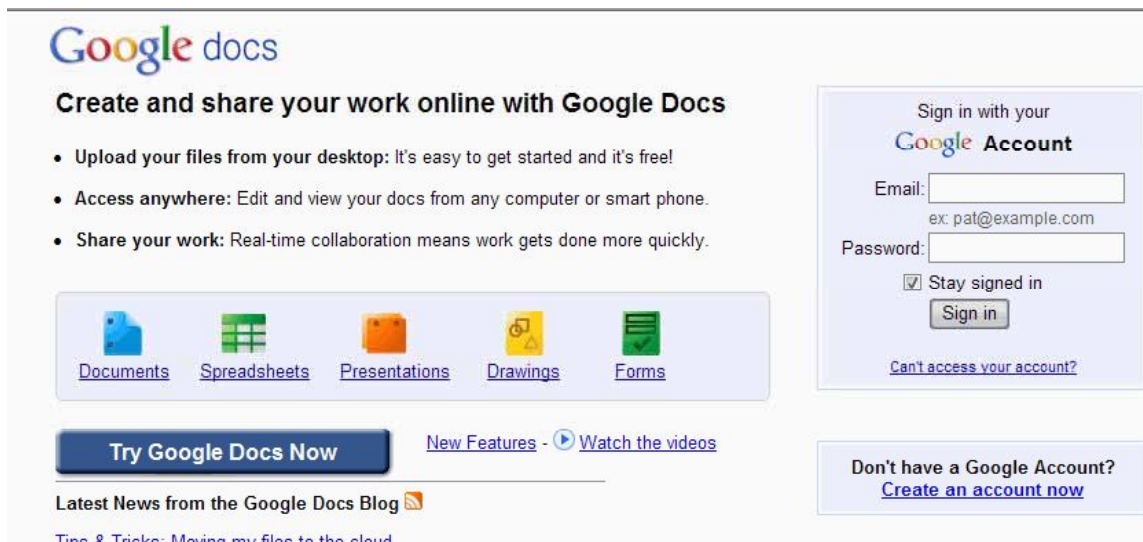
A Google Account (or Gmail) has been created for your respective country. The password is "lahore12345".

Please note that **the password is the same** for every account listed here:

1. Bangladesh - acaebangladesh@gmail.com
2. China - acaechina@gmail.com
3. Hong Kong - acaehongkong@gmail.com
4. India - acaehindia@gmail.com
5. Indonesia - acaehindonesia@gmail.com
6. Japan - acaehjapan@gmail.com
7. Macau - acaemacau@gmail.com
8. Malaysia - acaemalaysia@gmail.com
9. Mongolia - acaemongolia@gmail.com
10. Nepal - acaenepal@gmail.com
11. Pakistan - acaepakistan@gmail.com
12. Philippines - acaephilippines@gmail.com
13. Singapore - acaesingapore@gmail.com
14. South Korea - acaekorea@gmail.com
15. Sri Lanka - acaesrilanka@gmail.com
16. Thailand - acaethailand@gmail.com
17. Vietnam - acaevietnam@gmail.com

Recommended Browser: Internet Explorer, Google Chrome, Firefox

Step 1: Go to <http://docs.google.com>



The screenshot shows the Google Docs homepage. At the top left is the Google Docs logo. Below it is the heading "Create and share your work online with Google Docs". To the right is a sign-in box with the text "Sign in with your Google Account". The sign-in box contains fields for "Email:" and "Password:", a "Stay signed in" checkbox, and a "Sign in" button. Below the sign-in box is a link that says "Can't access your account?". In the center of the page, there are five icons representing different document types: Documents, Spreadsheets, Presentations, Drawings, and Forms. Below these icons is a "Try Google Docs Now" button and a link to "New Features - Watch the videos". At the bottom left, there is a link to "Latest News from the Google Docs Blog" and a link to "Tips & Tricks: Moving my files to the cloud". At the bottom right, there is a box that says "Don't have a Google Account? Create an account now".

Step 2: Login with your country username and password.



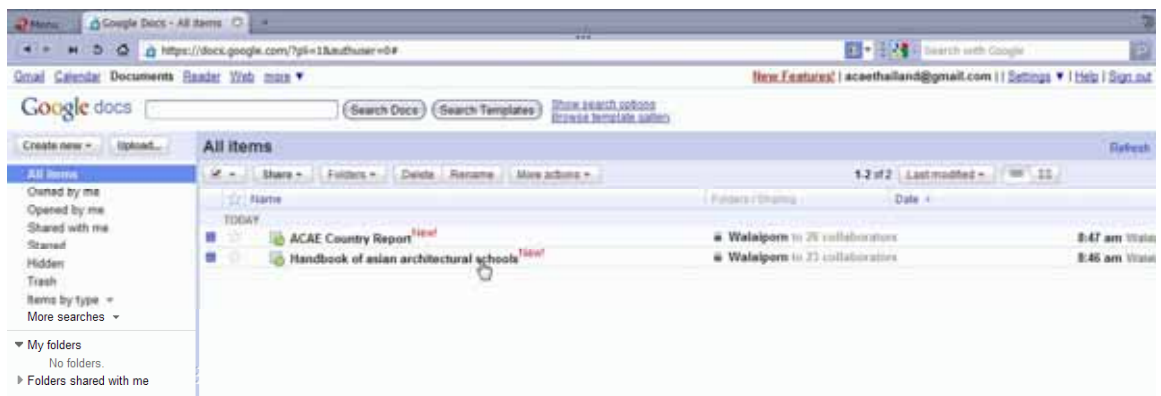
This screenshot is identical to the one above, but the "Email:" field in the sign-in box now contains the shortened login name "acaethailand". The "Password:" field is filled with dots. The "Stay signed in" checkbox is checked. The "Sign in" button is visible. The "Can't access your account?" link is also present.

Shorten login name is accepted. For example, you can either type "acaethailand" or acaethailand@gmail.com on the Email field.

Step 3: Arrival at Google Docs, you will see two spreadsheets.



Step 4: Click on the spreadsheet you want to edit.



It will open up.

The screenshot shows the spreadsheet 'Handbook of Asian Architectural Schools' open in Google Docs. The spreadsheet has a header row and 11 data rows. The columns represent different stages of the project: Country, Issue Date, Acknowledged, 1st Reminder, Acknowledged, 2nd Reminder, Acknowledged, Information Submission, and No. of Schools. The data is organized by country, with rows numbered 1 through 11.

	Country	Issue Date	Acknowledged	1st Reminder	Acknowledged	2nd Reminder	Acknowledged	Information Submission	No. of Schools
1	Bangladesh	12 Feb 2010	-	31 March 2010	-	29 April 2010	6 May 2010	6 May 2010	7
2	China	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	-	-
3	Hong Kong	12 Feb 2010	-	31 March 2010	1 April 2010	29 April 2010	30 April 2010	30 April 2010	5
4	India	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	-	-
5	Indonesia	12 Feb 2010	-	31 March 2010	1 April 2010	29 April 2010	-	-	175
6	Japan	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	-	-
7	Korea	12 Feb 2010	12 Feb 2010	31 March 2010	31 March 2010	-	6 / 30 April 2010	6 / 30 April 2010	4
8	Macau	12 Feb 2010	-	31 March 2010	-	29 April 2010	30 April 2010	2 June 2010	1
9	Malaysia	12 Feb 2010	-	31 March 2010	-	29 April 2010	30 April 2010	3 August 2010	20

Step 5: Find your respective country on the tab below. Then click on tab to edit. You can edit it like a normal Excel file.

Country	Schools & Contacts				Vision, Mission	Program Offered	Enrollments Per Year	Status of Accreditation
Country	: Thailand							
No.	: Bangkok							
1	Chulalongkorn University	Professor Dr. Budit Chulasai	Government	Private	Vision : To develop an interdisciplinary design education to global excellence.	Total	502	All programmes accredited by Of
Dean	Faculty of Architecture, Chulalongkorn University, Pyathai Road, Bangkok 10330, Thailand		Year Established : 1939	Fulltime Faculties : 104		B.Arch (Thai Architecture)	10	of the Higher Education Commission, Thailand
					Mission : 1. To engage architecture and its related fields in social and professional domains for the ultimate benefit of the built environment	B.Sc (Architectural Design)	80	
						M.Arch	40	

Step 6: Click on “Save now” button to save the data immediately. Otherwise, Google spreadsheet will automatically save your data every now and then.

Country	Schools & Contacts				Vision, Mission	Program Offered	Enrollments Per Year	Status of Accreditation
Country	: Thailand							
No.	: Bangkok							
1	Chulalongkorn University	Professor Dr. Budit Chulasai	Government	Private	Vision : To develop an interdisciplinary design education to global excellence.	Total	502	All programmes accredited by Of
Dean	Faculty of Architecture, Chulalongkorn University, Pyathai Road, Bangkok 10330, Thailand		Year Established : 1939	Fulltime Faculties : 104		B.Arch (Thai Architecture)	10	of the Higher Education Commission, Thailand
					Mission : 1. To engage architecture and its related fields in social and professional domains for the ultimate benefit of the built environment	B.Sc (Architectural Design)	80	
						M.Arch	40	

Step 7: When you finish editing, just close the browser.

Handbook of Asian Architectural Schools

Country	Issue Date	Acknowledged	1st Reminder	Acknowledged	2nd Reminder	Acknowledged	3rd Reminder	Acknowledged	Acknowledge	Information Submission	No. of Schools
1 Bangladesh	12 Feb 2010	-	31 March 2010	-	29 April 2010	6 May 2010	3 March 2011	6 May 2010		6 May 2010	7
2 China	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	3 March 2011	-		-	-
3 Hong Kong	12 Feb 2010	-	31 March 2010	1 April 2010	29 April 2010	30 April 2010	3 March 2011	30 April 2010	3 March 2011	30 April 2010	5
4 India	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	3 March 2011	-		-	-
5 Indonesia	12 Feb 2010	-	31 March 2010	1 April 2010	29 April 2010	-	3 March 2011	-		-	175
6 Japan	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	3 March 2011	-		-	-
7 Korea	12 Feb 2010	12 Feb 2010	31 March 2010	31 March 2010	-	6 / 30 April 2010	3 March 2011	6 / 30 April 2010		6 / 30 April 2010	24
8 Macau	12 Feb 2010	-	31 March 2010	-	29 April 2010	30 April 2010	3 March 2011	30 April 2010		2 June 2010	1
9 Malaysia	12 Feb 2010	-	31 March 2010	-	29 April 2010	30 April 2010	3 March 2011	30 April 2010		3 August 2010	20
10 Mongolia	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	3 March 2011	-		March 2011	7
11 Nepal	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	3 March 2011	-		-	-
12 Pakistan	12 Feb 2010	-	31 March 2010	-	-	-	3 March 2011	-		10 April 2010	7
13 Philippines	12 Feb 2010	-	31 March 2010	-	-	-	3 March 2011	-		29 April 2010	23
14 Singapore	12 Feb 2010	-	31 March 2010	-	29 April 2010	-	3 March 2011	-		-	-
15 Sri Lanka	12 Feb 2010	-	31 March 2010	-	-	-	3 March 2011	-		5 April 2010	2
16 Thailand	12 Feb 2010	-	-	-	-	-	3 March 2011	-		1 May 2011	9
17 Vietnam	12 Feb 2010	-	31 March 2010	-	-	-	3 March 2011	-		19 / 26 April 2010	4

5.5 AFC Committee Report

ARCASIA FELLOWSHIP COMMITTEE ~ 2010 / 2012

NELA DE ZOYSA
CHAIR - ARCASIA FELLOWSHIP COMMITTEE

20 JUNE 2011

1. OVERVIEW :

Over the years most Member Institute Representatives attending Arcasia meetings have been either **Presidents** of their respective **Institutes** or **Chairmen** of the **Boards of Architectural Education**. Therefore most have attended one meeting, though some have attended two. Thereby, it was felt that a means be devised within Arcasia to take advantage of the **Wealth & Connections** of these **Past Institute Representatives**, not only to enable them to participate in Arcasia activities, but also to form a continuous group of senior, erudite, well experienced Arcasians, who could act in an “ advisory capacity ” to disseminate their knowledge for the benefit of Arcasia.

2. BACKGROUND :

Though the idea of a Fellowship Committee was mooted by Past Chairman Ronald Poon (HKIA), in 1997, in Tokyo at its Council Meeting, it came into being in 1998, in Colombo.

It is indeed a coincidence that I as a Member of the Steering Committee for ACA 8, happen to organize this Fellowship Meeting that was followed by a Dinner.

3. OBJECTIVES :

The objectives were to establish a Fellowship of Arcasia, which would enable the Past Representatives, to maintain close contact with Arcasia, and participate in Arcasia activities, keeping their interest and a ‘ sense of belonging ’ alive.

4. MEMBERSHIP:

CRITERIA AT PRESENT :

Membership of the Fellowship Committee is limited to those Official Delegates of the Member Countries, and Past Arcasia Officials (Hony. Secretaries & Treasurers) who have attended 2 Council Meetings. (As resolved in Lahore in 2010.)

5. PRESIDENT'S VISION FOR 2010 / 2012

Taking advantage of the Wealth, Experience & Knowledge of the Past Representatives of the various Arcasian Institutes, it was felt that the President George Kunihiro's Vision for 2010 / 2012 would make ideal topics for a proactive Round Table Discussion amongst the members, bringing about interesting views that could finally go as a recommendation to Council.

Apart from that, instead of the Customary Fellowship Dinner, that was held to integrate the Members of the Fellowship Committee, it was felt that an invigorating Quiz on the History of Arcasia, be conducted during the Fellowship Meeting, dividing the Members into 3 groups. i.e. Zone A, B & C.

The material for this quiz could be taken from the Arcasia History Book. This would certainly help to refresh the memories of some, while others would have an opportunity to gain knowledge, while this also becomes a brain teaser.

6. WORK PROGRAMME FOR FELLOWSHIP COMMITTEE ~ 2010 / 2011

Reflecting back on the objectives of the Fellowship Committee, it was felt that the knowledge and experience of the ensemble of senior, erudite, well experienced Arcasians, could be used in an advisory capacity, to disseminate their knowledge in a round table discussion. This way their views could help to draw up a recommendation to Council.

The ideal topic for discussion would be the views of the President George Kunihiro's vision for 2010 / 2012 and a few more topics.

Accordingly the Work Programme could be divided into 2 Components. i.e. the " **FORMAL** " Component of the Fellowship Meeting & the " **INFORMAL** " Component that would act as an element that would allow Arcasians to integrate with each other, having lots of fun.

7. FORMAL COMPONENT

GEORGE KUNIHIRO'S VISION FOR 2010 / 2012:

A round table discussion on the Presidential Visions for 2010 / 2012.

Presidential Agenda 4C + C = G

(4C ~ Communication, Contribution, Connection, Change + Continuity = Arcasia Growth)

Points to be discussed at ROUND TABLE Discussions.

7.1 COMMUNICATION

7.2 CONTRIBUTION

7.3 CONNECTION

7.4 CHANGE

7.5 CONTINUITY

7.6 GROWTH

7.1 COMMUNICATION

- a. Recognition of Arcasia Communication Network.
- b. Establishing an Institute Contact Person
- c. Member designated to be Arcasia Contact ?
- d. Redesign Arcasia Website, Who ? How ?
- e. New Format to " Architecture Asia " Magazine
- f. Non Arcasia Member Projects to be considered for Publication
- g. Newspaper Format ~ shift to a paperless format ?
- h. Launching a commercially based Website ~ " Architecture Asia "
- i. Web Letter
- j. Twitter
- k. Face Book

7.2 CONTRIBUTION

- a. Monthly
- b. Any other method ?

7.3 CONNECTION

Initiating a network of regional Architectural Organization with Presidents of :

This would certainly help to make Arcasia be known around the globe.

- a. AUA
- b. IUA
- c. ACE
- d. FAPA

7.4 CHANGE

- a. Organizing a work group on the 10 year " Growth Plan."
- b. Membership consists of Zone B ~ VP + ACAE + ACGSA + ACPP.

7.5 CONTINUITY

- a. Organizing work groups on " Continuity."
- b. Membership consists of Zone A ~ VP + FC + ACAE.

7.6 GROWTH

a. NEW MEMBERSHIP

Initiate the invitation to non-member Institutes.
Membership consists of Zone C ~ VP

There has been 3 application received from Cambodia, Taiwan & Laos
Note : Change of By Law (Lahore Minutes Clause 13)

b. FUNDING

Organizing a work group on " Strategy of Securing Sponsors."

8. OTHER RECOMMENDATIONS :

8.1 RECOGNITION OF CONTRIBUTION

Discuss a manner to recognize Past Presidents, who have contributed.

8.2 MEMBERSHIP CRITERIA

Country Representative who have attended 2 nos. Arcasia Council Meetings & Arcasia Officials + (Hony. Secretaries & Treasurers) ~ as resolved in Lahore 2010.

However, it is proposed that we add to this Resolution, by including Vice Presidents of Zone A, B & C and Chairmen of Committees.

It is also proposed to create another category under which we could include Attendees, who have marked their presence with 2 Meetings. This category ought to be given another status in the Fellowship Committee, since they attend Arcasia for “ pure love.”

8.3 SPONSORSHIP

Consider giving Sponsors a position in Arcasia as ~ “ Trade Member ~ Arcasia ”

- a. Does one register Trade Members only in The Arcasia Region ?
- b. Charge a yearly Subscription ?
- c. This will help the Arcasia Coffers.

9. UPGRADING PRESENT DIRECTORY

1. We need to be grateful to IAP for taking the initiative to publish this book.

I am aware that Ar. Kazi Golam Nasir made much effort to collect information to complete this publication.

However, there has been many a Past Presidents who have come to me to say that they have not been listed.

Due to this it is suggested that we entrust the list of Fellows of each Country to be submitted to me (the Chair of Fellowship Committee) by the respective Country Presidents before an appointed cut off date.

2. SUGGESTED FORMAT

The format also has to be updated. Suggested Form is attached herewith.

10. INFORMAL COMPONENT

Invite Ar. Geetha Balakrishna (IIA) to set up Quiz on Arcasia History amongst the 3 Zones ~ A, B & C.

This could create much “ interaction ” amongst the 3 Zones. It would also help to sharpen knowledge and wit of the Fellow Arcasians.

Geetha’s travel & accommodation will have to be sponsored.

This type of competitiveness would stimulate integration amongst Fellow Arcasians.



ARCASIA Fellowship Form

Photograph
(Passport Size)

01. Name : _____

02. Contact Address : _____

03. Phone : Off : _____ Res : _____
Mob : _____ Fax : _____

E – Mail : _____

04. Years of past Involvements
in ARCASIA & Capacity : _____

05. Name of Institute : _____

06. Professional Affiliations : _____

07. Name and Signature of :
Two Fellowship Members : a) Name : _____

Signature : _____

b) Name : _____

Signature : _____

Signature of Applicant

Please complete the form and send it to the under mentioned contact person through your President :

Nela De Zoysa (SLIA)
Chair - ARCASIA Fellowship Committee

Tel : (+ 94 11) 2580355, 2580366 Fax : 2580366

Mob : (+ 94) 7777 111 25

Email : nelarcht@sltnet.lk / nelarcht@gmail.com

Note : Qualification for Fellowship is : Attendance for 2 Council Meetings as Official Delegate of Member ~ Institute, or as Past Chairman, or as Past Deputy Chairman of ARCASIA, and NOT Congress or Forum. (as per Resolution passed, in Lahore ~ 2010)

5.6 Student competition

Report on Item 5.6 (Student Design Competition) in the Agenda of 2nd OB Meeting in Kuala Lumpur

From: CW Boon [mailto:booncw@gmail.com]
Sent: Tuesday, June 21, 2011 3:03 PM
To: Marco Corbella
Cc: George Kunihiro, FAIA; Abu Ahmed; PAM_Zarina Ibrahim; Tan Pei Ing Yahoo
Subject: Report on Item 5.6 (Student Design Competition) in the Agenda of 2nd OB Meeting in Kuala Lumpur

Dear Marco,

On behalf of PAM, and with reference to Item 5.6 - "Student Design Competition in ARCASIA Forum in Vietnam" in the Agenda of the Second ARCASIA Office Bearers Meeting on 30 June 2011, we are pleased to report that:

ARCASIA President had, in consultation with a number of ARCASIA Council Members present in a meeting hosted by the ASA on 11 February 2011, decided to defer the proposed 'Students Forum' by ACAE to the next ARCASIA Forum in 2013 at Hong Kong.

With this decision, PAM will not be required to organise the Students Competition that PAM has offered to organise.

The email thread on this decision is as follow for you reference.

We trust the above is in order.

With warmest regards,
Boon CW

----- Forwarded message -----

From: **CW Boon** <booncw@gmail.com>
Date: Sat, Feb 19, 2011 at 12:04 AM
Subject: Tri-Nation / ARCASIA - Minute of Meeting (ARCASIA Students Forum & Competition)
To: Sathirut Tandanand <sathirut@dhevanand.com>
Cc: Lillian Tay <lillian.tay@veritas.com.my>, Wan Sofiah Wan Ishak <wsofie@gmail.com>, "Kalim A. Siddiqui" <kalim@kalimsiddiquiassociates.com>, George Kunihiro <Kunihiro@kokushikan.ac.jp>, Thaweejit Chandrasakha <thaweejit@gmail.com>, Chalay Kunawong <chalay@ongsa.co.th>, Tan Loke Mun <drtanlm@gmail.com>, Ashvin Kumar <ashvinkumar08@gmail.com>, Tai Lee Siang <TaiLeeSiang@dpa.com.sg>, Cheong Yew Kee <yewkee@2barchitects.com.sg>, Chandana Edirisuriya <dim2@mail.ewisl.net>, Endy Subijono <esubijono@yahoo.com>, Saifuddin Ahmad <snoarchitects@yahoo.com.sg>, Salila Trakulvech <punnavech@hotmail.com>, Abu Ahmed <sayeed@uap-bd.edu>, PAM_Zarina Ibrahim <zarina@pam.org.my>

Dear Nui,

Thank you very much for the record of our meeting.

For our reference, the meeting has also decided with ARCASiA President's agreement to defer the ACAE's proposed 'Students Forum' to the next ARCASIA Forum in 2013 at Hong Kong, and with this decision, PAM will not need to organise the Students Competition that PAM has offered to organise this year.

I have copied this email to ACAE Chairman Dr Abu Sayeed for his information.

Thank you again.

With warmest regards,
Boon CW
President, PAM

On Thursday, February 17, 2011, Sathirut Tandanand
<sathirut@dhevanand.com> wrote:

>
>
>
>
>
>
>
>
> Dear All,
>
> Please see attached file for minute of
> meeting.
>
> Warmest regards,
>
> Sathirut Tandanand
> Vice President
> Foreign Affairs
>
> The Association of Siamese Architects
> Under Royal
> Patronage
>
>