

# ACPP Meeting 2013, katmandu

**Time** : 09:00 to 16:00 hrs  
**Date** : October 5<sup>th</sup> 2013  
**Vanue** : Soaltee Crown Plaza hotel, Katmandu





## **ACPP** Arcasia Committee on Professional Practice

---

**From** :- Ar. Ishtiaque zahir Titas, **Chairman**, ACP  
**Distribution** :- Committee Members of ACP and observers.

**Proposed AGENDA: ACP Meeting 2013, katmandu**

---

**Time** : 09:00 to 16:00 hrs  
**Date** : October 5<sup>th</sup> 2013  
**Vanue** : Soaltee Crown Plaza hotel, Katmandu

1. Calling meeting to order.
2. Welcome and introduction by the members present and apologies etc. if any.
3. Adaptation of proposed agenda
4. Review the report presented after the last meeting on Oct 31, 2012 at Bali, Indonesia.
5. To keep ACP meeting more affective the formal nominated committee members and observers are joining for the first time under the scope of amended constitution. Standard format of agenda and reporting is very necessary for continuity and recording of the committee's work. All the members will present their summery of the report.
6. Presentation and Discussion on the ACTION PLAN for 2013-2014

- 6.1 **PROPOSED INDEX ARCASIA PRACTICE MANUAL / HAND BOOK**  
Prepare a guideline for Do & Don'ts to avoid the Hazards of Professional Practice for the region. In most of the developed world the practice is protected by many means. So this guideline will help architects of arcasia to practice in a safer ground. Discuss on the matter and form an working group.
- 6.2 **UPDATED ARCASIA PRACTICE DATA / STANDARD FORMAT FOR ACP COUNTRY REPORT 2013.** Implementation of the Country Report format. Data collection and make it available in the net. An Interactive WEB directly accessible, amendable by the member institute. Discuss for further development on the data format.

Official Photo Session of ACP Committee 2013 - Before Lunch

**LUNCH BREAK**

- 6.3 **PROPOSE ARCASIA CPD GUIDE LINE.** CPD Is a key issue through with the practice in our region can develop more. Design is now becoming more multilevel, complex service oriented. It is the time to promote an Asian space in terms of CPD. Discuss on the matter and form an working group
- 6.4 **ARCASIA STANDARD FOR MRA, PROPOSE and DISCUSS on GUIDELINE** for regional coordinated program of mutual recognition of architects in line with  
Cross border internship,  
Mobility of Architects and Practice in a Host Country.  
Collaborations and Partnerships,  
This may lead us towards recognition within Arcasia member countries as a whole. – form an working group
7. To consider and decide on ACP's role / contribution in future.  
- Say how we like to see Arcasia IN 2020?
8. ACP Matter  
- Commitments and Continuity of Participating ACP members  
- Host search for next ACP meeting venue in march/ april 2014  
(this is in reference to the Bali proposal of yearly 2 meetings.)
9. Any other matter which members want to take up.



## Minutes / Report of meeting

1. Meeting was called to order at 9:40 am by Chairman Ar. Ishtiaque Zahir Titas
2. The chair welcomed the delegates present and requested them to introduce themselves. It was a pleasure to note that 23 delegates from 13 countries were present.
3. ASA (Thailand), SLIA (Srilanka), UAP (Philippines), UMA (Mongolia), AAM (Macau) were not represented.
4. ALACE was represented by Engr. Phatthana. It was mentioned that ACPD must be represented by an Architect.

The House requests ALL the INSTITUTE to be very particular on attending and sending the members name in timely manner.



## Minutes / Report of ACPD Meeting 2013, Katmandu held on 5<sup>th</sup> Oct 2013

### Bali Report



Minutes / Report of meeting on Oct. 31<sup>st</sup> 2012 of ACPD (Arcasia Committee on Professional Practice) held during Arcasia at Bali (Indonesia)

1. **Calling meeting to order.**  
Chairman Ar. Balbir Verma called the meeting to order.
2. **Welcome and introduction by the members present and apologies etc. if any.**  
It was a pleasure to note that 24 delegates from 15 countries are present and the chair welcomed the delegates present and requested them to introduce themselves.
3. **Update on Membership**  
Member Institutes i.e. China, Macau and Mongolia were not represented it was decided to ask the official delegates present at council meeting to expedite sending names of their representatives at the earliest.
4. **To take note and review of the report presented at Council meeting after our last meeting at Da Nang and matters arising thereof.**
  - a) **Draft format of the Country Reports for the ACPD Meetings:-**As decided at the last meeting a draft format for country reports for ACPD was presented by Ishtiaque (IAB) and a number of suggestions were received from the members present. It was decided to forward the format to all the Institutes for further inputs before the next meeting during the year so that the finalized format is ready for reports at the annual meeting at Nepal.
  - b) **Issue of Hazards of Professional Practice:-** A detailed note on the issue in the context of provisions in the Architects Act and Penal Code in India was presented by Dilip from IIA and the members agreed to take this item on next meeting agenda along with comments received from all the member Institutes specific to their countries. Committee will then prepare a set of recommendation to deal with such situations.
5. **CPD and its relevance to the present day / future Practice.**  
  
It was agreed that CPD is of utmost importance and some Arcasia member Institutes already have it and others don't. The committee decided to put together a set of CPD guided lines for initiating process of starting CPD. It was also agreed that UIA CPD guide lines can be taken as base along with the information on already existing CPDs in some member Institutes. Ar. Chan Kok Way from SIA will prepare the draft guide lines to be taken up at the next meeting.

Contd. 2

## Update on Membership

All 13 countries made presentation on country report

1. IAB (Bangladesh) represented by Ar. Ehsan khan
2. ASC (China) represented Ar. Zhang Wei
3. HKIA (Hongkong) represented Ar. Thomas Cheung
4. AI (Indonesia) represented Ar. Redwan Kurnia
5. IIA (India) represented Ar. Divya Kush
6. JIA (Japan) represented Ar. Shinjiro Wachi
7. KIRA(Korea) represented Ar. Shin Chun Gyu
8. PAM (Malaysia) represented Ar. Thirilogachandran
9. SONA (Nepal) represented Ar. Debesh Bhattarai
10. IAP (Pakistan) represented Ar. Nadeemul Hasan
11. SIA (Singapore) represented Ar. Chan Kok Way
12. VAA (Vietnam) represented Ar. Nguyen Van Tat
13. ALACE (Laos) represented Ar. Engr. Phatthana Simmalavong

key issue were

CPD,  
Design  
Competition ,  
MRA,  
FEES structure,  
Govt policy



**Minutes / Report of ACPP Meeting 2013, Katmandu held on 5<sup>th</sup> Oct 2013**



## **ARCASIA PRACTICE DATA**

Implementation of the **ARCASIA PRACTICE DATA** format Already in place. Collected data will be updated as an ongoing process and make it available in the net. An Interactive DATABASE accessible, amendable by the member institute is recommended to be in action before KL meeting.

Members agreed on the proposed DATA format as described below and recommended some changes

Membership

Registration

CPD and other courses

FEES / Compensation structure Update

Practice Related & Publication and Doc

Practice & Education

Legal framework of Practice & any Other issues

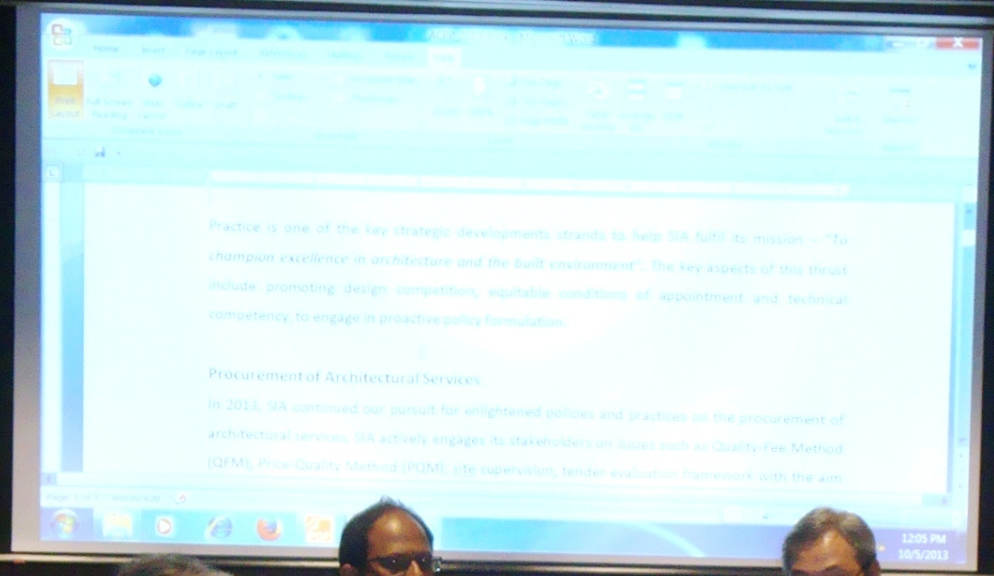


## **ARCASIA CPD GUIDELINE**

Arcasia be the Facilitator And structure an action plan to develop ARCASIA CPD GUIDELINE. Thus we take positions to compete in the global professional market.

1. CPD Material:
2. CPD quality Guidelines :
3. Mutual CPD Recognition: Cross institute points
4. Professional education providers.
5. Recommended Basic Courses / outline , Like Health & safety
6. Recommended Structure of the Courses, Like Credit Hours.
7. The Asian role versus other relevant regional players.

Working group lead by  
SIA (Singapore) Ar. Chan Kok Way  
Assisted by IIA (India) Ar. Divya Kush



Practice is one of the key strategic developments strands to help SIA fulfil its mission – “To champion excellence in architecture and the built environment”. The key aspects of this thrust include promoting design competition, equitable conditions of appointment and technical competency, to engage in proactive policy formulation.

#### Procurement of Architectural Services

In 2013, SIA continued our pursuit for enlightened policies and practices on the procurement of architectural services. SIA actively engages its stakeholders on issues such as Quality Fee Method (QFM), Price-Quality Method (PQM), site supervision, tender evaluation framework with the aim

12:05 PM  
10/05/2013





## **ARCASIA STANDARD FOR MRA,**

The updated database will help us to fill up the gaps among ARCASIA members. Discussion initiated by Ar. Esa Mohammad of UIA and participated by past ACPP Chairman Ar. Balbir Verma, Ar. Shinjiro Wachi, Ar. Debesh Bhattarai, Ar. Nadeemul Hasan

Cross border internship,  
Mobility of Architects and Practice in a Host Country.  
Collaborations and Partnerships,

WTO started in 2003 at DOHA but no remarkable progress in 10 yrs. So discussion went on. To remain in the global market STRONG MRA Guide line need and as first step the Domestic rule and regulations has to be developed stronger.

Its was decided to come up with a not to do list or negative list so rest all remain open. **Fly in Fly out Architects must be stopped.**

At ARCASIA MRAs in reference to the profession of architecture should only be of

**“mutual advantage to all” (maa) but should not be of disadvantage to anyone.**

Given below are the basic foundations to start with agreed:

- 1. Acceptance of the credentials of a licensed/registered Foreign**
- 2. Recognize minimum number of years of defined professional experience.**
- 3. knowledge of the codes, laws** and other matters applicable
4. Set a Criteria for recognizing post-registration/licensure practice experience
5. The nature and responsibilities of the **designated governance committee** with respect to overseeing administrative processes implementing a MRA such as transmission of documents, fees, verification of experience and other matters.
6. Where an applicant does not meet the above criteria, an assessment will be made by his/her Competent Body.



It was further discussed and concluded that there should be a Minimum or recommended Fee and for that a **FEE CALCULATOR** will be developed like SIA

Develop a **RESPONSIBILITY MATRIX** for both the parties

And Develop a Basic recommended **PROJECT DELIVERY SYSTEM**

Working group lead by  
PAM(malaysia) Ar. Esa Mohammad  
Assisted by ASC (China) Ar. Zong wei



arcasia  
Architects Regional Council of Asia

# ACPP MEETING

COMMITTEE FOR PROFESSIONAL PRACTICE

Kathmandu, Nepal, 5 October 2013



## ARCASIA PRACTICE GUIDELINE

Agreed to Prepare a guideline for Do & Don'ts to avoid the Hazards of Professional Practice for the region. This guideline will help architects of arcasia to practice in a safer ground. Discussed on the matter and form an working group.

### **S1: the PROFESSION**

(all matters relating to the profession in member institute )

### **S2: the PRACTICE**

(all matters that relate to the typical / individual practice)

### **S3: the PROJECT**

(all matters that relate to the typical project)

### **S4: the PERSONS**

(all matters that relate to the persons –  
architects, contractors, clients etc)

### **S5: the PAPERS**

all typical letters, forms etc)

### **ARCASIA -DOC:**

Practice Documents that will form the  
bulk of the Manual

### **ARCASIA -NOTE:**

Practice Notes (advisory notes) issued  
from time to time

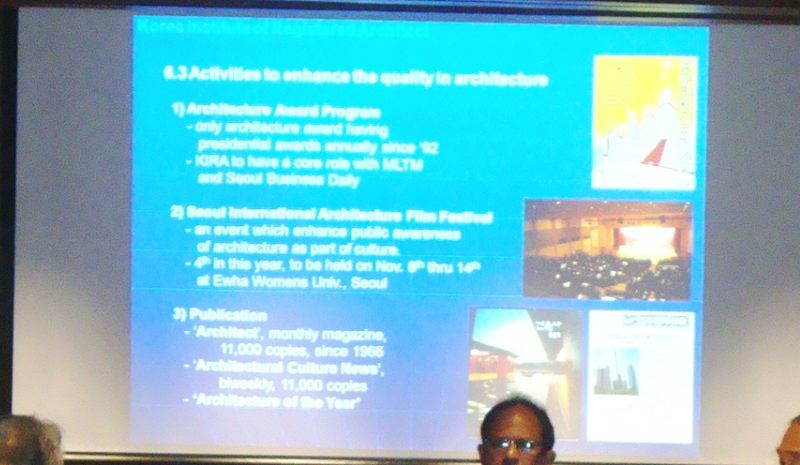
### **ARCASIA -PAPERS:**

Typical letters, forms, agreements etc

Working group lead by

KIRA(Korea) Ar. Shin Chun Gyu

Assisted by PAM (Malaysia) Ar. Thirilogachandran



### 6.3 Activities to enhance the quality in architecture

#### 1) Architecture Award Program

- only architecture award having presidential awards annually since '92
- KJRA to have a core role with MLTM and Seoul Business Daily



#### 2) Seoul International Architecture Film Festival

- an event which enhances public awareness of architecture as part of culture.
- 4<sup>th</sup> in this year, to be held on Nov. 9<sup>th</sup> thru 14<sup>th</sup> at Ewha Womens Univ., Seoul



#### 3) Publication

- 'Architect', monthly magazine, 11,000 copies, since 1966
- 'Architectural Culture News', biweekly, 11,000 copies
- 'Architecture of the Year'



# ACPP in 2020



## GO LOCAL = GLOCAL

Since we share the common ground of geographical boundaries as well as common cultural heritages, we have to redefine our cultural and social diversities in our practice.

Wealthiness of our diversities shall be focused on common platform of professional practice standard.

The way we are looking for the future of our professional practice shall be integration of the force of globalization and the reality of local diversities.

•Commitments and Continuity of Participating ACPP members for consecutive 2 years

All the participants agreed to inform their own institute to Commit the Continuity of ACPP members at least till KL2014

## ACPP Matters



Host search for next ACPP meeting venue in march/ april 2014  
(this is in reference to the Bali proposal of yearly 2 meetings.)

**India IIA generously Offered next ACPP meeting venue  
Big Thanks in Advance to Ar. Divya Kush and IIA**

- Any other matter which members want to take up.

## ACPP Matters



## HISTORY OF PROFESSION



Taxila Punjab

A history of architecture is a record of man's efforts to build beautifully and it as old as the origin of mankind

Pakistan has a long and rich history and a remarkable, varied architectural heritage. It includes variety of structures built during different time periods. With the beginning of the Indus Valley Civilization that flourished in the 3rd millennium B. C. in an area which encompasses today's Pakistan, an advanced urban culture developed, with large structural facilities, some of which survive to this day

The Meeting concluded with vote of Thanks to SONA for excellent arrangement  
Also with TARGET to get the result of working group by next year at malaysia.



**Minutes / Report of ACPP Meeting 2013, Katmandu held on 5<sup>th</sup> Oct 2013**